

ARA Board Meeting Agenda and Minutes February 2019

Board Member (position)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
1. Geoff Rice (President)		P									
2. Zig McIntyre (Vice President)		A									
3. Jodie Amsing (Treasurer)		P									
2. Carol Cornu (Secretary)		P									
5. Michelle Strauss (Registrar)		P									
6. Blair Schiffner (Ice Scheduler)		P									
7. Tania Schwanzenberger (Fundraising)		A									
8. Clara Leblond (Tournament Director)		P									
9. Mark Sturby (Director of Coach Development)		P									
10. Vince Henwood (Player Development)		P									
11. Vacant (Equipment Manager)		X									
12. Lee Kraus (Director of Officials)		P									
13. Kendra McIntyre (Volunteer Coord)		A									
14. Kerri Sturby (Public Relations Coord)		P									
15. Kara (Policy Development)		A									
16. Vacant (Communication Director)		X									
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	Wednesday, February 6, 2019 7PM-9PM										
MEETING LOCATION	REA										

CHAIR or PRESIDENT

Call to Order	Time that the meeting was called to order. Time: 7:08pm.
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further. 1.

PRESIDENT

Discussion Topics	<ol style="list-style-type: none"> 1. Survey form - Is it ok to post? 2. Need a vote on Luck of The Irish tickets, if we want to pursue it this year. 3. Upcoming events and RAB meeting. 4. Coach Registration - need a better way to track certifications, police checks, RIS. 5. Bunny Bash. 6. Volunteer Data. Who owes time? 7. Home Show - who will attend from the board? 8. SDC and Coaches - Any meetings planned? 9. Goalie Training - I think we need to look into a better option. 		
Decisions	3 on 3 to run independently.		
Motions	<p>Blair motioned Let 3 on 3 run independently and sublet ice from ARA. Geoff second. All in favor.</p> <p>Blair motioned to combine the social media position with the public relations position. Geoff second, all in favor.</p>		
Meeting Notes	<p>1.Survey form – Everyone do the survey to see if it works out. First survey in November be more specific to the that time period. Evaluations should be on the first survey. The new survey will replace the coaches survey for this end of year survey.</p> <p>2.Luck of the Irish.</p> <p>3.RAB meeting February 12, 2019.</p> <p>4.Come try Ringette Sunday May 5th , 2019.</p> <p>5.50/50 Flames game sign up has been sent out.</p> <p>6.Get the coaches to upload their certificates themselves.</p> <p>7.Bunny Bash 17 teams in total. Blair suggested we ask the other Airdrie teams why they are not going in.</p> <p>8.There was not a meeting with the team managers at the beginning of the season. Lots of the managers don't know how much time each family has put in.</p> <p>9.Home show. Find out what families need to volunteer more hours and see if they can help out.</p> <p>10.SDC meetings. Next meeting to be scheduled in March as per Mark. Tentative March 12th and the 26th.</p> <p>SDC volunteer committee for evaluations. Evaluation committee to run with the same process and just tweak it from last year. Blair is asking for input on who to recruit.</p> <p>Peggy: 3 on 3</p> <p>They want to run the 3 on 3 independently and sublet the ice from ARA. Need to achieve board approval until they have board approval. Can purchase the insurance by Monday with board approval. Insurance quotes are between \$2000 and \$3500. Estimated registration costs depends on insurance. Would like to keep it at \$165 per player. Charged \$125 last year. U12 U14 and U16. U12 would include all U10 players. U10 was not viable to run on its own last year. Only 6-8 kids would show up each ice time. Going to open it up and advertise in Inuds, Chestermere, and Strathmore as well. Open up to Airdrie kids first and give them about 2 weeks to register. Thursday nights this year. April and May. Registration can be open within a week.</p>		
Action items	Person responsible	Deadline	
Bunny Bash - Check who has paid and how much	Geoff		
Find out who knows what time. Geoff to ask Kendra.	Geoff		

VICE PRESIDENT

Discussion Topics		
Meeting Notes		

Decisions		
Motions		
Action items	Person responsible	Deadline

SECRETARY

Discussion Topics		
Decisions		
Motions		
Action items	PERSON RESPONSIBLE	DEADLINE

