

# ARA Monthly Board Meeting

## AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 1	JULY 6	AUG 17	SEP T 11	SEPT 21	NOV 2	DEC 7	JAN 4	FEB 1	MAR 1	APR 5	MAY 3	
	Cam Craig (President)	X	X	X	X	X	X	X						
	Graham Schmidt (Vice President)	X	X	X	X	X	X	A						
	Jodie Amsing (Treasurer)	X	X	X	X		X	A						
	Susan Ayotte-Englot (Secretary)	X	X	X	late	X	X	X						
	Geoff Rice (Fundraising)	X	X	AR	X	X	A	X						
	Scott Sinclair (Director of Coaching and Player Development)	AR	AC	X	X	X	AR	X						
	Bob Smith (Equipment Manager)	X	AR	X	X	X	X	A						
	Blair Schiffner (Ice Scheduler)	X	X	X	X	X	X	A						
	Barb Maxwell (Director of Officials)	X	X	X	A	X	X	A						
	Carol Wei (Registrar)	X	A	A	A		A	A						
	Clara Leblond (ROF Tournament Director)	X	X	X	X	X	X	A						
	Kendra McIntyre (Volunteer Coord)	---	A	X	A		A	X						
	Terra Currie (Public Relations Coord)	X	AR	X	X		A	X						
	Jen Rice (Zone 2 Rep)	X	A	AR	X	X	X	X						
	Mike Crawford (Registrar)	X	X	X	X			X						
Others														
Notes														
<b>ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)</b>														
<b>MEETING DATE:</b>	Dec. 7, 2016	<b>TIME CALLED:</b>	7:00-9:15	<b>Adopt agenda &amp; minutes</b>										
<b>LOCATION HELD:</b>	REA---Boardroom	<b>TIME ADJOURNED:</b>												

**AGENDA TOPIC**

**TIME ALLOTTED**

**LED BY**

**PRESIDENT MESSAGE**

7:00-7:32

CAM

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Insurance Renewal---\$1055.00 (business liability)</li> <li>2. Casino April 11<sup>th</sup>-12<sup>th</sup>—need a coordinator, volunteers, 2 from each team</li> <li>3. Respect in Sports—Work in progress---will discuss later regarding how often people need to renew</li> <li>4. Ringette Alberta’s 2017 Semi Annual General Meeting—Monday, December 19, 20:00-21:00 via web conference----contact Cam for details on registering</li> <li>5. New website is up and running—need to reload some information still</li> <li>6. Teams not entering schedules on site</li> </ol>
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<b>DECISIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Casino—April 11 <sup>th</sup> -12 <sup>th</sup>	Kendra and Geoff are co-chairs	
Ringette Alberta’s Semi Annual General Meeting	Terra and/or Mike will log on	

**VICE PRESIDENT MESSAGE**

GRAHAM

<b>DISCUSSION</b>	-no items		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**TREASURER**

JODIE

<b>DISCUSSION</b>	-play downs paid to Ringette Alberta		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

7:58-8:00

MIKE

**REGISTRAR**

<b>DISCUSSION</b>	1.263 kids registered after we have the 3 extra ones—Ringette Alberta has been very good with adding these players		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**ICE SCHEDULER**

BLAIR

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Power Skating and Early morning practice schedules for January to March 2017 have distributed to the teams. Cam to post power skating schedule on ARA website. Power skating schedule for March 3, 4, and 5 is subject to possible cancellation, this ice may be used for Zone 2 playoff games (U12 and up).</li> <li>2. Calgary 123 League January to February schedule update - U12 and up. Ice has been submitted to the league, schedule is still in progress. League schedule has advised that the schedule will be completed for mid-December (Dec 15 or so).</li> <li>3. Zone 2 U10 League Play - Game scheduling is in progress and will be complete and available for December 15.</li> <li>4. ARA Christmas break is Friday December 23 to Sunday January 1, no ice available. Regular ARA weekly practice ice resumes on Monday January 2, 4:30 pm.</li> <li>5. Last day of ice for 2016/2017 is Sunday March 19, 2017.</li> <li>6. Year-end UAA evaluations will NOT be held. Previously reserved ice for March 20, 21, and 22 has been released.</li> <li>7. ROF II Tournament Feature game - Rath not available. I have contacted the Open A UofC Dinos, they are hosting Open A provincials that weekend, they are looking to see if they can host a provincials game out in Airdrie on Saturday March 4. With no guarantee I will be contacting the Zone 2 teams and see if they can help us host something for a feature game.</li> </ol>
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	<p>8. U12A and U12B games scheduled in Carstairs for December 17, and 18 have been rescheduled to Airdrie for December 16, and December 18 (2 power skating sessions have been cancelled to host these games). Currently we have ice confirmed in Carstairs for January, February, and March. I am looking to get this cancelled once the game schedules are known for all teams.</p> <p>9. ROF II tournament ice. GP RV and SH both sheets for March 3, 4, 5. ARA has weekly ice at the Plainsmen on March 4 (4.5 hours). I can also secure some Friday March 3 ice at the Plainsmen if that helps (please confirm Clara). Ice in Carstairs also secured for Friday March 3 for now.</p> <p>10. Focus is game scheduling, then game reschedules, then other practice/powerskating reschedules etc. (in that exact order).</p> <p>11. Zone 2 U10 Bunny Bash is being hosted by Indus March 18, and 19. Details will be provided when known.</p> <p>12. Will look at 2017/2018 numbers provided by Scott in the new year once the game schedules are set and try to project ice needs.</p> <p>13. RAB is hosting a CI clinic in Airdrie on Saturday December 10 and Sunday December 11. They have 2 ice times. 1. Saturday December 10, 2:00 pm to 3:00 pm at GP on RV. 2. Sunday December 11, 11:30 am to 12:30 pm at GP on RV. They are looking for players (U12 and up) to participate for the ice times. So far I've scraped together about 8 players for Sunday but that's it. I have tried several teams but nothing for Saturday. I have sent out a notice to Indus, Cochrane and Strathmore for some help on both days.</p>
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<b>DECISIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**COACH & PLAYER DEVELOPMENT**

