



## Return to Play Protocol: Arenas Ice and Slab Rentals

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## Return to Play Protocol: Arenas Ice and Slab Rentals

### Background

Since the onset of the COVID-19 pandemic, the province and the Town have recognized and endorsed the importance of making recreation and leisure pursuits available to residents in a safe and responsible manner to encourage maintenance of a physically and socially active lifestyle during these unprecedented times. The Town has introduced a number of creative alternatives to in-person recreation and leisure programs; however, the Town has prepared this Return to Play Protocol as part of its reopening strategy as a means of re-opening our indoor facilities in safe and responsible ways, endorsed by the province and our local public health unit.

At the end of the day, however, successfully reintroducing indoor activities in a safe and responsible manner requires the participation of all actors, including leagues, teams, coaches/trainers, players, volunteers and parents. This is why your Permit Agreement now includes a number of additional measures putting the onus on you, your players and coaches/trainers to ensure your own wellbeing and that of your teammates and playmates.

**Please note that, given the ever-changing response required to diligently and properly address COVID-19 concerns, this document is subject to change with little to no notice. The Town further reserves the right to cancel or alter rental period permits, as required. Please review the terms of this Protocol as well as your Rental Contract carefully. Updated versions of this Protocol will be posted to the Town's website. Compliance with this Protocol is a condition of your Permit Agreement. Non-compliance may result in expulsion from the premises and/or cancellation of your Permit Agreement.**

### General Rules

#### Proof of Vaccination

In line with the provincial Vaccine Passport requirement for indoor recreational facilities, effective September 22, 2021, the Town of Innisfil will be requiring Proof of Vaccination for anyone attending the Innisfil Recreational Complex, Stroud Arena or South-Innisfil (Lefroy) Arena unless otherwise exempt. Individuals entering our facilities will be asked by Town Staff and/or Town Volunteers to provide Proof of ID (showing name and DOB) and Proof of Vaccination. Acceptable forms of Proof of Vaccination are limited to:

*Individuals vaccinated in Ontario:*

1. Government-issued print out received at the time of vaccination;
2. Government-issued print out or digital download obtained from the provincial COVID-19 vaccination portal; or
3. A receipt signed by an Indigenous Health Provider.

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### *Individuals vaccinated outside of Ontario:*

1. A receipt from another jurisdiction that shows the holder is fully vaccinated against COVID-19, the sufficiency of which is to be determined by Town Staff at the point of entry, in their sole and absolute discretion.

**Altered Receipts (ie. redactions, etc.) will not be accepted as Proof of Vaccination.**

### ***Who is Exempt?***

- Youth under 12 years of age;
- Youth under 18 years of age actively participating in an organized sport, including training, practices, games and competitions; and
- Individuals over 12 years of age for any reason if Medically Exempt.

*Proof of Medical Exemption must be provided by either a Physician (MD), a Registered Nurse (RN (EC)), or Nurse Practitioner (NP), on letterhead providing the name and contact information for the Physician, Registered Nurse or Nurse Practitioner. The Proof of Medical Exemption must provide a statement that there is a medical reason for the exemption and an effective time period that includes the date of access.*

**Note: Coaches, Referees and Timekeepers are temporarily exempt from the requirement to provide Proof of Vaccination as we await further guidance from SMDHU. Nonetheless, Coaches and Referees are strongly encouraged to be vaccinated prior to entry and must comply with Active Screening requirements set out in this document. Volunteers, including Dressing Room Monitors and Parent/Guardians are not exempt from the requirement to provide Proof of Vaccination at the point of entry.**

**It is an offence under the *Reopening Ontario Act* to obstruct any member of Town Staff and/or a Town Volunteer in performing duties required under that Act, including but not limited to, the verification of Proof of Vaccination at the point of Entry. The Corporation of the Town of Innisfil reserves the right to restrict entry to individuals for any reason.**

