



**AIRDRIE RINGETTE ASSOCIATION
MEETING MINUTES
OCTOBER 5TH, 2021**

A meeting of the Airdrie Ringette Association held in the Airdrie Autobody Room, Genesis Place Airdrie, Alberta, Tuesday, October 5th, 2021 commencing at 7:00 pm.

PRESENT:

Clara Leblond (President)
Todd Rodgers (Vice President)
Laura Poile (Secretary)
Sean Neill (Treasurer)
Mitch Moore (Equipment Director)
Lisa Wesner (Ice Scheduler)
Tanya Reisner (Member-At-Large 1)
Barry Johnston (Member-At-Large 2)
Kendra Bigoraj (Registrar)
Liz Kusler (Public Relations Coordinator)
Sheila Murphy (Volunteer Coordinator)
Dave Holland (ROF Tournament Director)
Scott Flaman (Player Development)

ABSENT:

Kristi Puszkas (Director of Officials)
Dawn Papp (Fundraising Director)
Drew McKnight (Director of Coach Development)
Blair Schiffner (Past President)

CALL TO ORDER The President called the meeting to order at 7:08 pm.

ADOPTION OF AGENDA S. Neill **MOVED**, L. Kusler **SECOND**
21-27 **THAT** the October 5th, 2021 presented agenda be approved.

Motion Carried

ADOPTION OF MINUTES M. Moore **MOVED**, B. Johnston **SECOND**
21-28 **THAT** the September 7th, 2021 presented minutes be approved.

Motion Carried

NEW BUSINESS

PRESIDENT

RAB meeting Meeting September 8th. Return to ringette guidelines discussed. Follow local facilities restrictions. Masks, masks, masks! If a medical exemption, need original documentation. Managers are reluctant to ask if vaccinated, so ask availability for games. No need to question the reason for not attending. Coaches/assistant coaches need to be vaccinated. Masks will be worn on the bench. C. Leblond will get confirmation from RAB in regards to random tests for those not vaccinated.

Zone 2 meeting Meeting held September 13th discussing U10 and under. Niko (Cochrane President) is president of the Zone 2 and Indus is the ice scheduler. This is on a rotation within the zone. Lethbridge is included for Step 1, 2 & 3.

UAA score update Scores were finalized and sent into RAB. No concerns for the association.



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- Refunds There have only been three (3) refund requests, two (2) due to restrictions.
- Underage approval for goalie The U14C manager has recruited a goalie from hockey.
C. Leblond MOVED, S. Flaman SECOND
21-29 THAT the goalie for U14C be approved as an under-aged player.
Motion Carried
- Late registration C. Leblond MOVED, M. Moore SECOND
21-30 THAT the late registration for a U16B player be accepted with the balancing of the two (2) teams.
Motion Carried
- Shot clocks Genesis C. Leblond sent an email to the rink manager regarding the location of the shot clocks. The clock controls will be permanently connected in the lock box found in the score keepers box.
C. Leblond sent out email with the information for Calgary's shot clock clinic.
- VICE PRESIDENT T. Rodgers presented the Vice-President report.
- Evaluations Feedback with the app was positive, but there are some areas of concern (ie check-in). T. Rodgers would like to get feedback from the association regarding the app both good and bad. A survey will be created and sent to the association.
Three (3) parents came forward with complaints with where their child placed. All dealt with thru the coordinator except one of which C. Leblond, T. Rodgers and the coordinator dealt with.
- TREASURER S. Neill presented the Treasurer's report.
S. Neill has full access to all previous documents from C. Conru. Bank account is healthy and an updated report will be provided at the next meeting.
Currently seven (7) team accounts exist - suggesting teams in the past have not used an ARA Managed RBC account and were self-managing already.
Teams do not currently have the ability to accept Debit or Credit payments, process e-transfers or monitor their accounts electronically.
Labour intensive process to coordinate each team with ARA treasurer to setup and manage accounts throughout the season
Teams would gain flexibility to their unique operations, access funds earlier, keeping accounts open longer, allow for electronic transactions.
S. Neill will email the Board the proposed team treasurer guidelines for review.
S. Neill MOVED, L. Wesner SECOND
21-31 THAT team treasurers self manage and setup team accounts, as per the guidelines set out by the Board Treasurer.
Motion Carried



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REGISTRAR	<p>K. Bigoraj presented the Registrar report. Needs team staff information by October 15th. Only has head coach information. Player affiliation deadline is November 1st.</p>
ICE SCHEDULER	<p>L. Wesner presented the Ice Scheduler report. Most of the 1-2-3 is out with exception of U12, which should be out by the end of the weekend. Zone 2 ice schedule will be available on the 18th. L. Wesner will try to set the schedules onto the website.</p> <p>C. Leblond would like to bring to the next meeting switching to RAMP as website platform.</p>
COACH DEVELOPMENT	<p>D. McKnight not in attendance and did not provide a report.</p>
PLAYER DEVELOPMENT	<p>S. Flaman provided the Player Development report.</p>
Goalie training	<p>Three (3) companies were contacted to provide their goalie training information. Dallas Robbins powerskating, BILT and Impact. L. Wesner will see what ice is available. There will be an email vote.</p>
Player affiliations	<p>All teams were emailed the player affiliation form with a deadline of November 1st.</p>
PUBLIC RELATIONS	<p>L. Kusler presented the PR report. Pictures October 12th 5:00 to 9:00 pm in the Aecon room. A second session will be scheduled for those players that miss and the U19 teams (jerseys not received yet). Send more team photos to L. Kusler for social media.</p>
DIRECTOR OF OFFICIALS	<p>K. Puszkas was not in attendance but provided the following report. Payroll was completed for September, thank-you Sean for sending e-transfers. Received the U19A, B and 16A schedule so far for the season. 16B's and 14C's are still being worked on. Once schedule/teams are confirmed for ROF, please forward the schedule to K. Puszkas for official recruitment and scheduling. Ringette Calgary is running a shot clock clinic (either myself or Angela will be running it). Happy to share the registration link if that is of interest (for parents, coaches etc).</p> <p>For coaches, assistant coaches, managers and parents: No teams should be sourcing officials without my knowledge. Any and ALL teams requesting exhibition games/refs, NEED to connect with me directly.</p> <ul style="list-style-type: none">• RAB insurance will not cover the game should anything happen. Liability will be placed on the organizers individually.• Asking "friends" is great. Request them through me, I am happy to arrange, if they're capable and available.• However, if they're not skilled to ref the level you want, it's a HUGE safety risk, not only to the ref, but the players too. There is a significant amount of learning and experience that goes into reffing U19A game vs a U12A. A 2nd or 3rd year ref will not have the ability to handle a game, and it will get out of control right quick. They do not have the ability to speak with coaches,



