

## **Step by Step ADMHA registration process**

**Registration opens on May 1st**

**Step 1:** Click on the link below

<https://page.hockeycanada.ca/page/hc/ha/north-central-region/athabasca-and-district-mha/participant/1ecc431e-b8f8-66ec-8ec7-06c88be0b5a6>

Click on “register now”

**Step 2:** Log into your Spordle Hockey Canada account (or create an account if have not been through this process before)

When you log in please make sure that your contact and personal information is correct as this is what ADMHA uses to contact you throughout the season.

**Step 3:** Register your child(ren) by completing all the steps

The link below will take you to a help page for this process

<https://spordle.atlassian.net/wiki/spaces/HDNE/pages/2426011661/Parents+Guide+-+Online+Registration>

**CONTINUES ON NEXT PAGE**

**Step 4:** Make payment by one of the following methods

Please see the 2023/24 Fee schedule, found at the link below, for registration costs for the hockey season

<https://cloud.rampinteractive.com/athabascamha/files/ADMHA%20%202023-2024%20FEE%20SCHEDULE.pdf>

Please deduct the \$100 credit for each child if you attended the AGM. **Please note that your attendance needs to be confirmed by signing the attendance sheet at the AGM to qualify for this credit.**

**Don't send any EMT's until on or after May 1st.**

**Method 1:** EMT payment to [treasurer@admha.com](mailto:treasurer@admha.com)

Please include child(ren)s name and division in the description.

**Method 2:** Mail cheque(s) to

ADMHA

PO Box 1492

Athabasca, AB T9S 2B3

Note: If using the installment plan please mail all post dated cheques at once

Note: If you are attending the AGM on April 20th, cheques can be handed in then.

Note: Registration is not complete until payment and all deposit cheques are received.

**CONTINUES ON NEXT PAGE**

### **Step 5:** Mail cheques

The following cheques are required

Jersey deposit (one cheque per child) - \$200 - payable to ADMHA - post dated March 31, 2024

Fundraising 1 (one cheque per family) - \$100 - payable to ADMHA - post dated Oct 1, 2023

Fundraising 2 (one cheque per family) - \$120 - payable to ADMHA - post dated Nov 1, 2023

Volunteer Deposit (one cheque per family) - \$500 - payable to ADMHA - post dated Mar 31, 2024

If you are choosing to opt out of volunteering please write the volunteer opt out cheque instead of the volunteer deposit cheque

Volunteer Opt out - \$500 - payable to ADMHA - post dated Aug 31, 2023

These cheques can be mailed to  
ADMHA  
PO Box 1492  
Athabasca, AB T9S 2B3

Note: if you are attending the AGM on April 20th, cheques can be handed in then.

Note: the volunteer deposit cheque is only cashed if volunteer commitments are not met.

Note: the jersey deposit cheque is only cashed if the jersey is not returned or not returned in good condition.

Note: All cheques need to be received by Aug 31, 2023.

### **Financial Assistance Grants**

If you are applying for a JumpStart or Kid Sport grant please email [treasurer@admha.com](mailto:treasurer@admha.com) to let us know that you have applied. The treasurer will be in contact with you about the payment process if this applies to you. The links below take you to the applications for the grants.

Jumpstart

<https://jumpstart.canadiantire.ca/pages/individual-child-grants>

KidSport

<https://kidsportcanada.ca/alberta/provincial-fund/>