7:32-7:58

SCOTT

<b>DISCUSSION</b>	<p>1.3 new players—Active Start, U12C, U 10 Step 2 Yellow</p> <p>2. Numbers for next year---Zone AA tryouts will be in the spring again so we will know better numbers then U16—21 U14—36 U12—51 U10—Step 2/3---50 U10 Step 1--????</p> <p>3. Coaches course number high this year</p> <p>4. no end of year UAA</p> <p>5. 4 of 5 teams entering play downs (U14B not going)</p> <p>6. hosting 2<sup>nd</sup> coaches course on Sat/Sun (hosting a CI course—need some players this weekend)</p>
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<b>DECISIONS</b>	Concussion---as a board we agree we need to have medical clearance in order to have a player return to play
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

8:00-8:09

**ADVERTISING/PR**

TERRA

<b>DISCUSSION</b>	<p>1.Pictures—pictures turned out well---parent feedback was good -U14B had a mix up on team picture for team name—it says U12B --newspaper—ECHO—very expensive to post photos in paper----AMHA has a sponsorship for each photo</p> <p>2.Come Try It—generally do it the ROF II weekend, but we are hosting provincials the following weekend, so will likely set up a table at ROF2 to promote Come Try It for the provincial weekend</p> <p>3. Provincials---will need volunteers---U12A hosting provincials</p>
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<b>DECISIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**ZONE 2 UPDATE**

8:10-

JEN

<b>DISCUSSION</b>	1. Bunny Bash—March 18-19---cost to be determined, need intent from all U10 Step teams 2. Retreats---U12 B Indus is now U12C, Lethbridge Step 3 is now Step 2, Indus U14A to U 14B, Strathmore denied their retreat 3. Play downs—U 12 and up based on the rankings from the league---games from the whole season 4. Zone U19A—whether they stay as a A or AA is the question 5. Step 3—concerns that Airdrie Step 3 is too strong--- 6. Zone Championships in the works for U12 and up 7. Ice for AA—need to talk with ice schedulers and presidents throughout the zone to make sure all areas are giving up ice		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**RING OF FIRE TOURNAMENT**

CLARA

<b>DISCUSSION</b>	1. Participation medals to all Step 2 and Step 1 2. Medals---different medals? Complaints that they were the same as last year—dates not on the back, no year specific 3. Loot Bag---kids were missing the BLING 4.		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**EQUIPMENT**

8:38-

BOB

<b>DISCUSSION</b>	1.Goalie Sticks---U10 sticks too small?		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
	Bob to email Kendra to get volunteers		

**DIRECTOR OF OFFICIALS**

BARB

<b>DISCUSSION</b>	1.We need more refs---adult refs especially—we have 18 refs on the roster, 4 of them are brand new, 3 adult refs that are very unavailable, availability is not there for the refs, ----need to get an established group of refs or this problem will always be there		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**FUNDRAISING**

8:31-8:38

GEOFF

<b>DISCUSSION</b>	1. Luck of the Irish tickets in new year 2. Working on parent handbook 3. Ice allocation meeting with city---main user groups---concluded that all user groups are tapped out at the use of ice---need to start capping numbers---city is going to assign a percentage of ice compared to the users---the formula to divvy up the ice will be presented by the city (watching to see if user groups are buying ice and not using-prime time youth ice)—		
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	next meeting within the next week or two		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>VOLUNTEER COORDINATOR</b>		KENDRA	
<b>DISCUSSION</b>			
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

- Items for next meeting:
1. Expiration for Respect in Sports
  - 2.