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call Captains, or deal with angry parents. It is bad, on bad, on bad.

- Once a ref (especially an inexperienced one) has a negative experience, they are generally reluctant to come back, or regress substantially. I likely have about six (6) refs this year who will be available to actually ref and commit to “lots” of games, despite my roster of about 16. **If you want to play this season, I need those refs.** Please, I cannot stress this enough, let me set them up for success the best way I can. I’m a lovely person, generally speaking ;) I will get your refs. But please, don’t put my refs in terrible situations, that can absolutely negatively impact their officiating experience.

ROF TOURNAMENT DIRECTOR

D. Holland presented the ROF Tournament Director report. Registration is well underway for our tournaments sixty (60) teams. Golden ticket emails were sent to coaches. A tournament committee meeting will be scheduled next week via zoom. D. Holland will send City Covid protocols to all teams registered. Raffles, toonie stick, etc could be done online. Will check with City to see if raffle tables will be allowed in the lobby. Could utilize the Lumley or Aecon rooms as viewing area with traffic flow identified. D. Holland will send tournament info to L. Kusler to post on social media. Ice schedule is being confirmed. Will contact D. Papp regarding an online 50/50 (other tournaments have used it). The Lumley & Aecon will be available as staging area for teams.

VOLUNTEER COORDINATOR

S. Murphy presented the Volunteer Coordinator report. All casino volunteer positions have been filled with 1-2 back up’s per shift. Working to consolidate evaluation volunteer hours and build master tracking spreadsheet. Created team volunteer deposit cheque tracking form for consistency on how info is provided and to make it easier for the equipment manager when collecting the cheques.

FUNDRAISING DIRECTOR

D. Papp was not in attendance but provided the following Fundraising Director report.
I have the two (2) binders from the ARA room but there seems to be a lot of old receipts in the binders from past Halloween socials and paperwork for the AGLC licenses. I’m hoping to get them cleaned up and more organized. How long do we have to keep the records for? S. Neill will find this out.
I am working on trying to understand how AGLC works as I have never had to submit applications for raffles before. If anyone else has some knowledge and or experience with such, I would love to discuss that with them. C. Leblond will help D. Papp.
D. Holland has approached me about our ROF fundraising needs and I will contact him in the near future to discuss this further. There are still items in the ARA room, I believe a beer fridge and booze basket that can be used for auction. I have emailed Quest orthodontics regarding a prize draw that included a braces treatment for organizations that would like to raffle them off. They responded and have accepted ARA in the draw but I have not heard back from them yet whether or not we are recipients of such. (Thank you Todd for the heads up!)
Halloween social has been cancelled this year as per discussion in the last meeting.



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Casino has been organized and will be held on October 12th & 13th. Huge Thank you to Sheila for organizing and getting volunteers arranged

EQUIPMENT DIRECTOR

M. Moore presented the Equipment Director report.

Volunteer cheque/Jersey policy

Policy needs to be reviewed for next season. Not all teams are providing their volunteer cheques in a timely manner. Suggestions: standardized manager package (medical records, code of conducts, volunteer cheques, game sheets, what to discuss at team meeting, respect in sport etc); adding a cost to registration; jersey day; providing cheque at evaluations. Manager handbook to be created.

Equipment borrowing

U16A goalie is borrowing ARA equipment.

Game sheets

M. Moore will provide game sheets as requested. Ten (10) per team have been provided to each team.

Donated equipment

B. Johnson has donated a blocker and keeley to the association.

Coach bags

All handed out with exception of Active Start.

MEMBER-AT-LARGE 1

T. Reisner presented the Member-At-Large 1 report. Collecting criminal record checks (five (5) coaches & two (2) board members have been submitted so far. ARA will follow RAB's policy on criminal checks which is three (3) years. Suggested that respect in sport for parents be done at registration. T. Reisner will email managers regarding collection of respect in sport and reminder for team staff (not including treasurers) criminal check.

MEMBER-AT-LARGE 2

B. Johnston presented the Member-At-Large 2 report. Has goalie reimbursement cost to share from other Zone 1, 2, and 3 associations for board review in part with ARA updating its goalie reimbursement policy.

SECRETARY REPORT

Aecon room is booked for picture day. Requesting Lumley as staging room.

NEXT MEETING DATE

The next meeting will be November 2nd, 2021 Airdrie Autobody Room, Genesis Place Airdrie.

MEETING ADJOURNED

The October 5th, 2021 meeting adjourned at 9:54 pm.

President

I hereby certify these minutes are correct.

Secretary