

ARA Board Meeting Agenda and Minutes March 2019

Board Member (position)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
1. Geoff Rice (President)		P	P								
2. Zig McIntyre (Vice President)		A	P								
3. Jodie Amsing (Treasurer)		P	P								
2. Carol Cornu (Secretary)		P	P								
5. Michelle Strauss (Registrar)		P	P								
6. Blair Schiffner (Ice Scheduler)		P	P								
7. Tania Schwartzenberger (Fundraising)		A	A								
8. Clara Leblond (Tournament Director)		P	P								
9. Mark Sturby (Director of Coach Development)		P	A								
10. Vince Henwood (Player Development)		P	P								
11. Vacant (Equipment Manager)		X	X								
12. Lee Kraus (Director of Officials)		P	A								
13. Kendra McIntyre (Volunteer Coord)		A	A								
14. Kerri Sturby (Public Relations Coord)		P	P								
15. Kara (Policy Development)		A	A								
16. Vacant (Communication Director)		X	X								
Others											
Notes											
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)											
MEETING DATE	Wednesday, March 6, 2019 7PM-9PM										
MEETING LOCATION	REA										

CHAIR or PRESIDENT

Call to Order	Time that the meeting was called to order. Time:
Approval of Previous Minutes	We require a motion to approve the minutes of the previous meeting. (Are any corrections needed to the previous meeting minutes). MOTION: To approve the minutes of (DATE) as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Approval of the Agenda	MOTION: To approve the agenda as CIRCULATED or AMENDED MOTION BY: Name of person (FIRST & LAST) who made the motion SECONDED BY: Name of the person (FIRST & LAST) who seconded the motion CARRIED OR DEFEATED:
Business Arising from Previous Meeting	Outstanding Items from the previous meeting that need to be updated or discussed further. 1.

PRESIDENT

Discussion Topics	1)12A Code of Conduct Issue 2)U12C Coaching Certification Issue 3)Zone Banner Games 4)Upcoming Events 5)2019 U10 Program 6)Year End survey - 82 Responses 7)AGM 8)DIBS		
Decisions			
Motions			
Meeting Notes	<p>Year End Survey 81 response's there would be a raffle for a coffee card.</p> <p>The winner is Lisa Hnatiuk Step 2 Blue</p> <p>12 A Code Conduct review from incident (Trevor S) email stating about the repercussion. Trevor has started completing the list of conditions.</p> <p>A coach from is not allowed to be on the bench. They have had multiply times to finish the (MED) course.</p> <p>Banner Games this weekend discussion</p> <p>Discussion about Bunny Bash, schedule is going well.</p> <p>Upcoming AGM meeting about open board positions</p> <p>Voting Slides about what you have been doing for the year.</p> <p>Proper voting procedure for when voting people onto the board.</p> <p>Nominations in by the April 8th</p> <p>U10 Program for upcoming season Geoff as discussed with the city about additional line across the ice. Jamboree style play on weekends. Half ice games / 2 hour slots. Active start, step one Indus Strathmore etc. will all host one jamboree at each center before & after Christmas.</p> <p>Dibbs program for tracking hourly volunteering for each team's players potentially cost money.</p> <p>Flames 50/50 - 15 spots open Email sent to the teams about the Flames 50/50</p>		
Action items	Person responsible	Deadline	

VICE PRESIDENT

Discussion Topics		
Meeting Notes		
Decisions		

Motions			
Action items		Person responsible	Deadline

SECRETARY

Discussion Topics			
Decisions			
Motions			
Action items		PERSON RESPONSIBLE	DEADLINE

TREASURER

Discussion Topics	Provincial Costs		
Decisions			
Meeting Notes	Teams want money for provincial's costs. Jodie has broken down the numbers for a potentially 50% pay. January, February, March ice invoices. Double checking ice invoices due to AMHA flooding charges more. Goalie Refunds & training coaches invoicing.		
Motions	<p>Policy for giving money to the teams for provincial advancements.</p> <p>Motion Vince & Carrol</p> <p>Voting: All in Favor for refunding a maximum \$2250 for teams for playdowns.</p>		
Action items		Person responsible	Deadline

REGISTRAR

Discussion Topics			
--------------------------	--	--	--

Meeting Notes			
Decisions			
Motions			
Action items	Person responsible	Deadline	

ICE SCHEDULER

Discussion Topics	<ol style="list-style-type: none"> 1. Evaluation Committee. 2. 2019/2020 U16. 3. City Ice Fee Increase and ARA Registration Fees. 		
Meeting Notes	<p>Double A ice available a few slots.</p> <p>Built has some invoices coming.</p> <p>Discussions for ice time with the city in May before stepping down. 1 more morning slot.</p> <p>U16 & the increase in ice 20% more \$175 to \$210 Hr roughly \$20,000 more per year. Each child might have to pay an additional \$110 for fees. Luck of the Irish might be reinstated for next year. How does this compare to AMHA / Calgary Ice. Each child might have to pay \$60 per child for tryouts... Hosting provincial's to gain some extra money to keep costs down..</p> <p>Evaluation Committee 2 people from each age group looking for volunteers.</p> <p>U16: 20 players roughly returning</p> <p>Zone meeting proposal to collaborate with 16 A & B team. Cochrane is interested in joining teams as we won't have enough players for 2 teams.</p> <p>Plan A – Put the survey out to Cochrane. Have an identity skate at the end of March.</p> <p>Plan B – Potentially capture 3 other players and make an attempt at 2 teams.</p> <p>Hold evaluations the 2nd week of September.</p>		
Decisions			
Motions			
Action items	Person responsible	Deadline	

FUNDRAISING

Discussion Topics			
Meeting Notes			
Decisions			
Motions			
Action items		Person responsible	Deadline

COACH DEVELOPMENT

Discussion Topics			
Meeting Notes			
Decisions			
Motions			
Action items		Person responsible	Deadline

PLAYER DEVELOPMENT

Discussion Topics	<p>1). Player report cards have been completed by all teams and have been given to SDC (Mark).</p> <p>2). Would like to propose a Coaches celebration night. Nothing huge but something to show our appreciation to all the time and effort put in for this year and all the years previously. I was going to look at having it at REA. Does anyone have some suggestions?</p> <p>3) Any volunteers to collect jerseys and equipment bags at the end of the year? We also need to ask coaches to separate the broken rings as well before they hand them in.</p>	
Meeting Notes	<p>Vince has Steped down from SDC</p> <p>Inventory list for each team for medical aids, rings equipment.</p> <p>Discussions for a volunteering celebration night in the Overtime Lounge Rob Ebesson.</p> <p>Discussion to see if we have money to spend on this night March 29th or 30th.</p>	

	<p>Vince says he will plan everything. Vince will report back with the costs maybe Fitzsimmons brewery as well. Possibly 50 people... Spouse tickets potentially.</p> <p>Have to email to parents who don't have social media about 3 on 3. Vince will be getting Clara the poster. Clara will send something out tonight to board.</p>		
Decisions			
Motions			
Action items	Person responsible	Deadline	

TOURNAMENT DIRECTOR

Discussion Topics	<p>Tournament update - ROFII made \$? - I'll have an actual number tonight</p> <p>Policies required/updated</p> <ul style="list-style-type: none"> • Injury policy - what is it? we had several girls this year skating on injured legs, need a clear black and white policy • Fair Play policy - don't have one? • Provincial payment policy - don't have one • Volunteer policy - was 10 hours per family too much? was it just right? do coaches volunteer too much? should coaches be exempt from tournament volunteering? <p>Equipment Lock up - need once again new lock - sounds like people are helping themselves</p>		
Meeting Notes	<ul style="list-style-type: none"> • March Ring of Fire made \$9800. We are estimated to make \$21,000 between the 2 tournaments, up 13,000 from last year. • Is 10 hours too much to ask for volunteer time? There have been coaches asking why they have to volunteer for the tournaments when they are busy with coaching the team on the bench. • When is the last time we have updated the injury policy? We also need to review the fair play policy. 		
Decisions			
Motions			
Action items	Person responsible	Deadline	
Review fair play policy and injury policy. Update as needed	Kara		

VOLUNTEER COORDINATOR

Discussion Topics		
Decisions		
Motions		

Action items	Person responsible	Deadline

EQUIPMENT DIRECTOR

Discussion Topics		
Decisions		
Motions		
Meeting Notes		
Action items	Person responsible	Deadline

DIRECTOR OF OFFICIALS

Discussion Topics		
Decisions		
Motions		
Action items	Person responsible	Deadline

PUBLIC RELATIONS

Discussion Topics		
Decisions		
Motions	Still working on the home & garden show. What to set up. Roll up banners, brochures, raffle basket... Certificate of insurance 2 million & 8 x 10 spot. Budget for the show \$700 including \$100 Fee.	
Action items	Person responsible	Deadline

POLICY DEVELOPMENT

Discussion Topics		
Decisions		
Motions		

Action items	Person responsible	Deadline