

Step by Step ADMHA registration process

Registration opens on May 1st

Step 1: Click on the link below and click on “register now”

<https://page.hockeycanada.ca/page/hc/ha/north-central-region/athabasca-and-district-mha/participant/1ecc431e-b8f8-66ec-8ec7-06c88be0b5a6>

Step 2: Log into your Spordle Hockey Canada account (or create an account if have not been through this process before)

When you log in, please make sure that your contact and personal information is correct as this is what ADMHA uses to contact you throughout the season.

Follow the instructions below on how to input your address. Hockey Alberta is very sticky about the format and will NOT approve any player if the address is not correctly entered.

If you have a rural address: Enter your Legal Land description or Blue Sign address in the Street Number box, then enter the PO BOX in the Address box.

If you live in town: Enter your house number in the Street Number box (ex. 3205) and the street number in the Address box (ex. 46 St)

P.O. Box

Street Number *

Address *

City *

Postal Code *

Country *

Province *

[Indicate address with Google helper](#)

Step 3: Register your child(ren) by completing all the steps.

The link below will take you to a help page for this process:

[Parents Guide - Online Registration - HCR 3.0 Documentation - Confluence \(atlassian.net\)](#)

Step 4: Provide payment by using one of the following methods.

Please see the 2024/25 Fee schedule for registration costs for the upcoming hockey season

ADMHA FEE SCHEDULE 2024-25							
ALL Cheques to be made payable to ADMHA or							
Send an e-transfer to treasurer@admha.com, please include player name and division							
NEW Drop off your cheques at the front desk at the MULTIPLEX							
Eligibility based on Birth year	U7 2020-2018	U8 2017-2016	U11 2015-2014	U13 2013-2012	U15 2011-2010	U18 2009-2007	PAYMENT DATE
RETURNING PLAYERS							
Full yearly Fee	\$ 200.00	\$ 450.00	\$ 640.50	\$ 672.00	\$ 714.00	\$ 767.00	Due By July 31, 2024
Payment Plan Yearly Fee	\$ 40.00	\$ 90.00	\$ 128.10	\$ 134.40	\$ 142.80	\$ 153.40	May 1, June 1, July 1, Aug 1 & Sept 1 2024
AGM Incentive	ADMHA will credit \$100 per Registered child to each family that attends the AGM.						
NEW TO HOCKEY							
Fee for New to Hockey Canada Players*	\$ 100.00	\$ 225.00	\$ 320.25	\$ 336.00	\$ 357.00	\$ 383.50	Available to new to hockey players only*
Payment Plan + New to Hockey Canada	\$ 20.00	\$ 45.00	\$ 64.05	\$ 67.20	\$ 71.40	\$ 76.70	May 1, June 1, July 1, Aug 1 & Sept 1 2024
FUNDRAISING FEES 2024-25							
Fundraising Fee Activity 1 (Required one per Family)	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	Tuesday, October 1, 2024
Fundraising Fee Activity 2 (Required one per Family)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Saturday, February 1, 2025
DEPOSITS							
Jersey Deposit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Monday, March 31, 2025
Option 1: Volunteer Deposit (will <u>not</u> be cashed if you fulfill all of your volunteer hours)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	Monday, March 31, 2025
Option 2: Volunteer Opt out (no volunteer hours, cheque will be cashed)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	Saturday, August 31, 2024
Special Notes:							
CONTACT ADMHA TREASURER at treasurer@admha.com for payment plan options							
Fundraising fees cannot be added to ADMHA registration fees and made into a payment plan. They are separate fees paid at different times.							
RETURNING PLAYERS registering after the registration deadline of July 31st, 2024, will be subject to a \$200 late fee and be waitlisted. New to hockey are not subject to the \$200.00 late fee							
* NEW TO HOCKEY DISCOUNTS CAN NOT BE DOUBLED WITH AGM DISCOUNT							
All fees to ADMHA must be Paid in full or a payment plan in place before your registration is deemed complete. The player will not be permitted on the ice until fees are paid. THIS WILL BE STRICTLY ENFORCED FOR THE 2024-25 SEASON							
Mail fees to: ADMHA PO Box 1492 Athabasca, AB T9S 2B3							

Please deduct the \$100 credit* for each child if you attended the AGM.

*Please note that your attendance needs to be confirmed by signing the attendance sheet at the AGM to qualify for this credit.

The New to hockey discount CANNOT be doubled with the AGM discount.

Step 5: Paying your registration fees and sending your deposit cheques.

Registrations fees must be paid in full by July 31, 2024, unless a payment plan has been pre-arranged with the ADMHA Treasurer.

Payment options for registration fees:

Method 1: Pay your fees by E-transfer

E-transfers can be sent to treasurer@admha.com

Include your child(ren)s name and division in the description.

Method 2: Pay your fees by cheque

Drop off your cheques at the front desk at the Multiplex

OR

Mail cheque(s) to

ADMHA

PO Box 1492

Athabasca, AB T9S 2B3

Note: If using the installment plan please mail all postdated cheques at once Note: If you are attending the AGM on April 30th, cheques can be handed in then.

Note: Registration is not complete until payment and all deposit cheques are received.

The following deposit cheques are required. The cheques can be mailed to the address above or dropped off at the multiplex. It is preferable to receive all cheques at once.

Jersey deposit (one cheque per child) - \$200 - payable to ADMHA - post dated March 31, 2025

Fundraising 1 (one cheque per family) - \$120 - payable to ADMHA - post dated Oct 1, 2024

Fundraising 2 (one cheque per family) - \$100 - payable to ADMHA - post dated February 1,

2024

Volunteer Deposit (one cheque per family) - \$500 - payable to ADMHA - post dated Mar 31, 2025

If you are choosing to opt out of volunteering please write the volunteer opt out cheque instead of the volunteer deposit cheque

Volunteer Opt out - \$500 - payable to ADMHA - post dated Aug 31, 2024

Note: if you are attending the AGM on April 30th, cheques can be handed in then.

Note: the volunteer deposit cheque is only cashed if volunteer commitments are not met.

Note: the jersey deposit cheque is only cashed if the jersey is not returned or is returned with damage that was not pre-existing.

Note: All cheques must be received by July 31, 2024.

Financial Assistance Grants

If you are applying for a JumpStart or Kid Sport grant please email treasurer@admha.com to let us know that you have applied. The treasurer will be in contact with you about the payment process if this applies to you. The links below take you to the applications for the grants.

Jumpstart

<https://jumpstart.canadiantire.ca/pages/individual-child-grants>

KidSport

<https://kidsportcanada.ca/alberta/provincial-fund/>