



## VOLUNTEER POLICY

### **Airdrie Ringette Association Volunteer Program**

**\*\* MINIMUM 10hrs per Family per Season \*\***

In order to have a successful organization; Airdrie Ringette Association requires that a parent/guardian must complete a **minimum of 10hrs per Family per season**

A volunteer cheque of \$200 post-dated to April 1<sup>st</sup> of the current season will be required for each family. This cheque will be collected by Team Managers by October 1<sup>st</sup>. All cheques will be submitted to the ARA Volunteer Coordinator the same week. If your cheque has not been received your player(s) **will not be allowed on the ice** until your cheque has been received.

Team Managers will keep track of those families who contribute their time to the team and submit a report to the ARA Volunteer Coordinator mid-season (December 15<sup>th</sup>) and at the end of the season (March 30<sup>th</sup>). Those families who did not volunteer their hours for ARA will have their cheques cashed April 1<sup>st</sup> of the current season.

ARA will keep track of those families who contributed their time on an Association level. Throughout the season there are many opportunities to fulfill your hours.

#### **Association Positions**

#### **Credit**

Board of Directors	Full Hours
Ice Evaluators	Per Hour Worked
Fundraising	Per Hour Worked
Universal Athlete Assessment	Per Hour Worked
Ring of Fire Committee	Per Hour Worked
Come Try It	Per Hour Worked
Airdrie Home & Lifestyle Show	Per Hour Worked
Airdrie Parade	Per Hour Worked
Casino	Per Hour Worked
50/50 Flames	Per Hour Worked
ARA Golf Tournament	
<i>**Additional positions as they arise**</i>	Per Hour Worked

**Team Positions****Credit**

Head Coach	Full Hours
Assistant Coach	Full Hours
Manager	Full Hours
Treasurer	Full Hours
Time/Score Keeper <i>**max 4hrs per family**</i>	Per Hour Worked
Penalty Box person <i>**max 4hrs per family**</i>	Per Hour Worked
Shot Clock (U12+) <i>**max 4hrs per family**</i>	Per Hour Worked

*\*\*This grid is to serve as a guideline\*\**

If your volunteer commitments are not met, your cheque will be cashed by Airdrie Ringette Association at the end of April of each season. ARA does NOT want your money, we need your time. This is a volunteer driven organization. We can only be successful when our members are willing to contribute their time.

## **RING OF FIRE TOURNAMENTS DO NOT COUNT TOWARDS YOUR ARA VOLUNTEER HOURS**

### **Why do ROF volunteer hours not count towards ARA volunteer hours?**

To run a successful tournament, we require numerous volunteers to supervise registration tables, sell 50/50, supervise silent auction tables and many more tasks. Our tournaments are large and require all families to volunteer an estimate of 4hrs/player/tournament your player is registered.

### **ARA Social Events DO NOT count towards ARA volunteer hours.**

An organized fundraising social event for parents of the association primarily has one goal; making money for our ARA teams (though it has been rumored to say this is one of most memorable nights during the ARA season ☺). We kindly ask of you to volunteer your time to help organize a successful event that benefits all team throughout the season.

### **Why does Time/Score Keeper, Penalty Box and Shot Clock (U12+) max at 4hrs/family?**

We appreciate everyone who volunteers during game time but we are limiting the amount of time allocated within the score keeping/penalty box. You can volunteer up to 4hrs per family for your team(s).

TIME KEEPER/PENALTY BOX/SHOT CLOCK is grouped as one category – volunteering in any of the previously mentioned positions is maxed at 4hrs/family. You are unable to volunteer for 4hrs per position.

**PLEASE NOTE...**If you have more than 2 players from your family on the same team you still max your box time at 4hrs. Any hours spent in the box outside of 4hrs will earn you a high five!!

\*\*It is not mandatory to volunteer your time in the box for ARA hours. If you choose to complete your hours at an alternate opportunity this is acceptable but please remember to support your teams if they require your assistance.

### **Why volunteer for if they don't count towards ARA hours?**

This is a volunteer driven organization. We can only be successful when our members are willing to contribute their time.

If hours are not verified and tracked by your Manager, your hours will not be considered fulfilled for the season

THANK YOU