

ARA Board Meeting Agenda and Minutes 2018/2019

Board Member (position)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
1. Geoff Rice (President)											
2. Zig McIntyre (Vice President)											
3. Jodie Amsing (Treasurer)											
4. Vacant (Secretary)											
5. Michelle Strauss (Registrar)											
6. Blair Schiffner (Ice Scheduler)											
7. Tania Schwartzberger (Fundraising)											
8. Clara Leblond (Tournament Director)											
9. Mark Sturby (Director of Coach Development)											
10. Vince Henwood (Player Development)											
11. Bob Smith (Equipment Manager)											
12. Lee Kraus (Director of Officials)											
13. Kendra McIntyre (Volunteer Coord)											
14. Kerri Sturby (Public Relations Coord)											
15. Jenn Rice (Zone 2 Rep)											
16. Kara (Policy Development)											
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	WED, JULY, 7PM-9PM										
MEETING LOCATION	ECHO ROOM - GENESIS										

CHAIR or PRESIDENT

Call to Order	Time that the meeting wa called to order. Time:
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further. 1. 2. 3. 4.

PRESIDENT

Discussion Topics	1. Ice Scheduling and Evaluations (Blair) 2. Elect a Secretary (Executive Position) Membership vote. Would like to hold a vote prior to August. Online voting and in person on Tuesday August 31 (Tentative). We require two weeks notice to members. 3. Electing Ice Scheduler Options (previously tabled) a) Approve free registration for one child. This is adequate since Blair has set up the season. b) Pay for private ice scheduler c) Use of current board member. (Role swap) 4. Volunteer Policy (Evaluations volunteer discussion) 5. U16 Registration Update 6. True Sport (becoming a True Sport adopter (http://truesportpur.ca/)	7. Issues arising from SDC meeting. 8. G-Suite Calendar and Meetings, Agendas etc. 8. ROF Tournament Team Registration (Goalline)	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

VICE PRESIDENT

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

SECRETARY

DISCUSSION TOPICS	1. 2. 3. 4. 5.	7. 8. 9. 10. 11.
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	6.	12.
DECISIONS	1. 2. 3.	
MOTIONS	1.	
ACTION ITEMS		PERSON RESPONSIBLE DEADLINE
1.		
2.		
3.		
4.		

TREASURER

Discussion Topics	1. Teams - bank account update after speaking with Bruce and RBC. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items		Person responsible Deadline
1.		
2.		
3.		
4.		

REGISTRAR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items		Person responsible Deadline
1.		
2.		
3.		
4.		

ICE SCHEDULER

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2.	

	3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

FUNDRAISING

DISCUSSION TOPICS	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
DECISIONS	1. 2. 3.		
MOTIONS	1.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
1.			
2.			
3.			
4.			

COACH DEVELOPMENT

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

PLAYER DEVELOPMENT

Discussion Topics	1.UAA volunteers. What's the best way to find off ice volunteers? 2.I currently have 7 on ice volunteers for UAA mostly coaches. Is there a formal process I should be using here? 3.Email change communications to members 4.Communication about white/black jersey policy for evaluations. Anyone let EastSide sports know there might be potential for increase volume? Previously discussed about mandatory jersey colors 5.Child who is 2 weeks under the age cut off for step 1 and who has played in active start last year. Can they play in step 1? Alternatively family will go to hockey. 6.	7. 8. 9. 10. 11. 12.	
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Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

TOURNAMENT DIRECTOR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

VOLUNTEER COORDINATOR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		
Action items		Person responsible	Deadline
1.			
2.			
3.			
4.			

EQUIPMENT DIRECTOR

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.	
Decisions	1. 2. 3.		
Motions	1.		

Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

DIRECTOR OF OFFICIALS

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

POLICY DEVELOPMENT

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items	Person responsible	Deadline
1.		
2.		
3.		
4.		

ZONE 2 REPRESENTATIVE

Discussion Topics	1. 2. 3. 4. 5. 6.	7. 8. 9. 10. 11. 12.
Decisions	1. 2. 3.	
Motions	1.	
Action items	Person responsible	Deadline

1.		
2.		
3.		
4.		