**Alberta Field Lacrosse Association**

Regular Board of Directors meeting

Saturday February 9th 2019 at 10:30am

Alberta Sports Hall of Fame

Attendance: Angela Nygaard, Heidi Bates, Jason Schmidt, Courtney Hamm, Wayne McKinnon, Seth Cramer, Greg Bradley, Susan Jobb, Mathew Foley, Ryan Morcom

Call to order at 10:35am

Additions to agenda: Don request to add Action item update and Seth Cramer. No objections

Approval of Agenda: Ryan Morcom

Adoption of prior minutes

Motion Ryan Morcom 2nd Courtney Hamm

To approve prior minutes – SO CARRIED

 **President** - Attended ALA meeting, ALA wants to make sure everyone is aware that ALL coaches need to be certified. This applies to all games and camps, ALA will be checking this. ALA has released a bylaw template for all new clubs.

Financial procedures, all clubs need to be aware of ALA Policy 14 – Financial Procedures and make sure they are following said policy.

ACTION: All clubs need to send in proof of AGM to AFLA (date of meeting, attendance, minutes)

 Attention to the ALA policy 12 – Alcohol, tobacco and drug policy as it has been updated. No one is permitted to consume alcohol, tobacco, chew, vaping etc .while in care and control of another’s child.

ALA Television -any contributions/information your club would like included can be sent Paul Rai with Alberta Lacrosse.

We have our rental agreement for provincials with the city of Leduc. Want to bring everybody's attention to a couple of things. It is prohibited for the sale and distribution of merchandise, food, beverage, souvenirs or novelties at this event and also prohibited to have motorized vehicles on the city park. ACTION: Jason Schmidt will reach out to the city of Leduc regarding our trailers which contain needed equipment, vehicles required to bring in trailers and move equipment, trailer that acts as AFLA head office, permit as it pertains to AFLA provincial merchandise, and inquire if there will be any ongoing construction.

Reminder of blackout dates May 17-19 and June 7-9

 **VP of Men’s Field** - Nothing to report

 **VP of Women’s Field** - Will be attending CLA semi annual meeting in Saskatoon in May. U19 National championships will be in Peterborough beginning of August, Ontario lacrosse and team Ontario will be the host for that event.

 **Secretary/Admin Director -** Have all clubs logos on the AFLA website, still require write ups from a few clubs. Pulled and filed registration reports from 2018 RAMP registration system, did not find Lacoka or Orangemen registrations in the old site. Social media passwords have all been obtained and passed along to our media director (Susan Jobb). Ramp – the AFLA league registration site is not yet accessible, last heard from Ramp that it would be available Feb 8th, it was not, I will continue to stay on top of this.

 **Treasurer** – Nothing new to report in regards to financials. Continue to work with Greg to host coach clinic in **Airdrie**. ACTION: Greg Bradley will obtain location for clinic and let Courntey know the date and location. ACTION: Courtney Hamm will apply for sanctioning for said coach clinic.

 **Media Director** – need to ensure that AFLA has the logins and passwords for all social media sites so they are accessible going forward. ACTION: Susan Jobb will set up all social media to be under AFLA and then AFLA will assign social media director with limited permissions.. This will be set up by next AFLA meeting. ACTION: all clubs need to make sure that Susan has been sent a copy of there logo.

**Club Reports**

 **Calgary Field Lacrosse** – Absent. Email sent in nothing to report.

 **Mustangs** – Four players in at Camps in Nevada.

 **Orangemen -** Nothing to report

 **Gators** - New field director Matt Foley, club ordering new shorts this season, new pinnies for Peewee down, no sponsors so should not be issue with uniform review. Approved for coach clinics during Central Alberta field days. Waiting approval of ref and umpire clinic during Central Alberta field days.

 **Razorbacks –** Working on a CCdev coach clinic for April. Heidi is working with Dallas Smith in regards to women’s coach clinics. ACTION: All clubs with potential coaches for women’s lacrosse please let Heidi know if so and how many so she has a better idea of how many participants we may have.

 **Chaos** – Chaos has reached out to some businesses for sponsorships. Reaching out to schools to do school programs to attract more players. Also have reached out to the Razorbacks with a proposal for boundaries.

 **Jesters –** have bylaws, paperwork is all ready to apply for society and will go in on Monday. Recommended that Jesters follow up with societies a week later to make sure they have received and continue to follow up until done.

**New Business**

 **Apparel** – Would like to have some AFLA Apparel for our board of directors, so that it is apparent who we are, and make sure we are easy to spot at field days and provincials.

MOTION: Courtney Hamm 2nd Matt Foley

To spend up to $1500.00 of AFLAs current bank balance to outfit our board of directors with AFLA apparel, dominantly red with AFLA logo, to be visible at events.

All in favour; none opposed. **SO CARRIED**

Discussion on provincial apparel leading to further provincial discussion regarding how this will be run for current and future seasons. With AFLA being the governing LGB for Field Lacrosse in the province will AFLA will be taking the lead. ACTION: Don Payne will contact the ALA to obtain further information on what the ALAs role will be and ensure ALA and AFLA are on the same page. Provincial apparel will be tabled until our next meeting.

