

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 1	JULY 6	AUG 17	SEP T 11	SEPT 21	NOV 2	DEC 7	JAN 4	FEB 8	MAR 1	APR 5	MAY 3	
	Cam Craig (President)	X	X	X	X	X	X	X	X	X	AR	X		
	Graham Schmidt (Vice President)	X	X	X	X	X	X	A	X	X	A			
	Jodie Amsing (Treasurer)	X	X	X	X		X	A	A	X	X			
	Susan Ayotte-Englot (Secretary)	X	X	X	late	X	X	X	X	X	X			
	Geoff Rice (Fundraising)	X	X	AR	X	X	A	X	X	X	A			
	Scott Sinclair (Director of Coaching and Player Development)	AR	AC	X	X	X	AR	X	X	X	AR			
	Bob Smith (Equipment Manager)	X	AR	X	X	X	X	A	AR	X	X			
	Blair Schiffner (Ice Scheduler)	X	X	X	X	X	X	A	X	AR	X			
	Barb Maxwell (Director of Officials)	X	X	X	A	X	X	A	X	A	X			
	Carol Wei (Registrar)	X	A	A	A		A	A	A	A	A			
	Clara Leblond (ROF Tournament Director)	X	X	X	X	X	X	A	X	X	AR			
	Kendra McIntyre (Volunteer Coord)	---	A	X	A		A	X	A	X	AR			
	Terra Currie (Public Relations Coord)	X	AR	X	X		A	X	X	A	A			
	Jen Rice (Zone 2 Rep)	X	A	AR	X	X	X	X	A	AR	X			
	Mike Crawford (Registrar)	X	X	X	X			X	X	X	X			
Others														
Notes														
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)														
MEETING DATE:	Mar 1, 2017	TIME CALLED:	7:00	Adopt agenda & minutes										
LOCATION HELD:	REA	TIME ADJOURNED:												

AGENDA TOPICS

TIME ALLOTTED

LED BY

PRESIDENT MESSAGE

7:12-7:51

CAM

DISCUSSION	<ol style="list-style-type: none"> 1. Eastside Sports - 36" KOBE bag complete with LOGO and Name \$ 89.99 Delivery approximately 2 weeks.-- 2. AGM – Date? Open positions and vacated positions. - members need to update slides for AGM—Terra to put an ad in the paper for AGM--Susan— to book meeting room, 3. U19A group asking on the feasibility of still getting ice next year.---have ice this year and likely get the same ice time next year--- the U19A group wants to do a zone team again and get some of the ice from ARA 4. Team jerseys for next year based on future teams. 2 sets needed?---likely another U12 jerseys (need to order some smaller jerseys)—will look at jersey sizes when they are returned and see what size is needed to order 5. Residency policy---any player released in 2016-2017 becomes property of that association and must play there for 2017-2018 unless that association releases them
DECISIONS	---Barb motions to buy 2 sets of jerseys, Jen seconds, all in favour
ACTION ITEMS	
	PERSON RESPONSIBLE
GOOGLE DRIVE: araringette@gmail.com passcode: ringette	
AGM book for MAY 17, 2017-----Genesis Place	
	DEADLINE

VICE PRESIDENT MESSAGE

GRAHAM

DISCUSSION			
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TREASURER

7:51-7:57

JODIE

DISCUSSION	1.waiting for a couple U10 teams to transfer for Bunny Bash—teams have emailed and Jodie has arranged secure transfer from team accounts to ARA account 2.etransfers—would have to be set up with a policy before we put it into place—if we are going to do this for next season 3.need to send in spreadsheet, unused cheques, and all banking information from teams when they close down accounts at the end of the year		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

REGISTRAR

8:31-8:48

MIKE

DISCUSSION	-U14 level---we need to push for a C level—huge difference in this B level -coaches—look at how we can support the and develop these coaches so that the players can develop and grow— ---Cam suggested we look at getting U of C girls or Rath to come out and run practices---sponsor team and they will come and run practices -Mentor coaches—offer financial amount—to see if we can get coaches to help at these levels to keep kids engaged		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ICE SCHEDULER

