



# AIRDRIE RINGETTE ASSOCIATION MEETING MINUTES SEPTEMBER 2, 2025

A meeting of the Airdrie Ringette Association was held at Genesis Place – Lumley Room, Tuesday September 2, 2025, commencing at 7:00 pm.

## Board of Directors

Mark Roblin - President  
Faith Waters - Vice President  
Meaghan Kernaghan - Treasurer  
Sheila Murphy - Secretary  
Leah Rappel - Registrar  
Tyler Woolsey - Ice Scheduler  
Rickie Neufeld - Fundraising Director  
Matt Brodie - Tournament Director

Pat Richards - Director of Coach Development  
Tanya Reisner - Player Development  
Matt Bisschop - Equipment Director  
Tara Bissell - Director of Officials  
Dawn Papp - Volunteer Coordinator  
Serena Heintz - Public Relations Coordinator  
Brent Emo - Member-At-Large I  
Shawn Kraft - Member-At-Large II

Quorum was established with 16 Directors present and 15 eligible voting Directors

## 1.0 OPENING ACTIONS / ITEMS

### 1.1. Call to Order

The Board Meeting is called to order by the Board President Mark Roblin at 7:05 pm

### 1.2. Declare Conflict of Interest

None.

## 2.0 Approve Meeting Agenda

MOTION: Moved by [R. Roblin]; Second by [F. Waters]

THAT the Board of Directors approves the September 2025 Agenda as presented. No Dissension Carried

## 3.0 Approve Prior Meeting Minutes

MOTION: Moved by [M. Bisschop]; Second by [R. Neufeld]

THAT the Board of Directors approves the August 2025 Board Meeting minutes as shared. No Dissension Carried

## 4.0 Director Reports & New Business

### 4.1. President

- Presentation of finalized 2025/26 budget will be deferred to October Board Meeting to allow for final registrations and team formations. Preliminary budget predicts healthy balance and will align with policy.
- Bursary update: Committee has been formed and will be presenting recommendations to the Board. Working towards timeline to be able to announce recipients at ROF Tournament.
- RAB Updates: Tiering recommendations for U16/U19 will be provided by RAB on September 8, 2025. If an association does not follow the recommendations they will be required to form teams as per the table provided by RAB.

### 4.2. Vice President



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- a. Evaluations are going well so far with one day completed.

### 4.3. Treasurer

- a. Alberta Corporate Registry is officially completed and ARA is in full compliance.

### 4.4. Secretary

- a. The following motions and votes were held by email since our last Board meeting

MOTION moved by [M. Roblin]; Seconded by: [T. Bissell]

THAT the Board approve purchase of two sets of game jerseys (1 for U10 and 1 for U12) to a total of \$7,000. Expenditure has been accounted for in the 2025/26 Budget.

Motion CARRIED

MOTION moved by [M. Roblin]; Seconded by: [T. Bissell]

THAT the Board approve a \$5,000 discretionary budget for the Equipment Director (Matt Bischopp) to purchase equipment as needed for the Association. Focus is to be on rings, first aid kits and upgrading goalie equipment. The Equipment Director is to report on expenditures at each Board meeting and provide receipts for purchase to the Treasurer for reimbursement and tracking. Discretionary budget has been accounted for within the 2025/26 Budget.

Motion CARRIED

### 4.5. Registrar

- a. Working through registrations. All waitlisted players have been registered.

### 4.6. Ice Scheduler

- a. Ice scheduled will be finalized once team formation has been completed.
- b. Propose to move team power skating to Monday and use Friday ice allocations for practices.

### 4.7. Fundraising Director

- a. Nothing to report

### 4.8. Tournament Director

- a. Ring of Fire sanctioning has been approved and ARA will be able to host all divisions (Active start through to U19)
- b. Tournament information will be included in the manager package so all teams are aware of registration process, volunteers, etc.
- c. Starting work to source tournament sponsorships.
- d. Recommend that Provincials Coordinator be appointed as there is on going work to be done.

### 4.9. Coach Development Director

- a. Coach interviews are in progress. Coach information meeting to be held September 20<sup>th</sup>
- b. Need to establish a budget to provide 1:1 coach development this season.

MOTION: Moved by [P. Richards]; Second by [R. Neufeld]

THAT the Board of Directors approves \$200 provision per team for 1:1 Coach development session to be conducted by Jodi Nuewen.

Motion CARRIED

### 4.10. Player Development Director

- a. Goalie camp and Goalie Coach training session has been scheduled for September.
- b. Optional morning power skating has scheduled and will start in October.
- c. Based on Board majority vote from two proposals, Dallas Robbins has been selected to provide the this season's team power skating sessions.



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- d. Due to investment of ARA to provide team power skating there should be sanctions for teams who miss a session or have minimal players attending.

**4.11. Equipment Director**

- a. Nothing to report

**4.12. Director of Officials**

- a. First Stripes interviews completed with 2 selected to enter the program this season.
- b. Reviewed proposed Officials Reimbursement policy

MOTION: Moved by [T. Bissell]; Second by [R. Neufeld]

THAT the Board of Directors approves Officials Reimbursement 2025/26 season policy as presented.

Motion CARRIED

**4.13. Volunteer Coordinator**

- a. Nothing to Report

**4.14. PR Coordinator**

- a. Finalizing manager package and waiting to confirm date from photographer for player photos.

**4.15. Member at Large I**

- a. Nothing to report.

**4.16. Member at Large II**

- a. Nothing to report.

**5.0 Closing Action Items**

**5.1. Next Board Meeting – Tuesday, October 7, 2025**

- a. 7pm Genesis Place – Autobody Boardroom

**5.2. Adjournment**

- a. Meeting adjourned at 9:24pm

*M Roblin*

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President

I hereby certify these minutes are correct.



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S. Murphy

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Secretary