TREASURER

Discussion Topics	<ol style="list-style-type: none"> 1. Budget for teams. 2. AGLC concerns. 3. Team spending concerns. 4. Suggestions for next season. 	
Decisions		
Meeting Notes	<p>1. Jodie is concerned about what the teams are spending their fundraised money on with AGLC license. If we get audited we could lose our AGLC license as an association. Jodie brought examples AMHA is using to track their team fundraising and budgeting. Jodie would like to have the board come up with a total amount that teams are allowed to fundraise.</p> <p>Focus on AGLC and team budget. Have AGLC raffle come through the board. Possibly a cap on how much you can fundraise.</p>	
Motions		
Action items	Person responsible	Deadline
AGLC applications for teams have to go through the board	Clara	
Team budgets and possibly a fundraising cap for each team.	Jodie	

REGISTRAR

Discussion Topics		
Meeting Notes		

Decisions	.		
Motions			
Action items	Person responsible	Deadline	

ICE SCHEDULER

Discussion Topics	1. Forecasting 2019-2020 numbers. 2. Ice Update.		
Meeting Notes	<p>Blair suggested having a joint U16 team with Airdrie,, and Indus. Indus has a goalie. Worried about not having enough players to have a A and B team. Practices would be rotated between Airdrie and Indus.</p> <p>2.Tournament ice is good. 3 on 3 ice is taken care of. BILT is coming back in April, May, and June. Managing the zone 2 playoffs. There are a couple ice times in Feb that will need to be rescheduled due to hockey. U16 identification and if the Indus relationship will work. Will need probably 1 more morning team, possibly 2.</p> <p>3.After the AGM Blair is stepping down as ice scheduler.</p> <p>4.U10 61 kids projected. U12 40 kids projected. Likely 3 times with 13 each. U14 50 kids projected. Likely 4 times. May not have enough jerseys for 4 teams. U16 24 kids projected. Blair figures more like 21. May not have a goalie. U19 4 kids but probably less.</p>		
Decisions	.		
Motions			
Action items	Person responsible	Deadline	
Need to find someone that is committed to taking over the ice scheduler position.			

FUNDRAISING

Discussion Topics			
Meeting Notes			
Decisions			
Motions			
Action items	Person responsible	Deadline	

COACH DEVELOPMENT

Discussion Topics		
Meeting Notes		
Decisions		
Motions		
Action items	Person responsible	Deadline

PLAYER DEVELOPMENT

Discussion Topics	<p>1. Goalie Training. What are we doing for the goalies who could not attend the training? BILT is doing a 2 day goalie training in Calgary in August, The cost is \$225 plus gst. This includes mental preparedness, dryland training, and on-ice training. This might be a good option.</p> <p>2. What positions are available on the board? When should we start advertising them? Suggest we do it sooner than later to better our chances for filling them.</p> <p>3. Refing. Comments from U12B team I want to share with everyone. Difference we saw from having a 3rd ref mentoring.</p> <p>4. It has been discussed that we need to be updating the website with all the meeting minutes. What do we do to ensure this occurs?</p> <p>5. Player report card coming to teams February 15th.</p>	
Meeting Notes	<p>1. We should put a list of board member positions out and so people know what they can apply for. Public Relations Coordinator, Registrar, Director of Officials, Ice Scheduler, Director of Coach Development, President, Fundraising Coordinator, Policy Development, and Equipment Manager.</p> <p>2. Erin came out to one of the U12B games as a mentor and it was a great game. Lee said that the young refs are losing their confidence in calling penalties. Erin went out to help the refs build their confidence and Lee will be out this weekend as well.</p> <p>3. Vince will be sending out the player report cards for all the teams on Feb. 15th.</p> <p>4. Policy to upload the meeting minutes to the website by Feb. 15th.</p>	
Decisions		
Motions	Vince motioned to send the 2 goalies Mikayla and Paeton U12B and U12A to attend the BILT program in August for \$225 each goalie. The 2 goalie development times would not work for those 2 goalies. Blair second. All in favor.	
Action items	Person responsible	Deadline
Clara to post the open member positions on the website.	Clara	Feb. 15 th .
Post all the meeting minutes to the website	Geoff and Clara	Feb. 15 th

TOURNAMENT DIRECTOR

Discussion Topics		
Meeting Notes	.Tournament planning or the Ring of Fire is going well, and everything is set to go. Neil is going to fill in for the Rodgers position. Neil is down from volunteer hours. Rodgers can take a shift at the Home and Garden show since they won't be at the Ring of Fire.	
Decisions		
Motions		
Action items	Person responsible	Deadline

VOLUNTEER COORDINATOR

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

EQUIPMENT DIRECTOR

Discussion Topics		
Decisions		
Motions		
Meeting Notes		
Action items	Person responsible	Deadline

DIRECTOR OF OFFICIALS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

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PUBLIC RELATIONS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

POLICY DEVELOPMENT

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline