

ARA Board Meeting Agenda and Minutes January 2018/2019

Board Member (position)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
1. Geoff Rice (President)											
2. Zig McIntyre (Vice President)											
3. Jodie Amsing (Treasurer)											
2. Carol Cornu (Secretary)											
5. Michelle Strauss (Registrar)											
6. Blair Schiffner (Ice Scheduler)											
7. Tania Schwartzenberger (Fundraising)											
8. Clara Leblond (Tournament Director)											
9. Mark Sturby (Director of Coach Development)											
10. Vince Henwood (Player Development)											
11. Vacant (Equipment Manager)											
12. Lee Kraus (Director of Officials)											
13. Kendra McIntyre (Volunteer Coord)											
14. Kerri Sturby (Public Relations Coord)											
15. Kara (Policy Development)											
16. Vacant (Communication Director)											
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	Wednesday, January 9, 7PM-9PM										
MEETING LOCATION	REA										

CHAIR or PRESIDENT

Call to Order	Time that the meeting wa called to order. Time:7:00
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further. 1.

PRESIDENT

Discussion Topics	Looking for Status on following items <ul style="list-style-type: none"> • Respect in Sport (Coach and Parent) • Police Checks • Coaches Survey Geoff or Mark? • Volunteer Hours: Who is owing 	New <ul style="list-style-type: none"> • Come Try It Dates • Equipment Inventory • Mike Crawford refund? • SDC - going forward • Zone 2 Championships • Zone 2 website updates • Directors Attendance • Special Resolutions 	
Decisions			
Motions			
Meeting Notes			
Action items	Person responsible	Deadline	

VICE PRESIDENT

Discussion Topics	1.		
Meeting Notes			
Decisions			
Motions			
Action items	Person responsible	Deadline	

SECRETARY

Discussion Topics		
Decisions		
Motions		
Action items	PERSON RESPONSIBLE	DEADLINE

TREASURER

Discussion Topics		
Decisions		
Meeting Notes		
Motions		
Action items	Person responsible	Deadline
Jodie to look into Scotia account	Jodie	

REGISTRAR

Discussion Topics		
Meeting Notes		
Decisions		
Motions		
Action items	Person responsible	Deadline
	Geoff	ASAP

ICE SCHEDULER

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

FUNDRAISING

Discussion Topics		
Meeting Notes	<p>Luck of the Irish - this brings in \$6-\$7,000 for the Association. Planning to disburse raffles to teams mid-February. There will be a mandatory minimum this year for each player to sell. The Association WILL NOT accept the return of raffles. If there is a team member that does not want to participate, then the team will be expected to use their team funds to cover. If the board decides to abolish the raffle, please advise and I will make note. Draw will be March 17, 2019 at Genesis Place.</p> <p>Calgary Flames 50/50 Fundraiser - March 21 (Thursday) vs. Ottawa. Brings in \$3-\$4,000 for the Association. Require a minimum of 38-40 volunteers. Need to be there 430-5pm (will confirm with Crystal at the Flames Group). Last year, parking was provided for our volunteers; however, is best to car-pool. Must be 18+ to participate. Can likely stay for the third period (per last year experience). Aim for 3 volunteers per team (gives us 39). I will include the application link with the Fundraising Binder when I return the items to the office.</p> <p>Golf Tournament - TERMINATED Does not appear with have the "base" needed to get the numbers to have an overall successful tournament - more "work" then return. Working with Apple Creek re: \$500 deposit.</p> <p>Halloween Social 2019 - booked for the Balzac Hall November 2 (tried for the 26 but already booked, unfortunately). I will prepare the items and binder (with notes/contacts, etc.) and deliver to the office for the use/reference of the person doing next season. I will be available for assistance, if needed, to ensure seamless transition.</p> <p>...Geoff Suggests Day of the Dead Party!..official Mexican Holiday November 2.....painted Sugar Skulls etc.</p> <p>Ring of Fire, part two - Riley won the loonie stick during the Red Deer tournament. The stick is too small (short) for Riley and our little's on our team do not want/need so Riley would like to donate the stick to the ROFII (probably better suited for this tournament as lots of little's!). Can either be used for our own loonie stick or part of a raffle basket or as a silent auction item (value is \$70). Let me know if needed/wanted and I will deliver to the office.</p>	
Decisions		
Motions		
Action items	Person responsible	Deadline

COACH DEVELOPMENT

Discussion Topics		
Meeting Notes		
Decisions		
Motions		
Action items	Person responsible	Deadline

PLAYER DEVELOPMENT

Discussion Topics	1.		
Meeting Notes	1.		
Decisions			
Motions			
Action items		Person responsible	Deadline

TOURNAMENT DIRECTOR

Discussion Topics	1.		
Meeting Notes	1.		
Decisions			
Motions	1.		
Action items		Person responsible	Deadline

VOLUNTEER COORDINATOR

Discussion Topics			
Decisions			
Motions			
Action items		Person responsible	Deadline

EQUIPMENT DIRECTOR

Discussion Topics		
Decisions		
Motions		
Meeting Notes		

Action items	Person responsible	Deadline

DIRECTOR OF OFFICIALS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

PUBLIC RELATIONS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

POLICY DEVELOPMENT

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline