



**AIRDRIE RINGETTE ASSOCIATION  
MEETING MINUTES  
MARCH 11<sup>TH</sup>, 2021**

A meeting of the Airdrie Ringette Association held via Google Meets Airdrie, Alberta, Thursday, March 11<sup>th</sup>, 2021 commencing at 7:00 pm.

**PRESENT:**

Blair Schiffner (President)  
Darren Turner (Vice President)  
Laura Poile (Secretary)  
Kristina Steele (Fundraising Director)  
Sheila Murphy (Volunteer Coordinator)  
Tanya Reisner (COVID-19 Safety Officer)  
Mitch Moore (Equipment Director)  
Vince Henwood (Member-At-Large – Policy)  
Mark Sturby (Director of Coach Development)  
Liz Kusler (Public Relations Coordinator)  
Kendra Bigoraj (Registrar)  
Clayton Heck (ROF Tournament Director)  
Kara Pawsey (Director of Officials)

**ABSENT:**

Sean Neill (Member-At-Large)  
Todd Rodgers (Ice Scheduler)  
Carol Cornu (Treasurer)  
Scott Flaman (Player Development)

**CALL TO ORDER**

The President called the meeting to order at 7:03 pm.

**NEW BUSINESS**

None

**PRESIDENT REPORT**

**Refunds**

C. Cornu will be able to make the April 1<sup>st</sup> deadline for refunds. Promo codes that were offered at registration, will be subtracted from the refund. Affects ~30 families.  
Discussion regarding refund request for skater only participating in evaluations. The Board reviewed the refund and injury policy during the meeting and decided that a refund would not be given. B. Schiffner will send the family an email. It was discussed that potential refunds are due to COVID and the cancellation of the season, not injuries, although these are reviewed on a case by case basis.

**Bylaws**

B. Schiffner has moved the bylaws document into the word template. Committee will meet next week with the Board receiving it by March 20<sup>th</sup>.

**Job Descriptions**

B. Schiffner will send another email out for the positions that are up for election (President, Secretary, Registrar, Director of Officials, Director of Coach Development, Director of Fundraising, Director of Public Relations) to create job descriptions for their respective positions. Want to leave these documents for those new members.

**Elections**

2020/2021-27 B. Schiffner MOVED, D. Turner SECONDED  
THAT the 2021 AGM be Wednesday, May 12 7:00 to 9:00pm  
virtually.

Motion Carried



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Registration  
L. Kusler will create an ad for social media and the website. B. Schiffner will send something out on RAMP. Posting to be done by April 1<sup>st</sup>.  
Will need to start planning for registration. Packages to be done by April 30<sup>th</sup>. Tentatively fees structure to remain the same including promo code for multiple athletes subject to ARA financials (ice costs, referee fees and completion of refunds). To be confirmed at April meeting. B. Schiffner to confirm with RAB if their fees will remain the same.

DIRECTOR OF OFFICIAL  
K. Pawsey is not planning to run for re-election. Wrote a reference letter for a player applying for a scholarship. All officials were paid via e-transfer and hope that payment can be made that way going forward.

DIRECTOR OF FUNDRAISING  
K. Steele will not be running for re-election.

VICE PRESIDENT  
Assisting with bylaws, facilitated getting into office for AGLC audit.

DIRECTOR OF COACH DEVELOPMENT  
M. Sturby will not be looking for re-election.

MEMBER-AT-LARGE (Policy)  
V. Henwood will prepare for the online AGM including the voting poll software.

EQUIPMENT DIRECTOR REPORT  
M. Moore was in contact with Jeremy (Genesis) and will have access to the equipment locker. Two dates have been sent to the coaches and managers Wednesday, March 17<sup>th</sup> and the 24<sup>th</sup>. Equipment is to be dropped off in the parking lot and M. Moore will take into the arena.

AGLC Audit  
B. Schiffner, D. Turner and C. Cornu looked at office for documentation for the audit. Specifically casino funding 2020 (which did not occur), which they confirmed was same as they had. They wanted a report on various tournament/fundraising raffles. All AGLC licensed raffles need to be deposited separate into the AGLC bank account.

NEXT MEETING DATE  
The next meeting held April 6<sup>th</sup>, 2021.

MEETING ADJOURNED  
The March 11<sup>th</sup>, 2021 meeting adjourned at 7:59 pm.

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President

I hereby certify these minutes are correct.

*A. Hall*  
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Secretary