



**AIRDRIE RINGETTE ASSOCIATION
AGM MEETING MINUTES
JUNE 15TH, 2020**

An Annual General Meeting of the Airdrie Ringette Association held with Zoom Meetings, Airdrie, Alberta, Monday, June 15th, 2020 commencing at 6:00 pm.

- PRESENT:** 2019/2020 ARA Board Members
Blair Schiffner, Mark Sturby, Clara Leblond, Liz Kusler, Kendra Bigoraj, Mitch Moore, Todd Rodgers, Lee Krause, Graham Schmidt, Jodie Amsing, Kara Pawsey, Vince Henwood, Laura Poile
- CALL TO ORDER** The President called the AGM to order at 6:06 pm.
- QUORUM** The President acknowledged that a quorum of the membership was present (55).
- 2019 AGM MINUTES** Blair Schiffner reviewed the 2019 minutes. There was no open business arising from the minutes.
- 20-01 **MOVED** by Mitch Moore, **SECONDED** by Kelly Boudreau
THAT the AGM minutes of May 15, 2019 be approved as presented.
Carried
- AGM PPT PRESENTATION** Season highlights and the board members presented the annual reports. The powerpoint presentation will be made available to the association.
- President's Report** Blair Schiffner acknowledged and thanked all board members and volunteers.
- Presented tasks and duties throughout the year including but not limited to: planning and organizing ARA evaluations, participation in coach selection, planning and organizing joint U16 program with Cochrane, website updates, ARA business meetings, attending zone 2 meetings, grievance/complaint process and resolutions, updated new parent manual and created board code of conduct.
- Presented top priorities for 2020/2021 including but not limited to: getting season ready assuming no COVID restrictions, update ARA bylaws and policies, initiate U10/U12 goalie development sessions, initiate Come Learn Ringette program, renew joint U16 program and find a place for U19 players, new away tournament policy mandated by RAB (Ringette Alberta).
- Treasurer's Report** Jodie Amsing presented the treasurer's report. Tasks and duties included: maintaining accurate financial records, managing all ARA bank accounts including setting up, monitoring and closing out team accounts, providing support for team treasurer's, switched ARA book keeping files from excel to quick books, supporting ARA registrar with refunds and registration setup, readied and submitted year end financials to accountant, paid all ARA invoices and referees and completed all AGLC license paperwork
- 2018/2019 ARA financial statement was presented.



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- 20-02 MOVED by Jodie Amsing, SECONDED by Dominique MacDonald
THAT the 2018/2019 ARA Financial Records be finalized. Carried
- 20-03 MOVED by Jodie Amsing, SECONDED by Liz Kusler
THAT ARA reappoint Tanner Desrosiers of TDJA Accounting as
ARA Auditor for 2019/2020 season. Carried

Registrar's Report

Kendra Bigoraj presented the registrar's report. Tasks and duties included: assisting with ARA evaluations, assisting in coach selection, created online ARA registration packages, provided ARA member registration support, readied and submitted ARA UAA (Universal Athlete Assessment) data to RAB, ensured all athletes, coaches and affiliates were registered with RAB, updated/managed team RAB roster TRF (team roster form) as changes occurred. The 2019/2020 season had 201 registered players and 16 teams.

Vice President's Report

Blair Schiffner presented the vice president's report in Darren Turner's absence. Tasks and duties included but not limited to: completion of new ARA lock-up storage shelves, formed ARA evaluation committees, assisted with Come Try It event September 21, 2019, coordinated police checks for coaches/board members, coordinated parent/player code of conduct, participated in grievance/complaint process and resolutions, part of zone 2 AWG coach selection committee, participated in ARA business meetings, developed script for U14A provincials opening ceremonies, developed ARA injury/return to play policy (in progress).

Secretary's Report

L. Poile presented the secretary's report. Tasks and duties included assisting with ARA evaluations, scheduling board and board member meetings, created agendas and recorded meeting minutes.

Ice Scheduler's Report

Todd Rodgers presented the ice schedulers report.
2019/2020 ice budget was \$132,000 and actual ice expenses were \$113, 552
Regular season weekly ice included: Monday to Sunday practice 11 hrs, early morning practice 2 hrs, power skating/extra practice 3 hrs. Saturday/Sunday games 9 hrs for a total of 25 hours/week.
Reconciliation of ice costs between ARA and Cochrane (for U16) program still needs to be done.
2020/2021 ice allocation to include 1 more hour weekly practice ice.

Director Reports

Director of Player Development

Vince Henwood presented the director of player development report. Task and duties included: scheduling and recruiting UAA volunteers, assisted with evaluations, participated in coach selection, facilitated other business meetings, attended RAB meetings, developed on and off ice athlete training with Explosive Edge, managed/participated in grievance/complain process and Resolutions, developed various ARA member surveys, attended various team games and practices at all levels.



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Director of Player Development

Mark Sturby presented the director of coach development report. Task and duties included: managed/assisted with evaluations, formed coach selection committee, planned/organized and executed team head coach selection, mediated issues concerning players/coaches and/or parents, coaches evaluations, provided support to coaches

Tournament Coordinator Report

Clara Leblond presented the tournament coordinator's report. Tasks and duties included: planning/organizing and executing ARA hosted tournaments (ROF I, ROF II, Provincials/U12 Regionals, zone 2 Bunny Bash-quadrennially), assisted with evaluations, ARA website and google administrator, sanctioned yearly ARA tournaments with RAB and file tournament reports, facilitate tournament planning committee meetings, manage tournament activities (game, volunteer and referee scheduling, treasure/budget, registration table, player/team bags, sponsorship for silent auction and raffle table items, AGLC licenses, tournament day to day operations, promote ARA tournaments via local media and various social media platforms, manage team registration and arrange hotel accomodations)

ROF brought in \$12, 916.23, U14A Provincials \$3577.01

COVID 19 saw the cancellation of ROF II and U14A Provincials.

2020/2021 tournament plans

ROF I – November 6th to 8th

ROF II – March 12th to 14th

Provincials/U12 Regionals – reapply, RAB has given priority to ARA.

Director of Public Relations Report

Liz Kusler presented the director of public relations report. Tasks and duties included: assisted with evaluations, organized team photos, organized Come Try It (September 21 and March 14 – cancelled due to COVID 19), created ARA twitter and Instagram accounts, used various social media platforms to promote ARA events and athlete profiles, created content for social media platforms and ARA website, coordinated with local newspaper for events and stories

Director of Official's Report

Lee Krause presented the director of officials report.

Great year, active referees within ARA continues to grow 2017 – 15 officials, 2018 – 23 and 2019 – 33.

One of the largest referee bases (excluding large cities).

Limited ARA game potential and will potentially cap referee numbers depending upon returning numbers.

Large internal base will limit external referee help required, minimizing referee salary/cost.

Associations with smaller referee base have increased fees but ARA remains unchanged.

Thank-you to all ARA families and friends as ARA referees don't have issues with teams or parents and the support is appreciated.



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Equipment Manager Report

Mitch Moore presented the equipment manager's report. Tasks and duties included: completion of ARA storage lock up shelves, distributed team jerseys, goalie equipment, coaches bags and collected team jersey deposits, purchased new set of U14 and U16 jerseys, half ice bumpers for U10 Step 1 were purchased and stored at Plainsmen.

Possible purchases for upcoming season include: rings, supplies for first aid kits, goalie equipment cleaned and sanitized prior to season start.

Volunteer Coordinator Report

Blair Schiffner presented the volunteer coordinator's report in Kendra McIntyre's absence. Tasks and duties included: assisting with ARA evaluations, identified and organized volunteer for all ARA sanctioned events, tracked ARA member hours, season end volunteer hour audit to ensure members comply with ARA volunteer policy and created volunteer audit report for the treasurer.

Member reminder: ARA doesn't want your money, we need your time. ARA is a volunteer driven organization and we can't be successful without your time and help.

Fundraising Director Report

Kristina Steele presented the fundraising director's report. Tasks and duties included: assisting with ARA evaluations, organizing and executing ARA Day of the Dead fundraiser, organized 3rd annual Flames 50/50 fundraiser.

Reminder: teams using AGLC sanctioned raffles need to follow all AGLC rules and regulations as described including: tracking AGLC generated team funds and ensuring the money is spent appropriately on items designated for athlete development. Teams may be audited by AGLC and without ARA support. Full documentation is required for audit purposes. Teams failing the audit may be disbarred from using future AGLC raffles to generate team funds.

Member-At-Large Report

Graham Schmidt presented the member-at-large report. Tasks and duties included: assisting with ARA evaluations, updated new parent manual, updated and modernized ARA policies (new template), helped with planning Explosive Edge on and off ice training, performed additional tasks as directed by the Board.

**2020 RAB AGM
(Ringette Alberta)**

Conducted online due to COVID 19. 2019 AGM meeting minutes were adopted. Discussed RAB financials, board elections were conducted and Garry Kane from Ringette Calgary was elected president <https://ringettealberta.com/board-of-directors/>

Other RAB Meetings

Children's Ringette

Following Ringette Canada mandate. Half ice game format extended to U10 Step 2 for upcoming season, concerns were communicated vigorously during the meeting and email feedback. Will not budge on 90 second shifts. Zone 2 to create half ice game format to ensure consistency.



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Centre of Excellence

Following Ringette Canada mandate. AB and BC early adopters. AA programs to continue as normal for 2020/2021 season. Start 2020/2021 with U14 Excellence applications January 2021. U16 and U19 grandfathered into place later in the season. Current AA has likely 3 to 4 years left. More athlete development, practice, nutrition, psychological preparation, dryland training, athlete monitoring and measurement. True "Learn to Compete Model", gateway to national and NRL teams.

Athlete Centric Programming

Year round open registration - Richmond, BC association
Flex ringette - Ringette Calgary
Learn to Play Ringette - Sherwood Park (6 week program)

2020/2021 LOOK AHEAD

Assuming COVID 19 restrictions removed.
U10 rust busting and UAA sessions August 31st to September 3rd
Step 3, U12A, U14A, U16A evaluations start September 7th
Full team formation and start of weekly practices Monday, September 28th
ROF I November 6th to 8th
ROF II/Provincials March 12th to 14th
Christmas break December 23rd to January 3rd
Teams at all levels and steps/tiers up to U16
U19B joint program with Indus or Cochrane

ELECTIONS

Elected positions are a minimum of 2 years and begin immediately after being nominated.

Current Nominations

Treasurer – Carol Conru
Tournament Director – Clayton Heck
Equipment Manager – Mitch Moore
Player Director – Scott Flaman
Ice Scheduler – Todd Rodgers
Member-At-Large (2 positions) – Two (2) nominations received, will be appointed by Board as per ARA bylaws, later this month.

Open Positions

Vice President (2 years)
Volunteer Coordinator (2 years)
Director of Officials (1 year)

2020 FREE MEMBERSHIP DRAW

For all those in attendance at the 2020 AGM will have one (1) entry for each athlete registered with ARA during the 2019/2020 season. Winner is Mike Crawford.

MEETING ADJOURNED

The June 15th, 2020 meeting adjourned at 8:15 pm.

President

I hereby certify these minutes are correct.

Secretary

Meeting minutes have been signed by ARA to facilitate a change in ARA bank authority to the new ARA treasurer.