### **Capacity**

All persons in the complex and/or facility are required to comply with all applicable provincial regulations, the recommendations and instructions of our public health partners, the provisions of their Permit and this Protocol. The Permit Holder shall ensure that the number of persons entering the Facility under their permit do not exceed capacity requirements. Rooms, areas, etc. contained in each Complex and/or Facility are subject to the following occupancy/capacity limits:

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## Return to Play Protocol: Arenas Ice and Slab Rentals

### Innisfil Recreational Complex: Red Rink (September – March, 2022)

	Maximum Capacity
Timekeeper Box	1
Dressing Rooms	As posted at entrance to each Dressing Room. Each rental group will be entitled to a max 4 Dressing Rooms to a max 35 Persons total within the Dressing Rooms. (Reduced to 3 Dressing Rooms/ max 25 Persons total commencing November 15, 2021)
Gear Up Zones	Each group will have access to 10 additional spots in the gear up zone.
Spectator Areas	70

### Innisfil Recreational Complex: Gold Rink (November 15<sup>th</sup>, 2021 – March, 2022)

	Maximum Capacity
Timekeeper Box	1
Dressing Rooms	As posted at entrance to each Dressing Room. Each rental group shall be entitled to a max 3 Dressing Rooms to a max of 25 Persons total within the Dressing Rooms.
Gear Up Zones	Each group will have access to 10 additional spots in the gear up zone
Spectator Areas	50

### Stroud Community Centre (October 4, 2021 – March, 2022)

	Maximum Capacity
Timekeeper Box	1
Dressing Rooms	As posted at entrance to each Dressing Room. Each rental group shall be entitled to a max 3 Dressing Rooms to a max 25 Persons total within the Dressing Rooms.
Gear Up Zones	Each group will have access to 10 additional spots in the Lobby
Spectator Areas	70

### South Innisfil Community Centre (Lefroy) (October 4, 2021 – March, 2022)

	Maximum Capacity
Timekeeper Box	1
Dressing Rooms	As posted at entrance to each Dressing Room. Each rental group shall be entitled to a max 3 Dressing Rooms to a max 25 Persons total within the Dressing Rooms.
Gear Up Zones	Each group will have access to 10 additional spots in the Lobby
Spectator Areas	70

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## Return to Play Protocol: Arenas Ice and Slab Rentals

### Managing Movement

Access to, from and throughout the Facilities will be moderated, with dedicated entrances and exits, as well as movement management plans, all of which will be communicated via this Proposal, signage, etc. **For rentals at IRC, be sure to check your schedules and park in the appropriate parking lot to facilitate ease of access.**

In accordance with the terms and conditions included in your Permit Agreement, Coaches/Trainers, Volunteers, Participants and Spectators will be asked to line up at their designated entrance to the Complex or Facility **20 minutes** prior for practices and **30 minutes** prior for games. While waiting, individuals must maintain a physical distance of no less than 2m/6ft and be wearing a face covering that covers their mouth, nose and chin, unless the individual is entitled to an exception under O.Reg 364/20. Players/Participants are asked to consider arriving in full gear as much as is safely possible to limit the amount of time needed in the designated Dressing Rooms.

20 minutes (30 minutes for games) prior to your scheduled rental period, arena staff will be taking attendance with those at the door (Participants, Coaches, Spectators etc.). 20 minutes (30 minutes for games) prior to your scheduled rental time, teams and Spectators will be permitted entry to the Facility/Complex. Town Staff will then **lock the doors** to the Complex/Facility and Players/Participants will be permitted 20 minutes to don skates and/or gear (as necessary) in the designated Dressing Room. Please see the Movement Management Plan at the end of this document for a diagram of how you will navigate through the building. A diagram and description can be found at the end of this document. **Make sure your teams arrive on time. No entry/re-entry will be permitted once doors are locked.**

**Exits are monitored by CCTV cameras.**

**Should any individual be found permitting entry to others after doors are locked, that individual will be asked to leave the premises immediately and their team risks having their rental period/rental cancelled.**

### Hallways in Motion

All hallways, lobbies, etc. in a Facility are subject to the Town's "Hallways in Motion" strategy. There will be no loitering/sitting/gathering in any public area, other than the designated Spectator Areas and Player/Participant Areas.