8:00-8:10

BLAIR

DISCUSSION	1.Geoff and Blair attending meetings with city and trying to set ice allocation for next year—next meeting is March 8—looked like we may be able to get extra ice (2 hours Mon-Thurs) 2.Early morning practice has not worked out—recommend getting rid of it 3.Possible post a 200\$ bond by teams---city is tracking ice and use—if teams aren't using ice then they have to pay for not using ice		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

COACH & PLAYER DEVELOPMENT

8:10-8:31

SCOTT (ABSENT--CAM PRESENTED)

DISCUSSION	<p>1. Vote to waive volunteer fee for Nelson due to her spending all the time in hospital with daughter</p> <p>2. u12b and u12c made provincials--will forward invoice when received and need cheque sent -- Jodie sent off a cheque for U12A, U12B, U12C (850\$ x3)--Express Post</p> <p>3. Concussion protocol through Ringette Canada. Looks like we have to report Hannah Raber and Jayna Schmidt concussion to them--</p> <p>4. Return to play form. If approved will need any injured player that receives medical treatment to complete before returning to play. Need to complete an injury report to be filled out by teams when a girl is injured so it's documented. Few girls were injured and I never knew about it till much later</p> <p>5. coaches evaluation will be out shortly</p> <p>6. U16 survey will be sent out this weekend (results hopefully for next board meeting), Cam thinks one is being sent out for U14 as well to see what the intentions are</p> <p>7. Looks like Bilt is going to take ice. Numbers are strong at older group. Hoping younger group numbers pick up during ring of Fire tourney. 1/2 of season ice costs are to be paid by march 2nd. Then full amount by April 2nd—12 Sundays</p>		
DECISIONS	Scott proposes to waive volunteer fee for Nelson, Barb second it, all in favour		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
---Initial Report, Return to Play, What ARA requires---possible Member at Large position to focus on this policy and monitor the Return to Play with Injuries			

ADVERTISING/PR

TERRA (ABSENT)

DISCUSSION	1.Come Try It		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ZONE 2 UPDATE

8:50-8:53

JEN

DISCUSSION	<p>-Zone 2 tryout dates on website</p> <p>-info session and ice time posted</p> <p>-Teams and tryouts all done by beginning of May, so this will help ARA with registration numbers</p>		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

RING OF FIRE TOURNAMENT

CLARA

DISCUSSION	<ul style="list-style-type: none"> • Decorating Thursday @ Genesis 7pm • Minimal Sponsorship Dollars - Approx. \$800-\$900 + Comfort Inn • But approx. 20 Silent Auction Items • Ivivva will have a pop up store on Saturday at the rink • Ringette Store will be there Friday and Saturday 		
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	<ul style="list-style-type: none"> Raffle/Silent Auction will close Saturday Night after the Feature Game and be drawn Sunday Morning Feature Game is a mix of 14AA & 16AA with selected Step 3 joining after the 1st period for skills and drills, followed by the Chuck a Duck. - Geoff and Graham still good to be on ice host?? Medals for Active Start, Step 1 & 2 are included in box with player bags for coaches to hand out Medals for Step 3 will go with game sheet and coaches can announce their players No announcer available this time, he has a funeral to attend to this weekend. Scores will be update again on the website by Blair - Thank you Blair
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DECISIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EQUIPMENT

BOB

DISCUSSION	-equipment returned---Bob will email teams to let them know a set time for equipment return -teams expected to return all equipment or replace what is lost or broken---OR it will be replaced through the equipment cheque written at beginning of the year
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DECISIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DIRECTOR OF OFFICIALS		BARB
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DISCUSSION	--No refs for feature game yet---Barb is looking into this...Jen checking to see if she has connections as well
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DECISIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

GEOFF

DISCUSSION	-email to remind people of the Luck of Irish ticket return
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DECISIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

VOLUNTEER COORDINATOR		KENDRA (ABSENT)
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DISCUSSION	<ol style="list-style-type: none"> Family who is unable to fulfill ARA hours---new to ringette but is involved in hockey so is aware of the importance of volunteer hours. Unable to commit to U12A provincials, Come Try it or the Casino....What are the options—Family will be notified that we need volunteers for equipment sorting at the end of the season Need to see who still has to satisfy their volunteer hours and contact them to offer them volunteer hours at the Provincials—volunteer list will be put on Google drive, so other members can add their volunteers to it Casino—Susan has created Signup Genius---only 7 spots left for the Casino
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DECISIONS	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE