

ARA Board Meeting Agenda and Minutes 2018/2019

Board Member (position)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
1. Geoff Rice (President)	X										
2. Zig McIntyre (Vice President)	A										
3. Jodie Amsing (Treasurer)	X										
2. Carol Cornu (Secretary)	X										
5. Michelle Strauss (Registrar)	X										
6. Blair Schiffner (Ice Scheduler)	A										
7. Tania Schwartzberger (Fundraising)	AR										
8. Clara Leblond (Tournament Director)	X										
9. Mark Sturby (Director of Coach Development)	X										
10. Vince Henwood (Player Development)	A										
11. Bob Smith (Equipment Manager)	X										
12. Lee Kraus (Director of Officials)	A										
13. Kendra McIntyre (Volunteer Coord)	A										
14. Kerri Sturby (Public Relations Coord)	X										
15. Jenn Rice (Zone 2 Rep)	A										
16. Kara (Policy Development)	A										
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	TUES, JULY 31, 7PM-9PM										
MEETING LOCATION	AECON ROOM - GENESIS										

CHAIR or PRESIDENT

Call to Order	Time that the meeting wa called to order. Time:7:00
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further. 1. 2. 3. 4.

PRESIDENT

Discussion Topics	1. . Ice Scheduling and Evaluations (Blair) 2. Electing Ice Scheduler Options (previously tabled)	7. Issues arising from SDC meeting. 8. G-Suite Calendar and Meetings, Agendas etc.
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	3. Approve free registration for one child. This is adequate since 4. Blair has set up the season. 5. Volunteer Policy (Evaluations volunteer discussion) 6. U16 Registration Update 7. True Sport (becoming a True Sport adopter http://truesportpur.ca/)	8. ROF Tournament Team Registration (Goalline)
Decisions		
Motions		
Meeting Notes	<ul style="list-style-type: none"> • Geoff has approved the new logo. • Blair has created evaluations manuals 	
Action items	Person responsible	Deadline
Double check last years players in U10 and make sure they are registered in the right level this year	Michelle	
Send email to parents with incentive of 1 registration fee waived (up to \$900) for the new ice scheduler	Geoff	
Meeting with zone on Aug. 15th to determine who is registered for U16 and our options	Geoff	

VICE PRESIDENT

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

SECRETARY

DISCUSSION TOPICS	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
DECISIONS	1. 2. 3.	
MOTIONS	1.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1.		
2.		

TREASURER

Discussion Topics	1.Teams - bank account update after speaking with Bruce and RBC. 2.	7. 8. 9.
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	3. 4. 5. 6.	10. 11. 12.
Decisions	Create team bank accounts as a trial for the 2018/2019 season 2. 3.	
Meeting Notes	<ul style="list-style-type: none"> SDC committee to make sure the coaches know there will be a mandatory meeting for the team treasurer and the manager at the beginning of the season to discuss team bank accounts and expectations. 	
Motions	1.To approve team bank accounts. Motioned by Geoff. Seconded by Clara	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

REGISTRAR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Meeting Notes	<ul style="list-style-type: none"> 169 players are currently registered for 2018/2019 season. 	
Motions	1.	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

ICE SCHEDULER

Discussion Topics	1. Evaluation Manuals - need to go online 2. Video need to go online 3. Step 1 needs to be determined who stays or moves up.	
Decisions	1. 2. 3.	
Motions	1.	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

FUNDRAISING

DISCUSSION TOPICS	1. I will not be at the board meeting this evening as I'm in Saskatchewan on holidays. 2. Just a few things (can't access gmail right now - limited internet access):	5. Bottle depot trucks reserved for September. Info / reserving info will be sent to teams in Sept. once teams known. 6. I will be personally hosting an online 31 Gifts party as well as Scentsy. Will be using the "hostess" credits for silent auction items for Halloween Social / ROF I & II / Golf Tournament. Info
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	<p>3. Halloween Social is the next major fundraiser (Oct. 28). Food Truck again? Same vendor or other suggestions? Open for feedback. With exception to changes to disbursement of funds (will be revised to reflect being based on min. ticket sell levels / auction contribution) is there any other feedback?</p> <p>4. Action Pack books have been requested. This is a team fundraiser, not mandatory. Info will be sent out to teams in Sept.</p>	<p>will be sent out to members in Sept.</p> <p>7. Calgary Flames 50/50 date pending. Will send out info when available.</p> <p>8. Clarification re: what does the board look to secure for fundraising dollars for the association? Example: \$10,000 per year for ____? Just want to have clear goals so can look at additional fundraising opportunities, if required.</p>	
DECISIONS	<ol style="list-style-type: none"> 1. 2. 3. 		
MOTIONS	<ol style="list-style-type: none"> 1. 		
MEETING NOTES	<ul style="list-style-type: none"> • Keep the food trucks. Have the food trucks stay longer. Give the board a couple food truck options to vote on. • Discussed a minimum amount of tickets per team should be sold for the Halloween party. • Bottle drives have been booked for September. • The association should fundraise at least \$20,000 per year to cover costs. 		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
	1.		
	2.		
	3.		
	4.		

COACH DEVELOPMENT

Discussion Topics	<ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 	<ol style="list-style-type: none"> 7. 8. 9. 10. 11. 12. 	
Decisions	<ol style="list-style-type: none"> 1. 2. 3. 		
Motions	<ol style="list-style-type: none"> 1. 		
Meeting Notes	<ul style="list-style-type: none"> • Mark asked if we can find out who has signed up to be a coach this year. 		
Action items		Person responsible	Deadline
	1. Look on the back end to see who is signed up to coach this year.	Geoff	
	2. Send out meeting invite for the next SDC meeting	Mark	
	3.		
	4.		

PLAYER DEVELOPMENT

Discussion Topics	Communication about white/black jersey policy for evaluations.	<ol style="list-style-type: none"> 7. 8. 9. 10. 11. 12.
Decisions	<ol style="list-style-type: none"> 1. 2. 3. 	

Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

TOURNAMENT DIRECTOR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

VOLUNTEER COORDINATOR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

EQUIPMENT DIRECTOR

Discussion Topics	1. Clothing Logo finalized - sewout looked good 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Meeting Notes	1. Goalie equipment has been cleaned. 2. What is needed in the first aid kits for the teams.	

	3. Bob is working with East Side Sports for Ringette apparel.		
	4. Need to replace some rings that have split. Will order from the Ringette Store to get a better price.		
Action items		Person responsible	Deadline
1.	Check with Ringette Alberta on what supplies are required to be in the team first aid kits.	Bob	
2.	Let the treasurer know how many rings will be replaced and the cost	Bob	
3.			
4.			

DIRECTOR OF OFFICIALS

Discussion Topics	1.		7.	
	2.		8.	
	3.		9.	
	4.		10.	
	5.		11.	
	6.		12.	
Decisions	1.			
	2.			
	3.			
Motions	1.			
Action items		Person responsible	Deadline	
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4.				

PUBLIC RELATIONS

Discussion Topics	1.		7.	
	2.		8.	
	3.		9.	
	4.		10.	
	5.		11.	
	6.		12.	
Decisions	1.			
	2.			
	3.			
Motions	1.			
Action items		Person responsible	Deadline	
1.				
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3.				
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POLICY DEVELOPMENT

Discussion Topics	1.		7.	
	2.		8.	
	3.		9.	
	4.		10.	
	5.		11.	
	6.		12.	
Decisions	1.			
	2.			
	3.			
Motions	1.			
Action items		Person responsible	Deadline	
1.				

2.		
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4.		