KidSport SOP

To apply for a KidSport grant please follow this link:

Apply for a Grant - KidSport Calgary & Area (kidsportcanada.ca)



Step 2:

It will ask you to log in. If you do not have an account you will have to register for one

Step 3:

Click on Create New Application



<u>Step 4:</u> Click on Chapters by List Click on Alberta

GENERAL MAP CHAPTERS BY LIST

Select your Community Chapter by Province

- Below you may view all community chapters listed by province. Click on the Province's name to expand the list, and then select the chapter to proceed to the application.
- Chapter selection should be based on the city where the child resides.
 If there is no community chapter in the city where the child lives, please apply directly to the Provincial office (ex. Provincial Office BC)



<u>Step 5:</u> By Calgary – CLICK: Select Chapter



<u>Step 6:</u> Click the box by Guardian Acknowledgement Click the box by Agreement Acknowledgement

* G	uardian Acknowledgement
D	facknowledge that I have selected the chapter based on where the child lives.
* A	greement Acknowledgement
0	I certify that I have read and understand the guidelines and policies outlined above.

Step 7: Click on CLICK HERE

Once Click here says Selected, Proceed to Application

* Guardian Acknowledgement	
I acknowledge that I have selected the chapter based on where the child lives.	
* Agreement Acknowledgement	
I certify that I have read and understand the guidelines and policies outlined above.	
Instructions: Review the criteria below and select the option that best applies to your application.	
Phancel Applicators: • Financel applications require that you provide personal documents to verify your income.	Belanted
	Drocead to Application

<u>Step 8:</u>

Add Participants Information

Once you have done so ALWAYS BE SURE TO SAVE NOW. If you do not save now any information you have input will be lost.

Click Next to proceed to Family Information

Instructions: Filling out the Participant Information		•		
Fill in the fields below to complete the profile of the participant. Fields prefixed with a red	⁵ indicates a required field.			
Please enter the participants First Name, Last Name, and Middle Name (if applicable) as i	Prose ceter the participants Pirst Name, Last Name, and Middle Name (# applicable) as it appears on government issued documentation such as Rinh Detrificate, Londed Territignet Carl, or Diriec's license.			
Once this section is complete, proceed to the next tab for Pamily Information				
* First name:	Middle name:			
* Last name:	* Gender Identity:	- Select-		
Athlete resides within same address	^ Date of birth	mm/ddiyyyy 🗎		
Age: @				
* Address:	* City / Community			
Province: - Select Province - v	* Postal code:			
< BACK		- NEXT>		
	Save Now & Finish Later Submit Application			

<u>Step 9:</u>

Fill out family information. Add extra information in the other financial reason this should be considered box. (REMEMBER TO SAVE NOW)

Click on NEXT to move to REQUEST

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Step 10:

Fill out Registration Request and Club Information. Axemen Club information can be found <u>here</u> (REMEMBER TO SAVE NOW)

Click **NEXT** to move on to Attached Letters and Documents

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Step 11:

Submit proof of registration/receipt

(I screen shot the registration email that you receive after you have registered your player) Upload CRA NOA or Canada Child Benefit

(REMEMBER TO SAVE NOW)

Click NEXT to move on to Verification



Step 12:

Check the boxes

Once complete Click Save now one last time and then SUBMIT APPLICATION.

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