



Volunteer Policy

UPDATED: 05/03/2022

AIRDRIE RINGETTE ASSOCIATION
P.O. Box 80034 Airdrie, Alberta T4B 2V8
www.airdrieringette.ca

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REVISION SUMMARY

1A	Issued for Information	2020-Mar-01
2A	Issued for Policy change on Volunteer Deposit format	2022-May-03



1. ARA Volunteer Program

Minimum 10 hours PER Family PER Season **PLUS** completion of applicable Home Tournament (Including but not limited to Bunny Bash, ROF, Provincials, Regionals) volunteer hours.

Families with only Active Start participants will be exempt from this and Association Volunteer hour requirements will be waived.

1.1. Purpose

To ensure a clear understanding of what's expected from each family regarding our association's volunteer hours.

1.2. Responsibilities

A \$200 Volunteer deposit will be added at the time of registration. It will not be charged if the required 10 volunteer hours/family and Tournament volunteer hours over the season are completed. If hours are not completed the deposit charge will be processed on April 15th of the current season to the credit card on file. One Volunteer deposit per family will be applied in the case of multiple registrants.

Team Managers will keep track of those families who contribute their time to the team and submit "TWO" reports to the ARA Volunteer Coordinator, "ONE" mid-season (December 15th) and one at the end of the season (March 30th).

ARA will keep track of those families who contributed their time at the Association level. Throughout the season there are many opportunities to fulfill your hours.

1.3. Association Positions

Association Positions	Credit
Board of Directors	Full Hours
Ice Evaluators	Per Hour Worked
Fundraising	Per Hour Worked
Universal Athlete Assessment	Per Hour Worked
Ring of Fire Committee	Per Hour Worked
Come Try It	Per Hour Worked
Airdrie Home & Lifestyle Show	Per Hour Worked
Airdrie Parade	Per Hour Worked
Casino	Per Hour Worked
50/50 Flames	Per Hour Worked
ARA Golf Tournament	
<i>**Additional positions as they arise**</i>	Per Hour Worked

1.4. Team Positions

Team Positions	Credit
Head Coach	Full Hours
Assistant Coach	Full Hours
Manager	Full Hours
Treasurer	Full Hours
Time/Score Keeper <i>**max 4hrs per family**</i>	Per Hour Worked
Penalty Box person <i>**max 4hrs per family**</i>	Per Hour Worked
Shot Clock (U12+) <i>**max 4hrs per family**</i>	Per Hour Worked

This grid is to serve as a guideline

1.5. Conclusion

If your volunteer commitments are not met, your Volunteer Deposit will be processed by the Airdrie Ringette Association on April 15th of each season. ARA does NOT want your money; we need your time. This is a volunteer driven organization. We can only be successful when our members are willing to contribute their time.

**RING OF FIRE TOURNAMENTS DO NOT COUNT TOWARDS
YOUR ARA VOLUNTEER HOURS**

Why do ROF volunteer hours not count towards ARA volunteer hours?

To run a successful tournament, we require numerous volunteers to supervise registration tables, sell 50/50, supervise silent auction tables and many more tasks. Our tournaments are large and require all families to volunteer an estimate of 4hrs/player/tournament your player is registered.

ARA Social Events DO NOT count towards ARA volunteer hours.

An organized fundraising social event for parents of the association primarily has one goal; making money for our ARA teams (though it has been rumored to say this is one of most memorable nights during the ARA season ☺). We kindly ask of you to volunteer your time to help organize a successful event that benefits all team throughout the season.

Why does Time/Score Keeper, Penalty Box and Shot Clock (U12+) max at 4hrs/family?

We appreciate everyone who volunteers during game time but we are limiting the amount of time allocated within the score keeping/penalty box. You can volunteer up to 4hrs per family for your team(s).

TIME KEEPER/PENALTY BOX/SHOT CLOCK is grouped as one category – volunteering in any of the previously mentioned positions is maxed at 4hrs/family. You are unable to volunteer for 4hrs per position.

PLEASE NOTE...If you have more than 2 players from your family on the same team you still max your box time at 4hrs. Any hours spent in the box outside of 4hrs will earn you a high five!!

****It is not mandatory to volunteer your time in the box for ARA hours. If you choose to complete your hours at an alternate opportunity this is acceptable but please remember to support your teams if they require your assistance.**

Why volunteer for if they don't count towards ARA hours?

This is a volunteer driven organization. We can only be successful when our members are willing to contribute their time.

If hours are not verified and tracked by your Manager, your hours will not be considered fulfilled for the season

THANK YOU