

# ARA Board Meeting Agenda and Minutes October 2018/2019

Board Member (position)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
1. Geoff Rice (President)				X							
2. Zig McIntyre (Vice President)				X							
3. Jodie Amsing (Treasurer)				X							
2. Carol Cornu (Secretary)				X							
5. Michelle Strauss (Registrar)											
6. Blair Schiffner (Ice Scheduler)				X							
7. Tania Schwartzberger (Fundraising)				X							
8. Clara Leblond (Tournament Director)				X							
9. Mark Sturby (Director of Coach Development)				X							
10. Vince Henwood (Player Development)				X							
11. Vacant (Equipment Manager)											
12. Lee Kraus (Director of Officials)				X							
13. Kendra McIntyre (Volunteer Coord)											
14. Kerri Sturby (Public Relations Coord)				X							
15. Kara (Policy Development)				X							
16. Vacant ( Communication Director)											
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	Wednesday, October 10, 7PM-9PM										
MEETING LOCATION	Ron Ebbeson										

## CHAIR or PRESIDENT

<b>Call to Order</b>	<b>Time that the meeting wa called to order.</b> Time:7:00
<b>Approval of Previous Minutes</b>	<b>We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes).</b> MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
<b>Approval of the Agenda</b>	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
<b>Business Arising from Previous Meeting</b>	<b>Outstanding Items from the previous meeting that need to be updated or discussed further.</b>

## PRESIDENT

<b>Discussion Topics</b>	<ol style="list-style-type: none"> <li>1. Respect in Sport</li> <li>2. UAA</li> <li>3. U14B Issues</li> <li>4. New Board members needed</li> <li>5. Police Checks</li> <li>6. RAB Deadlines</li> </ol>	7. Change the office code and the equipment lock up code		
<b>Decisions</b>				
<b>Motions</b>				
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. UAA scores came out and Ringette Alberta placed our U12 teams in the wrong division across the zone. Ringette Alberta changed us back to the way we had them, but Ringette Alberta will monitor to make sure we are competitive in the divisions.</li> <li>2. Coaches meeting October 3<sup>rd</sup> and 4<sup>th</sup> Calgary 123. Each coaches will get score sheets at the meeting.</li> <li>3. U14B has been declared by board vote and Ringette Alberta agreed according to the UAA scores they should be B.</li> <li>4. U14B is on a waiting list for Lonnie Krahn as they applied as a C and now they are a B they is no room.</li> <li>5. New ice scheduler for the zone Charla from Strathmore</li> <li>6. Geoff will send out the info to nominate new board members.</li> <li>7. Geoff is asking if Respect in Sport can be tracked for coaches and parents.</li> <li>8. Team managers to collect the certification numbers from the parents and coaches and submit to Zig for managing. Need to be done every 3 years to be valid.</li> <li>9. Geoff change RIS admin from Cam to Geoff.</li> <li>10. Police checks will be tracked by Mark. Vince will create the drive.</li> <li>11. Ringette Alberta deadlines October 15<sup>th</sup>. Please be aware</li> </ol>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>		

## VICE PRESIDENT

<b>Discussion Topics</b>	1. Dryland			
<b>Meeting Notes</b>	1. Dryland – Zig will come up with a list of things to do in Airdrie that the coaches could do if they want.			
<b>Decisions</b>				
<b>Motions</b>				
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>		

## SECRETARY

<b>Discussion Topics</b>		
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<b>Decisions</b>			
<b>Motions</b>			
<b>Action items</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## TREASURER

<b>Discussion Topics</b>			
<b>Decisions</b>			
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>Jodie – Bank accounts are on their way. RAB will be paid tomorrow.</li> <li>Active Start - There was a child that was moved up. There should be an additional fee are we waiving the additional fee? Mark said there was a child that had to move up because we didn't have enough kids. There was a child that left and not all the fees were returned so Mark thought it could be a wash. It has been decided that we would not charge the additional fee.</li> </ol>		
<b>Motions</b>	1.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

## REGISTRAR

<b>Discussion Topics</b>	1. Active Start player moving to Step 1		
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>Jennifer Crawford has been moved to Step 1 from Active Start</li> <li></li> </ol>		
<b>Decisions</b>			
<b>Motions</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	
1.			

## ICE SCHEDULER

<b>Discussion Topics</b>	<ol style="list-style-type: none"> <li>U14B Meeting</li> <li>Scheduling</li> <li>Morning practice</li> </ol>		
<b>Meeting</b>	1. Meeting with the U14B team coaches went well.		

