

ARA Board Meeting Agenda and Minutes November 2018/2019

Board Member (position)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
1. Geoff Rice (President)					X						
2. Zig McIntyre (Vice President)					X						
3. Jodie Amsing (Treasurer)					X						
2. Carol Cornu (Secretary)					X						
5. Michelle Strauss (Registrar)					X						
6. Blair Schiffner (Ice Scheduler)											
7. Tania Schwartzenberger (Fundraising)					X						
8. Clara Leblond (Tournament Director)					X						
9. Mark Sturby (Director of Coach Development)					X						
10. Vince Henwood (Player Development)					X						
11. Vacant (Equipment Manager)											
12. Lee Kraus (Director of Officials)					X						
13. Kendra McIntyre (Volunteer Coord)											
14. Kerri Sturby (Public Relations Coord)											
15. Kara (Policy Development)											
16. Vacant (Communication Director)											
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	Wednesday, November 7, 7PM-9PM										
MEETING LOCATION	Ron Ebbeson										

CHAIR or PRESIDENT

Call to Order	Time that the meeting wa called to order. Time:7:00
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further.

PRESIDENT

Discussion Topics	<ol style="list-style-type: none"> 1. Recap of Teams required to Retreat and overage players 2. RAB New Athlete Development Plan 3. RAB Request for Association Lead 4. Director Nominations 5. Airdrie Day at Hitmen Game 6. Goalie Training Times - update vote 		
Decisions			
Motions	1.		
Meeting Notes	<ul style="list-style-type: none"> • Overage player information has to be in by the 9th of November. Geoff is working on it. The meeting will be on the 16th in Calgary. • Geoff will be putting out nominations for equipment manager. • Airdrie day at the Hitman game. New Years day this year. The city of Airdrie will be supplying a bus to drive them to the game and back. • Goalie training times Geoff will talk to Chris with Explosive Edge to discuss alternate times for goalie training. • Clara asked if a University goalie could come in and help out Emelia on the ice. Geoff has to look into what she would need to be able to help out on the ice. • Shot clock at Ron Ebbesen is now working. 		
Action items		Person responsible	Deadline
Pro Hockey Life is giving away free skate sharpening cards to hockey players and other swag. Geoff will look into it.		Geoff	ASAP

VICE PRESIDENT

Discussion Topics	1. Dryland		
Meeting Notes	Dryland – Lady of Peace Monday night is the only night they can get. Zig is looking at other options.		
Decisions			
Motions			
Action items		Person responsible	Deadline

SECRETARY

Discussion Topics		
Decisions		

Motions		
Action items		PERSON RESPONSIBLE DEADLINE

TREASURER

Discussion Topics	1. Bank Accounts .	
Decisions		
Meeting Notes	1. Jodie motioned that she speaks with Scotiabank to change out accounts over there as they would possibly give us money to support the association. Mark second. All in favor.	
Motions	1. Jodie motioned that she speaks with Scotiabank to change out accounts	
Action items	Person responsible	Deadline
Jodie to look into Scotia account	Jodie	

REGISTRAR

Discussion Topics	1. Coach Evaluations 2. Affiliates 3. Pro Hockey Life Swag6.	
Meeting Notes	1. Michelle suggested that we send out a coach evaluation mid season. Geoff said it should go out end of November 2. Affiliate Sheets are due 3. Pro Hockey Life is giving away free skate sharpening cards to hockey players and other swag. Geoff will look into it.	
Decisions	.	
Motions		
Action items	Person responsible	Deadline
1. Send out coach evaluations	Geoff	ASAP

ICE SCHEDULER

Discussion Topics		
Decisions	.	
Motions		

Action items	Person responsible	Deadline

FUNDRAISING

Discussion Topics	Formal Complaints Halloween Party		
Meeting Notes	<ol style="list-style-type: none"> 1. Tania asked what the process is for a formal complaint. Clara agreed that we need a process in place. 2. Halloween Party - Each team will get about \$1200 from the Halloween social. Not all the teams had sold the required amount of tickets. Liquor sales were down this year. There was a lot of clean up that had to be done. People brought in outside alcohol and hid the empty cans under the tables. Mark suggested that if your team is not there to complete their volunteer shift at the social then you do not get that portion of the money for your team. Mark suggested next year that he will BBQ all the burgers and hotdogs next year. Tania said to let the new fundraiser coordinator know for next year. Mark suggests that we have a master list that we check off the names as people arrive. 		
Decisions			
Motions			
Action items		Person responsible	Deadline
1.Create Formal Complaints Document or Form for website			
2. Master List for Halloween Party			
3. Association cooks own food			

COACH DEVELOPMENT

Discussion Topics	1. U14B situation - possible retreat		
Meeting Notes	A few of the board members have expressed concerns about coaching at U14B level. Vince said as a board we are here to support the coaches and the players. How can we work together to support the team as a whole? Vince, Geoff, and Zig will discuss how long and what the process will look like to support U14B.		
Decisions			
Motions			
Action items		Person responsible	Deadline
Develop coaching support system for teams - possible on-ice training schedule with BILT			

PLAYER DEVELOPMENT

Discussion Topics	<ol style="list-style-type: none"> 1. Refing Issues - Lee not notified of a few games 2. Female coaches on the bench 		
Meeting Notes	<ol style="list-style-type: none"> 1. Vince asked how we can make sure that we are not without refs in the future. Lee said there is a list on the website of all the scheduled games and who is refing those games. Airdrie coaches have access to it. Vince suggests that Blair cc's Lee on all the game reschedules so that Lee can check to make sure the refs are scheduled. Vince will let Blair know he is to CC Lee on all game 		

	changes. Geoff mentioned Blair does notify Lee. 2. Vince said that you do not need a female coach on the bench. If your female coach will be away an email has to be sent to Ringette Alberta saying that you will be running the game without the female coach.		
Decisions			
Motions			
Action items	Person responsible	Deadline	

TOURNAMENT DIRECTOR

Discussion Topics	1. Volunteer issues with ROF1 2. Name Bars on Jerseys		
Meeting Notes	1. Clara has advised us that there are quite a few people that have not signed up for volunteer shifts for the tournament. Clara said she would personally call everyone tomorrow. 2. Pam from step 3 team is wondering if they can affix name bars to the jerseys? It is fixed with 4 little stitches and can be snipped off easily. Shane Homes sponsored Step 3 and U14. Zig suggested we put the Shane Home logo on the pants instead. Clara will ask if Shane Homes would be okay with this. No go for player name bars. 3. Clara asked what the ice situation is for U14B getting extra ice. U12A and U14A use the ice every Tuesday morning. Mark is going to talk to Blair about scheduling extra ice for U14B. Thoughts are to use the ice time that was originally scheduled for power skating.		
Decisions			
Motions	1. No go for player name bars		
Action items	Person responsible	Deadline	

VOLUNTEER COORDINATOR

Discussion Topics			
Decisions			
Motions			
Action items	Person responsible	Deadline	

EQUIPMENT DIRECTOR

Discussion Topics			
Decisions			
Motions			
Meeting Notes			
Action items	Person responsible	Deadline	

DIRECTOR OF OFFICIALS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

PUBLIC RELATIONS

Discussion Topics	1. Come Try It Dates	
Decisions		
Motions		
Action items	Person responsible	Deadline

POLICY DEVELOPMENT

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline