



Rep Team Tryout Procedure Guidelines

****Reviewed Yearly****

Approved Sep 21, 2025

This is a living document and as such may be changed to reflect the goals and objectives of BAMHA. Any changes will be communicated to the membership.

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1. Introduction

This Rep Team Tryout Procedure Guideline provides an overview and process that shall be followed for the selection of all the Bay Arena Minor Hockey Association (BAMHA) Rep Teams. There are often variables that can't be accounted for, and at times decisions may need to be made based on rationale that provide fairness not only to the individual player, but to those players that they are competing against. Any variance from this document must be approved by the Rep Team Director and the BAMHA Executive.

2. Scope

1. The purpose of this document is to provide the selection committee, and evaluation team with tools to assist in the fair and equitable evaluation and selection of players for rep teams.
2. This Rep Team Tryout Procedure Guideline is both a guideline and procedure manual. It is written in the best interest of the BAMHA. It is intended to represent the outline of what the BAMHA feels is best for our players and the program we have built to serve them.
3. The interpretation of this document is based on common sense. The majority of questions you may have can be answered by the Rep Team Director.

3. Rep Team Selection Committee

1. The Rep Team Selection Committee will be chaired by the Rep Team Director.
2. The Rep Team Selection Committee shall include, if available, the Technical Director (TD), the President and/or the Vice President, as well as the Head Coach for that team.
3. Eligible voters are determined by the Rep Team Director and may vary by division, due to conflicts of interest.
4. The Rep Team Selection Committee reports to the BAMHA executive.

4. Rep Tryout Objectives

1. The BAMHA shall assess each player who would like to play rep hockey, based on their skills and abilities at the time of evaluation, in a fair and transparent manner.

2. Each tryout shall be structured to display both skills and game play, consisting of two phases, as noted below.. Additional information can be found in the rep team tryout process.
 - Phase 1 - Skills
 - Phase 2 - Scrimmage
3. The Rep Team Director and TD may change phases with permission of the BAMHA Executive.

5. Objectives of Player Evaluation

1. To provide a fair and impartial assessment of a player's hockey skills during the skills and scrimmage sessions.
2. To ensure that players have a reasonable opportunity of being selected to a team appropriate to their skill levels as determined during the on-ice evaluations of the current year.
3. To provide coaches with the opportunity and flexibility to build a team based in part on their own coaching philosophy and knowledge of player skills and attitude with the approval of the selection committee and the BAMHA Executive.
4. To provide uniformity and consistency in the evaluation process such that a player and parents/guardians expectations are consistent from year to year as players move through the various levels of the BAMHAs programs.
5. To form teams, maintaining balanced and competitive play where the athletes can develop and participate equitably and have fun playing hockey during the season.

6. Team Composition

1. Each Rep Team will consist of the following:
 - 15 Skaters
 - 2 Goalies
 - 1 Head Coach
 - 2 Assistant Coach
 - 1 Trainer
 - 1 Manager
2. Exceptions to the above shall follow HNL/Hockey Canada guidelines, and shall require approval of the BAMHA Executive.

7. Evaluation Team

1. The Evaluation Team shall be chaired by the Rep Team Director and overseen by the Rep Team Selection Committee.
2. The Evaluation Team Shall be selected by the Rep Team Director and TD using the following criteria:
 - The Evaluation Team shall consist of independent evaluators that are not currently selected as BAMHA Rep Team Coaches. (exceptions may be made for TD and Rep Team Director).
 - No Evaluator shall participate in the evaluation of a Rep Team in which they have a conflict of interest, such as a child or other family member trying out for rep hockey in that division, unless otherwise scrutinized by the Rep Team Director.
 - The Evaluation Team should include both male and female members.
3. The Evaluation Team shall be reported to the BAMHA Executive at the last meeting prior to the Rep Team Tryouts.

8. Evaluator Procedures

1. No Director or Executive member who has a child trying out for rep hockey in BAMHA will be privy to the results of evaluations from their child's division before the release of the roster.
2. Players will be assigned a practice jersey/pinny on the first day with a designated number for the duration of tryouts.
3. The Rep Team Director and TD will determine all evaluation tools used by the evaluators.

9. Evaluation Process

1. All players are guaranteed a minimum of 4 sessions.
2. Players shall be placed in skills testing groups.
3. Players cannot change their assigned tryout number.
4. The Rep Team Director shall see that volunteers run their tryout sign in. These individuals shall check players in and assign them a practice jersey/pinny. Volunteers shall provide a list of players with numbers to the BAMHA Executive and a list of numbers and colours only, to the Evaluation Team (coaches and evaluators).

10. Cut Process

1. When a cut is required, the Evaluation Team shall provide the Rep Team Selection Committee with evaluations. The Rep Team Selection Committee shall select a roster and submit to the BAMHA Executive for approval.

11. Final Team Selection

1. Rep Teams shall be selected after the conclusion of the tryout process.
2. Rosters shall be released by email.
3. The first Rep Team player and parent meeting shall be held within one week of team selection.

12. Injuries and Sickness and/or Travel

1. Injuries and/or sickness sustained prior to Rep Team Tryouts
 - a. Injuries sustained prior to Rep Tryouts shall be reported to the Rep Team Director.
 - b. Absence for medical reasons must have a doctor's note to excuse for legitimate reasons (for example - broken arm or leg) prior to rep team tryouts commencing for that division.
 - c. All medical notes excusing players from tryouts shall be submitted directly to the Rep Team Director.
 - d. If the player has tested positive for Covid-19, contact the Rep Team Director.
 - e. If the injury/sickness is substantial, and the player is unable to return for a period of time, the player/parent may request a spot for that player to be held. All requests for holding spots for injured players shall be made in writing to the Rep Team Director prior to the start of Rep Team tryouts. The Rep Selection Committee shall recommend the outcome (granted or denied) to the BAMHA Executive. The Rep Team Selection Committee shall base the decision on the player's past performance, likelihood of the player making the team, as well as other factors. These decisions cannot be appealed.
2. Injuries and/or sickness sustained during Rep Team Tryouts
 - a. All injuries/sickness that occur during Rep Team tryouts while at the arena shall be reported and recorded using Hockey Canada's Medical report form.

- b. All injuries/sickness that require a player to seek medical attention, and prevent them from continuing in the evaluation process, shall obtain a medical note, and shall be provided to the Rep Team Director as soon as possible.
- c. If a player cannot continue on the ice as per medical instruction, a doctor's note shall be required to clear that player to return to the ice.
- d. If the injury/sickness is substantial, and the player is unable to return for a period of time, the player/parent may request a spot for that player to be held. All requests for holding spots for injured players shall be made in writing to the Rep Team Director prior to the start of Rep Team tryouts. The Rep Selection Committee shall recommend the outcome (granted or denied) to the BAMHA Executive. The Rep Team Selection Committee shall base the decision on the player's past performance, likelihood of the player making the team, as well as other factors. These decisions cannot be appealed.

3. Family Travel/Holiday

- a. If a player cannot make rep team tryouts due to family travel/holidays, a letter of request shall be submitted to the Rep Team Director and the BAMHA prior to Rep Tryouts.
- b. The player/parent can request in writing to the Rep Team Director for an early evaluation tryout.
- c. Early evaluations requests shall be reviewed on a case by case basis by the BAMHA Executive. These decisions cannot be appealed.
- d. Early evaluations may be done at house league sessions.

4. "No Show" or "Unapproved Absence"

- a. A player who is a "No Show" or has an "Unapproved Absence" during Rep team tryouts cannot be added to a Rep Team. All absences shall be reported to the Rep Team Director prior to the absence.

5. Other Attendance Circumstances

- a. Any other attendance circumstances not outlined in this document shall be recommended by the Rep Team Director and approved by the BAMHA Executive.

13. Feedback Request

1. Evaluations can be provided upon request after the evaluation process and rosters are named for the 2025-2026 season.
2. Feedback shall be returned to players/families once the rep teams have been established for their age group. Evaluation to be requested within 24-48 hours after team selection. Players can then use this as a tool to help work on their game throughout the course of the season.
3. All decisions of the BAMHA Executive are final.

14. Process for Evaluations

1. Skills & Drills Portion of Tryouts
 - a. For Skills and Drills each evaluator is given a Skill Shark Score Sheet (see attachment). Only the athlete's number and pinnie color is used on the sheet. Athletes remain anonymous throughout the process.
 - b. From the beginning of each Skills and Drill/game, the evaluators review players on the ice to set their ranking system based on the 1(poor) - 5(excellent) system. This initial ranking system allows the evaluators to have a consistent system to score players. Total ranking score was 40 based on the skills shark score sheet.
 - c. Each evaluator will use numerous observations of each player at different intervals of the Skills and Drills to provide an accurate assessment. The evaluator is able to change their previous rankings of 1-5 for a player during the sessions if a change was noticed. This must be accomplished before the first cut.
 - d. After the Skills and Drills sessions, each evaluator will tally scores of each player in the total section on the Skills Shark Score sheet. An average score is then calculated for each player as outlined below:

Average Score = Add Six Evaluator Scores

Only the top averages will be successful in making it to the next round.

- e. Once scores are totalled athletes were put into 4 separate groups (all the while remaining anonymous just pinnie colour and number were used) scores out of 40 total:
 - i. 30 plus avg
 - ii. 25 plus avg
 - iii. 20 plus avg
 - iv. 20 or below avg
2. Game Portion of Tryouts
- a. For the games portion, the Skills Shark Score Sheet is used once again and the same process is followed as above, to get to the top 20. Players that achieved the top averaged scores advanced to the final game. Again following the same process as outlined above.
 - b. Player evaluators are watching only 6-8 players for the last game. The process was detailed and lots of focus put on scoring and ranking the players for the final available roster positions. This included players that may or may not have been on the “Bubble”.
3. For Rep 2 Teams
- a. For the games portion (2 games) the Skills Shark Score Sheet is used once again. Average scores were determined as per the above process. Players that achieved the top averaged scores earned a spot on the roster.
 - b. In case of a close scenario/tie skills and drills scores from the first tryout were also scrutinized to give all those players every opportunity to advance their final scores. This included players that may or may not have been on the “Bubble”.

15. Disclaimer

Every effort shall be made by the BAMHA Executive to adhere to this process. Failure to do so shall not guarantee a re-evaluation. It is our goal to give each player wishing to

tryout for a rep team, the fairest possible opportunity to do so.

There may be some exceptions under special circumstances at the determination of the Executive.

For example, an obvious error was made in evaluations and/or selection.

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