### *Spectators*

Spectators will be asked to remain in the designated Spectator Area for the duration of the rental period, except as required for use of washrooms, or as required in the event of an emergency. At the completion of the rental period (once the final buzzer sounds), Spectators must exit the Facility and/or Complex via the Designated Exit following directional signage/indicators unless assisting with gear removal (**not through the Lobby – Please see the Movement Management Plan for further guidance**).

Spectators will also be subject to the following rules:

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## Return to Play Protocol: Arenas Ice and Slab Rentals

- Face Coverings must be worn at all times in the Complex/Facility, in accordance with the Town's Corporate Masks in Municipal Facilities Policy (CP.6.1.11) and the Simcoe Muskoka District Health Unit's instruction regarding Face Coverings in Public Spaces;
- No singing/chanting/cheering/yelling (Clapping and/or noise makers are encouraged as an alternative – Percussion only, such as clappers, etc. Wind instruments, such as horns (including air horns), are not permitted);
- All Spectators must maintain a physical distance of 2m/6ft from others outside of their household;
- Practice frequent, thorough, and proper hand hygiene before and after each activity or entering a room or area (sanitation stations are provided throughout the Complex/Facility; however, patrons are encouraged to bring their own hand hygiene supplies);
- Refraining, to the extent possible, from touching your eyes, nose, mouth and other parts of your face while in the complex/facility;
- Compliance with the Town's Respectful Recreational User Policy.

### **Coaches/Trainers**

Coaches/Trainers will be asked to remain with their Players/Participants in their Designated Areas for the duration of the rental period, except as required for use of washrooms, or as required in the event of an emergency.

At the completion of the rental period (once the final buzzer sounds), Coaches/Trainers will escort their respective Players/Participants off the ice/slab to their Designated Dressing Room. Coaches/Trainers must remain with their team until all Players/Participants are prepared to exit. Coaches/Trainers will then escort their designated Players/Participants out of the Complex/Facility following exit directional signage/indicators. Coaches/Trainers will be responsible for ensuring that minor Participants/Players are reunited with their parents/guardians at or outside the designated exit.

**Please Note: Teams will have only 15 minutes to get off the ice/slab and exit the Complex/Facility following the completion of the rental period (final buzzer sound). Coaches/Trainers will be responsible for ensuring that their players/participants exit safely and that their Players/Participants are wearing face coverings until outside and able to physically distance.**

Coaches/Trainers will also be subject to the following rules:

- Face Coverings must be worn at all times in the Complex/Facility, in accordance with the Town's Corporate Masks in Municipal Facilities Policy (CP.6.1.11) and the Simcoe Muskoka District Health Unit's instructions regarding Face Coverings in Public Spaces;
- No singing/chanting/cheering/yelling (Clapping and/or noise makers are encouraged as an alternative – Percussion only, such as clappers, etc. Wind instruments, such as horns (including air horns), are not permitted);

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## Return to Play Protocol: Arenas Ice and Slab Rentals

- Outside of the Team Bench, all Coaches/Trainers must maintain a physical distance of 2m/6ft from others outside of their household;
- Practice frequent proper hand hygiene before and after each activity or entering a room or area (sanitation stations are provided throughout the complex and/or facility; however, patrons are encouraged to bring their own hand hygiene supplies);
- Refraining, to the extent possible, from touching your eyes, nose, mouth and other parts of your face while in the complex/facility;
- Compliance with the Town's Respectful Recreational User Policy.

### ***Players/Participants***

Players/Participants will be asked to remain in their Designated Areas for the duration of the rental period, except as required for use of washrooms, or as required in the event of an emergency. At the completion of the rental period (once the final buzzer sounds), Players/Participants will be escorted off the ice/slab by their Coach/Trainer to their Designated Dressing Room where they will have fifteen minutes to remove gear/don footwear. Players/Participants must remain in their Designated Dressing Room until escorted to an exit by their Coach/Trainer. Once all Players/Participants from a team are ready to leave, they will exit together as a, escorted by their Coach/Trainer to a designated exit following directional signage/indicators (**please see the Movement Management Plan for further guidance**). Participants/Players will exit the Complex/Facility with their Coaches/Trainers and be reunited with their parents/guardians at or outside the designated Exit.

Players/Participants will also be subject to the following rules:

- Face Coverings must be worn at all times in the Complex/Facility, in accordance with the Town's Corporate Masks in Municipal Facilities Policy (CP.6.1.11) and the Simcoe Muskoka District Health Unit's instructions regarding Face Coverings in Public Spaces, unless wearing a hockey helmet from the time they leave the Dressing Room prior to their rental period until they return to the Dressing Room at the completion of their rental period. Athletes that do not wear helmets (e.g., figure skaters), are also permitted to remove face coverings while on the ice/slab. **Players/Participants should nonetheless consider face covering alternatives integrated with helmets for their own safety;**
- No singing/chanting/cheering/yelling (Clapping and/or noise makers are encouraged as an alternative – Percussion only, such as clappers, etc. Wind instruments, such as horns (including air horns), are not permitted);
- Outside of the Team Bench, or while in play, all Players/Participants must maintain a physical distance of 2m/6ft from others outside of their household or social circle;
- Practice frequent proper hand hygiene before and after each activity or entering a room or area (sanitation stations are provided throughout the complex and/or facility; however, patrons are encouraged to bring their own hand hygiene supplies);
- Refraining, to the extent possible, from touching your eyes, nose, mouth and other parts of your face while in the complex/facility;

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- Refraining from use of any and all closed amenities including, but not limited to showers contained in Dressing Rooms, which are not to be used **for any reason**;
- Compliance with the Town's Respectful Recreational User Policy.

### Patrons Who Become Symptomatic While at the Facility

- Patrons who become unwell while at the Complex/Facility must immediately don a face covering (if available) and separate themselves from others by going home immediately (if possible) or using the Designated Isolation Room (if necessary). Symptomatic Patrons should, where possible, return home using private transportation, avoiding taxis, ride shares or public transit. Symptomatic persons should seek COVID-19 testing and self-isolate at home until test results are received. You can access an assessment centre in your area by following this link [here](#). If symptoms worsen, it is recommended you seek assessment through your health care provider, by calling 911, or visiting an emergency department, if needed.

**If you have questions related to COVID-19, contact your primary care provider, Telehealth Ontario (1-866-797-000) or visit Ontario's COVID-19 website [here](#).**

### Permit Holder (League/Team) Administration

#### ***Active Screening***

- In accordance with the terms and conditions of their Permit Agreement, Permit Holders will be responsible for ensuring that all persons (including Players/Participants, Spectators and Coaches/Trainers) attending the Complex and/or Facility under their Permit Agreement are actively screened for symptoms and potential exposure to COVID-19. The Town has implemented an app that Permit Holders must use to facilitate Screening and Contact Tracing in order to enable quick access to the local health unit where a potential exposure has been identified. Records collected via the Town's app, including Personal Information, will be maintained for 2 months, or longer, as required, and disclosed to public health officials. Ultimately, however, Permit Holders are responsible for ensuring that the following persons are not permitted entry to the Complex and/or Facility:
  - Anyone who has tested positive for COVID-19 and who has not been deemed by health authorities to have recovered from COVID-19;
  - Anyone who is sick with any illness or has any symptom associated with COVID-19 as per the province's latest guidance ([https://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019\\_reference\\_doc\\_symptoms.pdf](https://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf));

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- Anyone who has returned from traveling outside of Canada in the past 14 days (unless exempt from the Federal quarantine requirements and/or fully vaccinated (14 or more days since final dose of either a two-dose or one-dose vaccine series)).
- Anyone who knows or believes that they may have been exposed in the past 14 days to a person who has tested positive for COVID-19 (unless fully vaccinated (14 or more days since final dose of either a two-dose or one-dose vaccine series) and has been told to self-isolate by public health; or
- Anyone who has been told by a doctor, health care provider or public health unit that they should currently be isolating (staying at home).

**FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS INCLUDED IN YOUR PERMIT AGREEMENT MAY RESULT IN CANCELLATION OF YOUR PERMIT AGREEMENT AND/OR IMMEDIATE EXPULSION FROM THE PREMISES.**

### **Contact Tracing**

- In accordance with the terms and conditions of their Permit Agreement, Permit Holders will be responsible for taking attendance (including contact information) for persons attending at the Complex/Facility under their Permit Agreement. The Town has implemented an app that Permit Holders must use to facilitate Screening and Contact Tracing in order to enable quick access to the local health unit where a potential exposure has been identified. Records collected via the Town's app, including Personal Information, will be maintained for 2 months, or longer, as required, and disclosed to public health officials.

**FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS INCLUDED IN YOUR PERMIT AGREEMENT MAY RESULT IN CANCELLATION OF YOUR PERMIT AGREEMENT AND/OR IMMEDIATE EXPULSION FROM THE PREMISES.**

### **Bumper Pads**

- **League Bumper Pads are not to be used.**

## **Altered Amenities and Services**

### **Dressing Rooms**

- In accordance with provincial regulation and the advice of our public health partners, Dressing Rooms are open, with limited capacity
- Personal items, such as skate bags and footwear are left in the Dressing Rooms during rental period at the patron's own risk. Any items of value should not be left unattended.

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- Given that capacity limitations in Dressing Rooms, Gear Up Zones are provided (see Movement Management Plans and Capacities) in addition to Dressing Rooms.

**The Town will not be responsible for any personal items lost and/or stolen from the Dressing Rooms.**

### ***Town Staff***

- To eliminate overcrowding and bottlenecks, Town Staff will be on site to guide you and your team through the Complex/Facility at the beginning of your rental period. Town Staff will greet you at the appropriate entrance, orient you and your team to the rules of the Facility.

### ***Physical Distancing Measures***

- Each Complex/Facility has a dedicated entrance and exit, as provided on the Movement Management Plan attached as Appendices to this document.
- Entry to the Complex/Facility will be restricted to avoid unnecessary loitering (Doors will remain available for exit, only). Town Staff will unlock entrances as per sample itinerary found on page 12 prior to your rental period to permit access to your team, Coaches/Trainers, Spectators and Player/Participants.
- The Town has also implemented a “Hallways in Motion” strategy, whereby loitering/congregation in hallways is prohibited, except under emergency circumstances. This concept will be communicated via signage located throughout the Complex/Facility.
- Signage throughout the Complex/Facility will be installed to encourage physical distancing (ie. physical distancing markers, occupancy limits posted at the entry to washrooms, etc.);
- In accordance with the terms and conditions of their Permit Agreement, Permit Holders will be responsible for ensuring compliance with the capacity limits provided earlier in this document.
- In addition, Permit Holders are responsible for ensuring that their Participants and Spectators maintain a physical distance of 2m/6ft at all times.

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### ***Amenity Closures***

- In order to promote physical distancing and appropriate cleaning/sanitation, the following amenities within the Complex/Facility will be closed:
  - Sound Room;
  - Elevator;
  - Water fountains (**touchless bottle filling stations are available; please bring your own bottle, labelled with your name on it**);

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- Showers;
- Hand Dryers in Washrooms and Dressing Rooms;
- Vending Machines (drink & food);
- Concession Stands (**to be re-opened in latter phases**);
- Pro Shop is now open by appointment only.