<b>Notes</b>	<ol style="list-style-type: none"> <li>2. Blair – Weekly ARA practice schedule has been set. There may be some adjustments due to morning ice time. The morning practices ran this weekend. Both teams must be on the ice in the morning every week. Geoff will deliver that message with the U12A and U14A teams to make it mandatory for their teams.</li> <li>3. Games schedule will be up soon on the 124 site. Blair will check the schedule to verify it is correct.</li> <li>4. Oct.10 get the 13-14 schedule then on the 15<sup>th</sup> the remainder schedule will come out till Christmas.</li> <li>5. Power skating/extra ice schedule is out until Friday December 21<sup>st</sup>. Christmas break will be from December 23<sup>rd</sup> to January 1<sup>st</sup>. No ice scheduled during that time. Second half of the season resumes January 2<sup>nd</sup> to March 23<sup>rd</sup>.</li> <li>6. Game schedule will come out in November for the second half of the season.</li> <li>7. There was a meeting with the U12A coaches to come up with solutions to have affiliate goalies.</li> <li>8. UAA data supported the U14B decision. Kurt and Tim feel like they have support from ARA.</li> <li>9. Shot clock clinic. Blair will talk to Cam as Cam has figured out how to work the shot clock at Ron Ebbesen.</li> </ol>		
<b>Decisions</b>	.		
<b>Motions</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

## FUNDRAISING

<b>Discussion Topics</b>			
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. ARA qualifies for Flames fundraiser. Game day December 12th against Philadelphia</li> <li>2. Has raffle tickets and social tickets will go out on Friday. Teams have to sell 5 sets of tickets (10 tickets). October fundraiser is set and ready to go.</li> </ol>		
<b>Decisions</b>			
<b>Motions</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

## COACH DEVELOPMENT

<b>Discussion Topics</b>	<ol style="list-style-type: none"> <li>1. Cell Phone Policy</li> <li>2. Team Jerseys</li> </ol>		
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. Mark has asked the U16 team to get jersey's to give to the U12 teams that fit the bigger girls.</li> <li>2. Mark asking to put a vote to the board no cell phones in the dressing rooms. Geoff will look through Kara's policy to review and bring it to the board and send out a mass email to the association. Clara motioned for Kera to send change room policy to board for approval and then send to association. All in favor</li> <li>3. Mark asked if we are putting on a CI clinic in Airdrie. When and how would that look? Ice time might be the issue in Airdrie</li> </ol>		

	<ol style="list-style-type: none"> <li>4. Mark will send out email to the U10 coaches to let their parents know to expect to play a game on the 13-14th weekend</li> <li>5. U16 players not wearing shoulder pads. Geoff will find out if there is a policy on it with Ringette Alberta. On our website it says that shoulder pads are optional for Ringette Alberta but mandatory in our association. Shoulder pads are not mandatory with Ringette Canada.</li> <li>6.</li> </ol>	
<b>Decisions</b>		
<b>Motions</b>	1. Clara motioned for Kera to send change room policy to board for approval and then send to association. All in favor	
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>

## PLAYER DEVELOPMENT

<b>Discussion Topics</b>	1. Active Start	
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. Vince is talking with Chris with Explosive Edge to see if he can come out to the practices and the cost. If not, we have another option with Shaun Cornu to come out once per month to work with the goalies.</li> <li>2. Active Start went well at the first practice. There is a bag of equipment and a couple skating aids.</li> <li>3. Vince did repairs on the nets at Genesis Place. Blair will repair the nets at the Plainsman.</li> <li>4. Active start parents that go on the ice can take the coaching certifications and it would count towards their 10 volunteer hours.</li> <li>5. Parents can go on the ice and help with first aid and police clearance.</li> </ol>	
<b>Decisions</b>		
<b>Motions</b>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>

## TOURNAMENT DIRECTOR

<b>Discussion Topics</b>	1. Golden tickets ROF1	
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. Tournament golden tickets must be emailed and cc Clair.</li> <li>2. Clara asked what the refund was for players quitting after team formation. According to the policy it is 25% pre team placement and 50% after team placement.</li> <li>3. Clara - ROF1 - Application is open. There are 29 teams that have applied so far. U14B has the most applications. The first planning meeting is tomorrow. Player bags have been picked. Player of the game are \$10 gift cards. Medals are ordered. Everything is going smoothly</li> </ol>	

<b>Decisions</b>			
<b>Motions</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

### VOLUNTEER COORDINATOR

<b>Discussion Topics</b>			
<b>Decisions</b>			
<b>Motions</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

### EQUIPMENT DIRECTOR

<b>Discussion Topics</b>			
<b>Decisions</b>			
<b>Motions</b>			
<b>Meeting Notes</b>			
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>	

### DIRECTOR OF OFFICIALS

<b>Discussion Topics</b>			
<b>Meeting Notes</b>	<ol style="list-style-type: none"> <li>1. Ref applications are about 12-13. Ring of fire ref call has been put out and about 16 people have willing to come out for it. Not getting responses from local refs to take exhibition games.</li> <li>2. Ref clinic for coaches so they have a better idea of what is in the rule book so they can understand. Would take about 4 hours to complete. Would be done for the association for free. October 20<sup>th</sup> in the morning (9am-1pm) has been presented as a date. Lee will check to see if it works with the refs.</li> </ol>		
<b>Decisions</b>			
<b>Motions</b>			
	<b>Person responsible</b>	<b>Deadline</b>	

<b>Action items</b>		

## PUBLIC RELATIONS

<b>Discussion Topics</b>	1. Come Try It Dates	
<b>Decisions</b>		
<b>Motions</b>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>

## POLICY DEVELOPMENT

<b>Discussion Topics</b>		
<b>Decisions</b>		
<b>Motions</b>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>