**Strategic Plan Discussion** – AFLA will hold separate meeting to create our mission statement/strategic plan. ACTION: Heidi Bates will take the lead and look into hiring a facilitator, the cost associated and dates facilitator is available.

 **LGB Discussion on recruitment** – cross promoting with box clubs, feedback that the box clubs have not received information from AFLA in the past. It is important going forward that AFLA has a more predominate role with existing box LGBs. AFLA would like someone who to take the lead on this and other promoting opportunities. ACTION: All members to put some thought into what more can be done and if they know of someone who could be our champion in this area. Discussion to be tabled until next meeting.

 **Cross promotion (with existing box clubs)** – discussed within item above

Old Business

 Finalise Field Day Dates and Format – Discussion from last meeting regarding the different field day formats between existing AFLA clubs. Concerns regarding time and cost. AFLAs mandate is to have more people attend these field days

MOTION: Jason Schmidt 2nd Matt Foley

Field day formats to be Tyke, Novice, Peewee games on the Saturday. Bantam, Midget and Female to be on the Sunday.

Motion was tabled for 5 minutes for discussion at 11:51pm. Are we going to stipulate the date of the day of each division. Discussion if it would be better option to have clubs stipulate what day of the weekend each division would play minimum one week prior to registration opening or if the better option was to remain as original motion reads. How will this affect Team Alberta tryouts, booking of coach clinics and ref clinics, how does either decision affect registration and attendance. Discussion ended 12:02 pm.

MOTION: Jason Schmidt 2nd Matt Foley

Field Day format to run Tyke, Novice and Peewee on Saturday; Bantam, Midget, U19 and Female on Sunday.

8 In favour; 1 opposed. **SO CARRIED**

ACTION: Heidi Bates will create a syllabus for field days to present at next meeting. Discussion in regards to single day field format to be added to next agenda.

 **Coach Clinics** – ACTION: All clubs need to make sure that coaches who took Competitive Intro last year complete there online work books if they have not yet done so.

 **Membership package** – We have a document that Courtney had drawn up previously. ACTION: Angela Nygaard will email the proposed membership document to the AFLA BOD to review and comment on. To be added to membership package will be the standard bylaws recently sent out by the ALA. To address again at the next meeting.

 **Uniform review** – AFLA needs to look at developing policies regarding advertising and sponsorship, so all clubs have a reference and are running with the same standards. ACTION: Heidi Bates will email an example of these standards for the BOD to review. To be added to next meetings agenda, Corporate and sponsorship policies

 **Conflict Disclosure** – All Disclosures have been filled out

 **Update all clubs BOD** - AFLA has every clubs board of directors info with exception to Calgary Field lacrosse who emailed that the ALA has all updated info. ACTION: Angela Nygaard will forward to the ALA as per Lisa Grants request a list of all AFLA clubs board of directors contact info.

 **Review of AFLA Regulations** – been back and fourth with ALA to make sure all regulations are consistent between the two and that the ALA is in approval of our rules and regs. Copy was emailed to all AFLA BOD previous to todays meeting.

MOTION: Heidi Bates 2nd Courtney Hamm

To accept the Alberta Field Lacrosse Associations rules and regulations as they have been presented.

All in favour; None opposed. **SO CARRIED**

 **Referee Clinics** – Too date there has not yet been a RIC (referee in chief) assigned to field lacrosse. ACTION: Angela Nygaard will reach out to the ALA manger of officiating to see what is being done and requesting that we have representation attend our next meeting.

 **Action item updates** –

Heidi about the opportunity for AFLA to be involved in the Team Alberta process. Heidi spoke to Paul Rai in regards to our AFLA VPs being on the committee to help with final approval of team Alberta teams, helping find evaluators and having a generals AFLA presence and representation. ACTION: Heidi will continue to be in communication with Paul Rai, they will then include Jesse Fehr with what there thoughts are on how to move forward.

All clubs were asked to send logo and small write up for there club page on the AFLA website to date there are still clubs missing a write up.

ACTION: Courtney and Greg will work together to host a coach clinic in Airdrie, Greg will send location and dates to Courtney who will then apply.

ACTION: Razorbacks (Jason Schmidt) and Chaos (Susan Jobb) will submit a boundary proposal by the next AFLA meeting.

 **Seth Cramer** –Seth wanted to attend our meeting to address concerns on why field lacrosse seems to be minimalized with in Alberta and why there is not more accessible information in regards to field lacrosse. Seth would like to help moving forward and will continue to be in discussion with AFLA president on how he could be best utilised. AFLA is working towards having a better presence with in the province and promoting all field opportunities.

Next meeting date will be March 9th or 10th at 10:30 am depending on meeting room availability.

MOTION: Jason Schmidt 2nd Courtney Hamm

To adjourn meeting at 1:17pm

All in favour; none opposed. **SO CARRIED**