



INCIDENT REPORT FORM

Submit completed form through the proper communication flowchart outlined in section 3. Communication Protocol

This form is to be utilized by anyone in the ADMHA to report an incident of unacceptable behaviour. Including, but not limited to:

- Verbally or physically harassing and/or abusing a game participant (player, coach, spectator or official)
- Vandalizing equipment or venue
- Contravening any points listed in the **Game and Conduct Management Program**

DATE & TIME OF INCIDENT:

NAME OF OFFENDING INDIVIDUAL(S):

ASSOCIATED WITH (TEAM NAME):

NAMES OF ADDITIONAL WITNESS(ES):

On a separate attachment, please provide a clear description of the unacceptable behaviour witnessed. Please use black ink or type the report. Reports that are not legible will not be reviewed.

You can expect an official to investigate your report. Unfortunately a written response to all reports is not possible as our volunteers do not have the resources to do so. We do however hope to be able to contact complainants at some point during or after the investigation.

Resolution typically takes 2 to 4 weeks from receipt.

Please summarize your expectations of the outcome resulting from your report.

If additional space is required, please use reverse side or attach separately.

Name:

Address:

Phone:

Signature:

Date:
