

B.A.H.A.'s Volunteer Policy

Objective:

The Association is run by volunteers, and in order for it to run as effectively and at the lowest possible costs it relies on its members to volunteer their time to assist in the operations of the Association.

Scope:

This policy applies to all registered Members within the Association.

Policy:

As a member of the Beaumont Amateur Hockey Association, each family is required to complete volunteer commitments for the season they are registered for.

The number of volunteer commitments for each family is dependent on the number of players registered within B.A.H.A. For each player registered, families are required to complete **TWO (2) ASSOCIATION VOLUNTEER COMMITMENTS**. There are no exemptions to this volunteer requirement. There is no rollover of commitments from year to year, unless otherwise granted by the Board of Directors in writing. There is the optional volunteer buy-out available to families upon registration where the family may purchase the option to opt out of doing the Association Volunteer commitment. If a family chooses this option, all **ASSOCIATION VOLUNTEER COMMITMENTS** must be bought out in full by January 1st of each hockey season. Members who do not buy out their Association Volunteer commitments will be subject to the Team Bond Policy, where BAHA reserves the right to deduct an amount for a family failing to complete their Volunteer Commitments from the Team Bond paid to the association. In the event that a family does not complete their required commitments the team bond cheque will be deposited to the BAHA's account immediately and BAHA will refund only the appropriate portion of the team bond to the team. Parents will still be required to write a volunteer deposit cheque to their team that the manager, the amount will be decided upon by the Team Manager and Head Coach, the Team Manager will hold the cheques for the season to ensure each family fulfills their volunteer commitment.

In addition to the required association volunteer commitments, each member within the association is required to participate in any **TEAM VOLUNTEER COMMITMENTS**. These shifts cannot be opted out of with the buy-out option. If a family chooses to buy out the Association Volunteer Commitments the team volunteer commitments must still be fulfilled. Team Volunteer Commitments may include but are not limited to the following:

1. Working Edmonton Minor Hockey Week shifts that are allocated to a team by the association.
2. Working tournament hosting shifts that are allocated to a team by the association.
3. Working team duties such as score clock duties, penalty box duties, and game sheet duties as requested by the team manager.



When a family does not participate in any of the above volunteer commitments and it results in a team failing to complete their assigned duties, or the Team Manager reports that a family has not fulfilled their duties, B.A.H.A will immediately deposit the Team Bond cheque and the team will lose out on getting their full bond returned to them at the end of the season.

Each team at the managers discretion is strongly recommended to collect Volunteer Deposit cheques from each family that would cover their portion of the team bond, holding each family accountable to the team to fulfill their own duties. On the chance that a team bond is deposited and a volunteer commitment infraction is charged to the team the manager may deposit the Volunteer Deposit cheque for the family responsible.

