



**AIRDRIE RINGETTE ASSOCIATION
MEETING MINUTES
JUNE 5, 2019**

A meeting of the Airdrie Ringette Association held in the Lumley Room at Genesis Place, Airdrie, Alberta, Wednesday, June 5th, 2019 commencing at 7:05 pm.

PRESENT:

Blair Schiffner (President)
Darren Turner (Vice President)
Jodie Amsing (Treasurer)
Laura Poile (Secretary)
Mark Sturby (Director of Coach Development)
Vince Henwood (Player Development)
Mitch Moore (Equipment Manager)
Kendra Bigoraj (Registrar)
Clara Leblond (ROF Tournament Director)
Kendra McIntyre (Volunteer Coordinator)
Liz Kusler (Public Relations Coordinator)
Graham Schmidt (Member-At-Large)

ABSENT:

Lee Krause (Director of Officials)

CALL TO ORDER

The President called the meeting to order at 7:05 pm.

**ADOPTION OF
AGENDA**

The June 5th, 2019 agenda was approved as presented.

Member introductions

Introductions were made.

Everyone has access to their email accounts. L. Kusler is having trouble with Facebook, C. Leblond will assist.

PRESIDENT REPORT

Was requested that everyone add a signature to their emails. B. Schiffner will send the link for the logo, please have done by the end of next week. Any troubles B. Schiffner or V. Henwood can assist.

Welcome & Expectations

B. Schiffner welcomed everyone. Expectation is to attend at minimum eight (8) meetings. Should you not be able to attend, notify B. Schiffner or L. Poile. If absent a submitted written report will be requested. There will be an action item spreadsheet created and will be available on the google drive.

Police Checks

Background checks done bi-annually for all coaches, on ice assistants, junior/mentor coaches (16 & over), managers and board members.

Respect in Sport

D. Turner has contacted K. Boudreau with regards to the documents for Respect in Sport. J. Amsing mentioned hockey uses app for respect in sport.

RIS every 3 years, one from each family (parent version), and coaches/managers (coach version).

Parent/Player Complaints

Complaint investigation and resolution committee. Read bylaw section on website. Document any investigations. Headed up by vice president Darren Turner.



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Lock up cupboards
Material quote of \$560.00 was given. M. Moore is assisting in the construction of the cupboards. Contact the City when construction is to begin.

19-01 D. Turner MOVED, V. Henwood SECONDED
THAT construction of the lock up cupboard proceed. Carried

Recruiting for evaluation committee
Permanent evaluators for U10, U12, U14/16 are being recruited.

Dryland Discussion
D. Turner will contact K. Boudreau regarding locations that can be used. Do we want to use schools?

Coach Certification Tracking
Track coach certification, remove unqualified coaches by December 20th, 2019.

TREASURER'S REPORT

Stacks pay
Money not being deposited RAB/RAMP. Ringette team in London, ON had approximately \$3000. As of January 2020 we have been told we have to go back to RAMP and can no longer use GoalLine.

Refunds for parents who are separated. There is no policy. Who should the refund go to? Consensus was refund will go to the one who registered and provided payment.

Signing Authority
J. Amsing had forms for B. Schiffner, D. Turner and L. Poile to sign.

REGISTRAR

2019/2020 Registration
Current registration is at 34. Active Start-2; U10 Step 1 – 3; U10 Step 2/3-2; U12-8; U14-6; U16-13;

Projecting U10 55-60; U12 – 40 3 teams; U14-50 4 teams; U16-16 confirmed 13 registered. Confirm goalie access and mentoring. Registration for those not paying online to contact the Treasurer.

ICE SCHEDULER REPORT

ROF I
ROF I will include U10 Step 3 (if ice allows), U12, U14 & U16 November 8th to 11th, 4 sheets REA (both), Plainsmen (where weekly ice will allow), need to be finished by Monday November 11th at 4:00pm.

ROF II & U14 Provincials
ROF II Active Start, U10 Step 1 & 2 March 13th to 15th, 3 sheets GP (both), and REA (1). No weekly ice available at Plainsmen.

September Evaluation Schedule
Ice set for approximately 66 hours. No rust busting for U12, U14. Rust busting will be set for U10.

Loss of ice
AMHA (4 tourneys), ASC (Feb 28th to March 2nd), Alberta Winter Games (February 14th to 17th, all 5 sheets).

Recruit Replacement
B. Schiffner will mentor the new scheduler. There were 2 interested parties.



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Master Schedule Upload to GoalLine, have them help to adopt our spreadsheet (only for Airdrie ice practices, games etc.)

PUBLIC RELATIONS/COMMUNICATION

Come Try It May 5th participants were emailed and no communication back. Will contact again prior to the July event. Agreed to host one in September mid-month, provide pamphlets to current U10 skaters to distribute to the schools.

Social Media L. Kusler has created accounts on Twitter, Facebook and Instagram.

Submitting Photos Post on website and indicate submissions go to Public Relations Director. Player profiles (twins, sisters, mother/daughters) August 15th to post.

Signs for Registration Use magnetic signs for advertising registration.

Canada Day Parade No parade this year.

TOURNAMENT DIRECTOR

Tournament Dates ROF I – November 8th to 11th
U14A Provincials/ROF II – March 13th to 15th

Suggestion for a confidentiality policy for Board members to keep what is being discussed at the meeting in the meeting.

Board member contact list will be created and distributed.

Mouth Guards Mandatory or not. Include on equipment list and leave it up to parent to determine if they want child to wear or not.

EQUIPMENT DIRECTOR

Lock up Cupboards Construction of cupboards as previously discussed will be constructed and installed by next meeting. Another inventory will be done.

Jerseys Quote from Eastside for 14 plus 1 goalie, 6-8 weeks turnaround. Decision made by July 3rd meeting.

Teamware Continue with Eastside Sports.

Inventory Assessment Inventory has been completed on all items turned in. G. Rice did one in February as well.

Goalie/Net Assessment Goalie equipment to be assessed.

Half Ice - AMHA Discussion on bumpers, pay for half or in full.

COACH DEVELOPMENT

Coaching Applications Wait to see the applications that come in and for what age groups. Have forecasted who could go where.



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	M. Strauss has asked to have coaches applications done by July.
Coach Certification Tracking	Tracking of certification and removing unqualified coaches will be done by December 20 th , 2019.
Coaching Committee	Dependent on applications.
Coach Package	There will be a coaching section on the website. M. Sturby to review the website and update as needed.
Clinics	CI May/June 2019. Possibility of hosting CSI late around September 28 th , 1 hour ice available), CI May/June 2020
Coach section on website	FAQ, outline exact coaching qualifications for January 2020. Use SDC (Sport Development Committee). Refer to BowView site for link to online manager course.
SDC Committee	2019/2020 team projections, war gaming team scenarios with UAA data. Mid-season coach game evaluations (M. Sturby and another to view at either a game or practice) provide feedback would be beneficial.
Coach Meetings	Four (4) total meetings: 2 before Christmas, 2 after preferably.
Junior Coach/Mentor Applications	Similar as coaches.

PLAYER DEVELOPMENT DIRECTOR

UAA	U12-U14 September 2 nd and U10 September 7 th , 2019. Template for recruiting members. Extra knowledgeable volunteer at each station looking for infractions.
Tracking Player & Parent Code of Conduct	Code of Conducts need to be signed.
U12A & U16 Goalie Recruitment	Part time goalie is interested. U16 goalie is willing to over-age. V. Henwood will follow-up to get her registered.
BILT Evaluators	BILT for U12, U14 and potentially U16. Volunteer evaluators for U10 Step2/3 (coaches, board members etc).
Injured player policy	Policies for injured player and return to play process will be completed by August 30 th . Develop medical form with signed doctor's note.
Evaluation Committee Recruitment	U10, U12, U14/16 to be done by D. Tuner and V. Henwood
U16 Status	Thirteen (13) have registered, three (3) have been spoken to and will be registering. One (1) overage goalie. She will be evaluated on the top 25% of goals against average for the division. Sixteen (16) out of 18. U16 Monday September 16 th for evaluations. Close registration July 16 th and have waitlist.



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SECRETARY

Meeting Room Bookings Confirm rooms for board meetings. Look into rebooking meetings to Genesis Place to have computer access. Contact City.

