



## Axemen Lacrosse Club Board Member Job Descriptions

### Position:

Vice President Programs

### Authority and Responsibility:

The board of Directors is the legal authority for the Axemen Lacrosse Club. As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance of the Axemen Lacrosse Club.

### Requirements:

- Commitment to the work of the Axemen Lacrosse Club.
- Willingness to serve on Committees.
- Attend monthly Axemen Lacrosse Club Board meetings.
- Attend meetings of assigned Committees.
- Attend the Annual General Meeting of the Axemen Lacrosse Club or any other special meetings as required to conduct Club business.
- Support any Axemen Lacrosse Club special events.
- Support of, and participate in fundraising events.

### Term:

Directors are elected by the Axemen Lacrosse Club membership at the Annual General Meeting. Directors serve for a two year term and maybe released at the end of the elected term, by resigning, or according to Axemen Lacrosse Club bylaws.

### General Duties:

A Director is fully informed on organizational matters, and participates in the Axemen Lacrosse Club Board's deliberations and decisions in matters of policy, finance, programming, personnel and advocacy. **The Director must:**

- Approve, where appropriate, policy and other recommendations received from the Axemen Lacrosse Club Board, its standing committees and Executive.
- Monitor all Axemen Lacrosse Club policies.
- Review Axemen Lacrosse Club Bylaws and policy manuals, and recommend bylaw changes to the membership as applicable.
- Review Axemen Lacrosse Club Board structure, approve changes and prepare necessary bylaw amendments.
- Participate in the development of the Axemen Lacrosse Club's organizational plan and annual reviews.
- Approve the Axemen Lacrosse Club annual budget.
- Approve the hiring and release of any paid position on the Axemen Lacrosse Club Board and any pay increase or decrease for paid positions.
- Assist in developing and maintaining positive relationships among the Axemen Lacrosse Club Board, committees, coaches, managers, membership and the community to enhance the Axemen Lacrosse Club's mission.

### Specific Duties:

- Voting member of the Board of Directors.
- Works in collaboration with the Coaching Director
- Lead the development and evolution of the Axemen Long Term Player Development (LTPD) principles

- Core to the role is the creation and implementation of the club's Technical Development Plan that will outline the club's commitment to the development of our players and coaches in line with the clubs LTPD principles.
- Establish and run (with Coaching Director) annual winter camps with
- options for the club's more advanced players
- Manages the Club's overall technical budget
- Actively promotes the technical vision to the club's varied stakeholders

**Evaluation:**

A Director's performance is evaluated annually based on the performance of assigned Board requirements and duties.