### ***Increased Cleaning and Disinfection***

- The Town uses the Clorox360 Electrostatic Sprayer, a solution approved by Health Canada as a hard surface disinfectant;
- The Town has adopted increased frequency of cleaning and disinfection of all touch points as per Ontario Regulation 364/20 within the facility to maintain a necessary sanitary condition. Which includes, but not limited to any washrooms, locker rooms, change rooms, showers or similar amenities made available to the public.

## **Check and Adjust**

### ***How will the Town manage any new risks?***

The Town's Operations and Leisure Staff meet weekly to discuss Arena operations issues. Any staffing issues, or new risks would be raised at this time, with the ability to pivot, as required. Our Operations and Leisure Staff were integral in preparing the Return to Play Protocol: Arenas and are fully engaged.

The Town has also implemented several COVID-19-related employee protocols to keep both Town Staff and our user groups safe.

### ***How will the Town make sure that the Protocol is working?***

The Town's Operations and Leisure Staff meet weekly to discuss Arena operations issues. Since the introduction of our Return to Play Protocol: Arenas, you may have noticed minor changes introduced as a result of these meetings and feedback from our staff and user groups. Our team also consults with senior management, the Town's COVID-19 Task Force and Legal Staff, as needed. This protocol is subject to change, based on the advice and recommendations of Town Staff, our local public health partners, Ministry of Health and/or Ministry of Labour Guidance or provincial regulation. Communication of any changes to the protocol to the public is handled by the Town's Communications' and Leisure Services' Departments, whereas changes to the protocol are communicated to Staff by their respective Supervisor/Manager.

## **Attachments**

1. Sample Itinerary
2. Movement Management Plans
  - a. IRC

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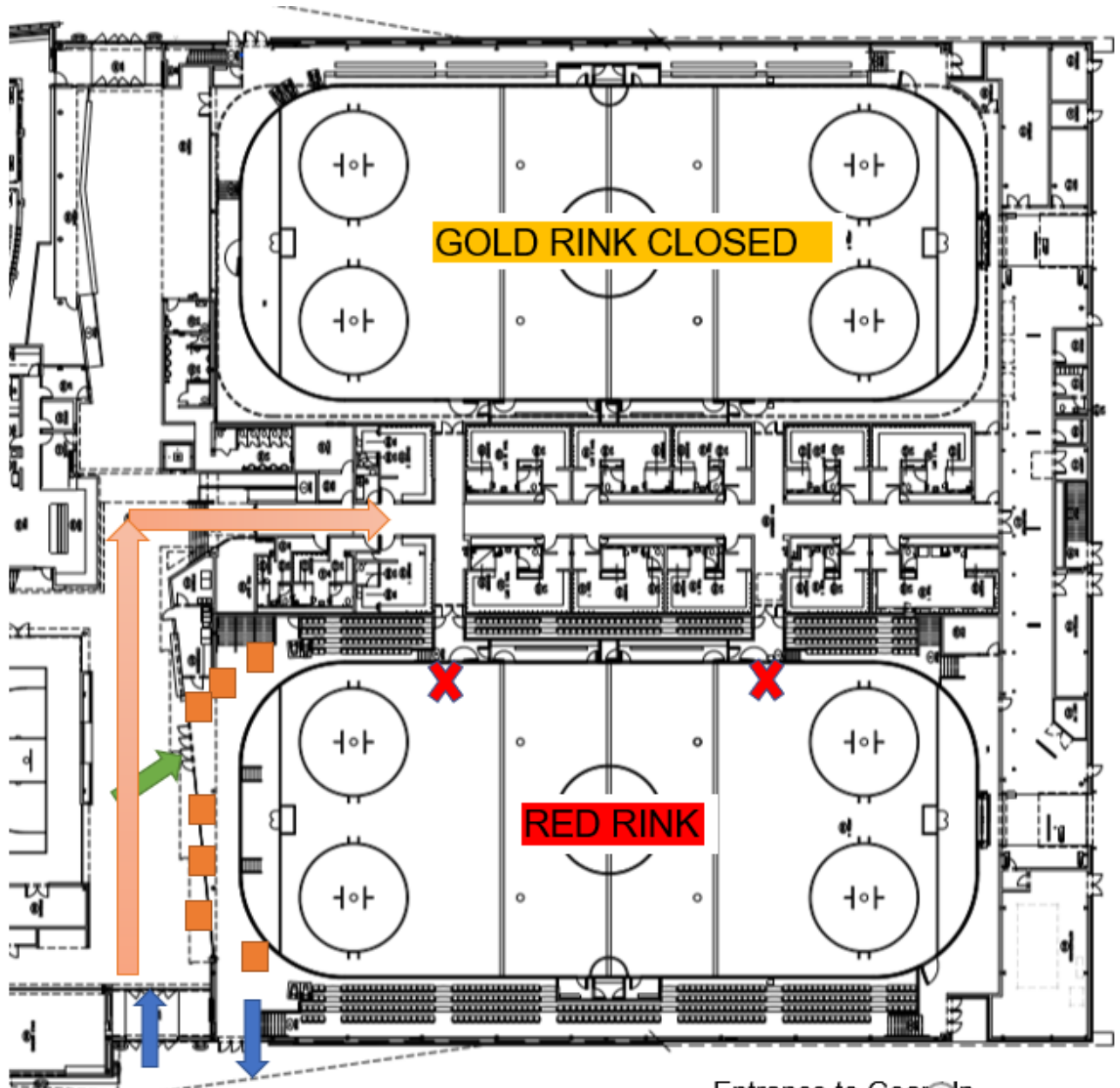
### SAMPLE ITINERARY




20 minutes before rental period (practices/tryouts/skating programs) 30 minutes before rental period (games)	<ul style="list-style-type: none"> <li>Team to line up outside assigned entranceway. Attendance will be taken by arena staff.</li> </ul>
<p><b>PRIOR TO ENTRY, PERMIT HOLDERS MUST ENSURE THAT THEIR PLAYERS/PARTICIPANTS, COACHES, VOLUNTEERS and SPECTATORS ANSWER APPROPRIATE SCREENING QUESTIONS. PERMIT HOLDERS MUST ENSURE THAT PERSONS ENTERING THE FACILITY ARE NOT IN CONTRAVENTION OF SECTIONS 4 OR 5 OF APPENDIX B TO THE RENTAL CONTRACT.</b></p>	
20 minutes before rental period (practices/tryouts/skating programs) 30 minutes before rental period (games)	<ul style="list-style-type: none"> <li>Team will be permitted entry to the Complex/Facility Once Participants are on the ice/slab, Spectators will enter designated Spectator Area</li> </ul>
Rental Period	<ul style="list-style-type: none"> <li>Players/Participants and Coaches will move from Designated Dressing Room/Gear Up Zone to ice/slab surface following directional signage.</li> </ul>
Completion of rental period (Sound of Final Buzzer)	<ul style="list-style-type: none"> <li>Players/Participants are to return to their assigned Dressing Room/Gear Up Zone</li> <li>Spectators will exit the facility unless assisting with removal of gear</li> </ul>
No more than 15 minutes following completion of rental period	<ul style="list-style-type: none"> <li>Coaches/Trainers will escort their Team Cohorts (Players/Participants), from Dressing Room to designated exit. Coaches/Trainers must ensure that their Team Cohort exits independently of others (ie. Not at the same time, to avoid overcrowding) and that their Players/Participants are wearing face coverings.</li> </ul>




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# Return to Play Protocol: Arenas Ice and Slab Rentals