Meeting Minute Organization Minutes organized by season rather than year on google drive 2019/2020 and website.

FUNDRAISING DIRECTOR (vacant)

Luck of the Irish Not doing this year, as hosting Provincials.

Team Fundraiser Day of the Dead November 2nd. Committee to be created
If anyone has names that would be interested in organizing bring forward to the next meeting.

Was discussed that the older players should get involved in decorating and helping out for tournaments and fundraisers.

DIRECTOR OF OFFICIALS

Ref Clinic Lauren Koster does not start assigning dates for those clinics until late August, early September. Lee has already expressed interest in having a clinic and will follow up with Lauren monthly to confirm dates.

Referee Recruitment Once there is a confirmed date, then yes, advertisement should happen at that point. If we wish to advertise earlier, a call list can be created and those on the list will be provided instructions on how to sign up for the clinic through the Ringette Canada website.

Referee Numbers Reviewing the list of refs from last year, and knowing who will be returning/leaving/reduced time to ref we should have 15 refs, the majority capable of handling U14B and lower. There will be a handful that can cover U14B and up. Erin Hilderman, Lee Krause, Nicole Foster, Jessica McEwen, Cameron Mackenzie, Taryn Nadeau, Meagan McCullough. Depending on times, we may have to bring in some refs from Calgary to cover some of those games.
The following will be mentor refs: Erin Hilderman, Jessica McEwen, Taryn Nadeau, and Lee Krause

Applications Discussed under referee recruitment.

Half Ice Games We need to determine a ref pay amount for half ice games. 1 ref per game. Stay with the standard U10/Active Start rate. Current rate is \$27/ref.

Coaches/Parents Rule Clinic As requested at the AGM, we can put together a parents rule clinic that will require those in attendance to pay a nominal fee to cover the clinic expenses. L. Krause has emails out to both Mike Morris and Ed Horvath asking for their input. Do we want to do a single clinic for coaches, and a second for parents or one big clinic? Board agreed to have big clinic. What is the level of interest? Do we want to make a rule clinic mandatory for first time coaches?



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L. Kusler MOVED, V. Henwood SECONDED
19-02 THAT it be mandatory for all first time coaches to attend the rule clinic.

Carried

VOLUNTEER DIRECTOR

Sign-up for UAA & Evaluations Use sign-up genius for UAA and evaluations for August 15th, 2019.
K. McIntyre will do a sign-up genius for potluck.

MEMBER-AT-LARGE REPORT

Additional Member-At-Large Candidate Kara Pawsey.

Update ARA documents August 25th, 2019 updates to Parent Handbook, Parent Code of Conduct (no stop watches or equivalent), all policies to read 2019/2020, dressing room policy (including presence of males and athlete behaviour)

Form updates Create or verify presence of player medical injury form, volunteer screening process (police background check), player team accommodation request form

PRESIDENTS REPORT cont'd

Evaluations Plan for evaluations. U16 delay. GoalLine updated for evaluations, evaluation committee meetings, manual updates.

Vacant Board Positions Discussion on empty board positions. Member-At-Large, Ice Scheduler changes (non-voting member), stipend rate, interest and selection process

Past President update G. Rice will mentor and help as administrator to get season up and running. He is the Zone 2 president and Winter Game Ringette Organizer.

Calgary 123 League Changes discussed. Number of games and tier placement based entirely upon initial UAA score.

SDS team projections, U16, UAA Discussed earlier.

RAB ARA recruitment/registration targets, committee to join base camp discussion with RAB.

RAB (Zone 2 rep) Rep for Alberta Winter Games, schedule ice for them to select the team.

ARA High Risk Items Policies

Zone 2 report Rockyford and Cochrane

U16 Discussion See previous discussion.

Ice sharing Half ice sharing with AMHA, bumpers and nets.



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NEXT MEETING DATE

The next meeting will be July 3rd, 2019 Lumley Room, Genesis Place 7:00pm to 9:00pm.

Note: August 7th will be held in the Lumley Room, Genesis Place also.

MEETING ADJOURNED

June 5th, 2019 meeting adjourned at 9:34 pm.

President

I hereby certify these minutes are correct.

Secretary