## MOVEMENT MANAGEMENT PLAN – IRC



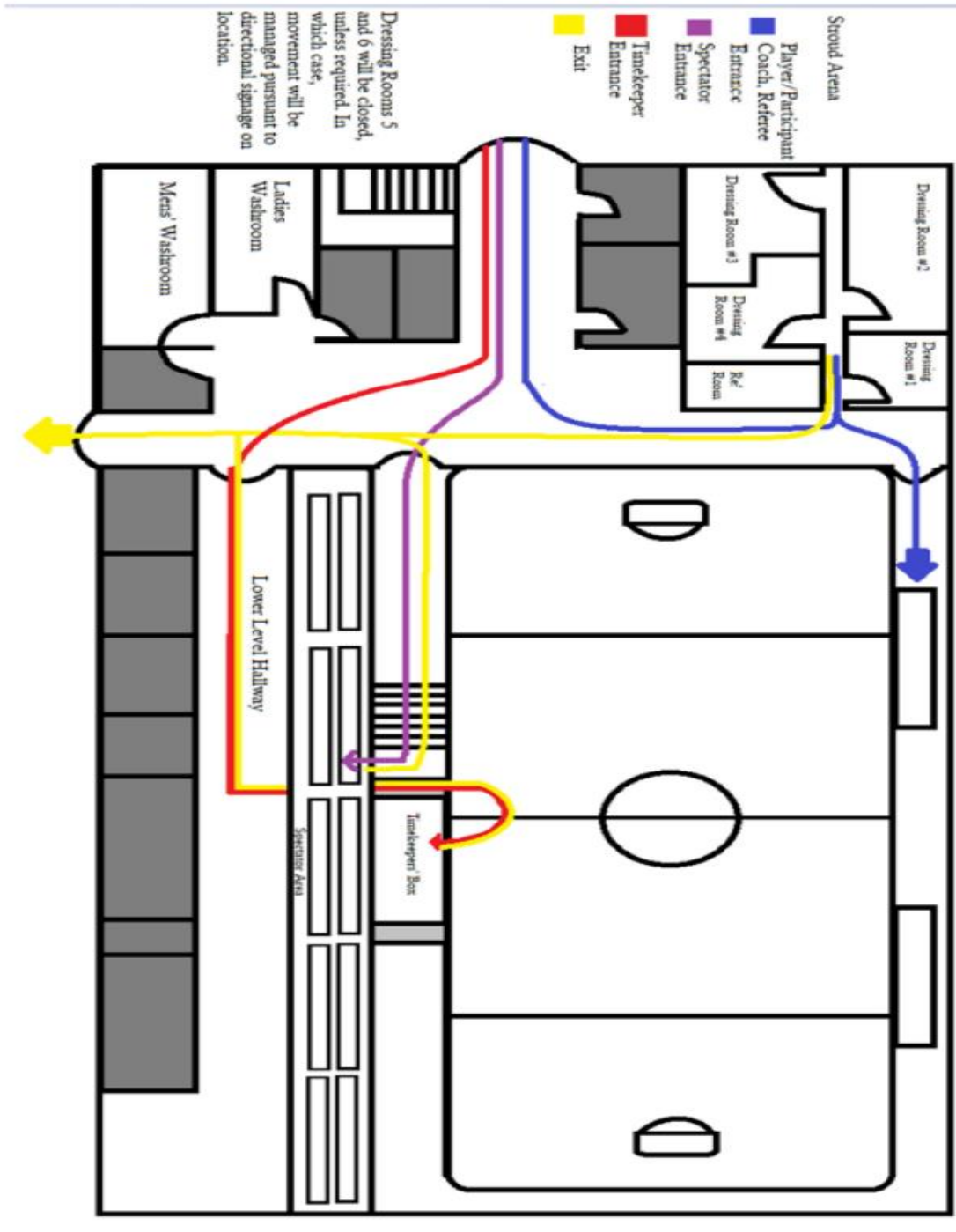
-  Entrance to Dressing Rooms (Check Room Board for which rooms are assigned to your rental)
-  Entrance for rental groups
-  Exit for rental groups

-  Entrance to Gear Up Zone/Spectator Entrance
-  Gear Up Zone
-  Red Ice Entrance

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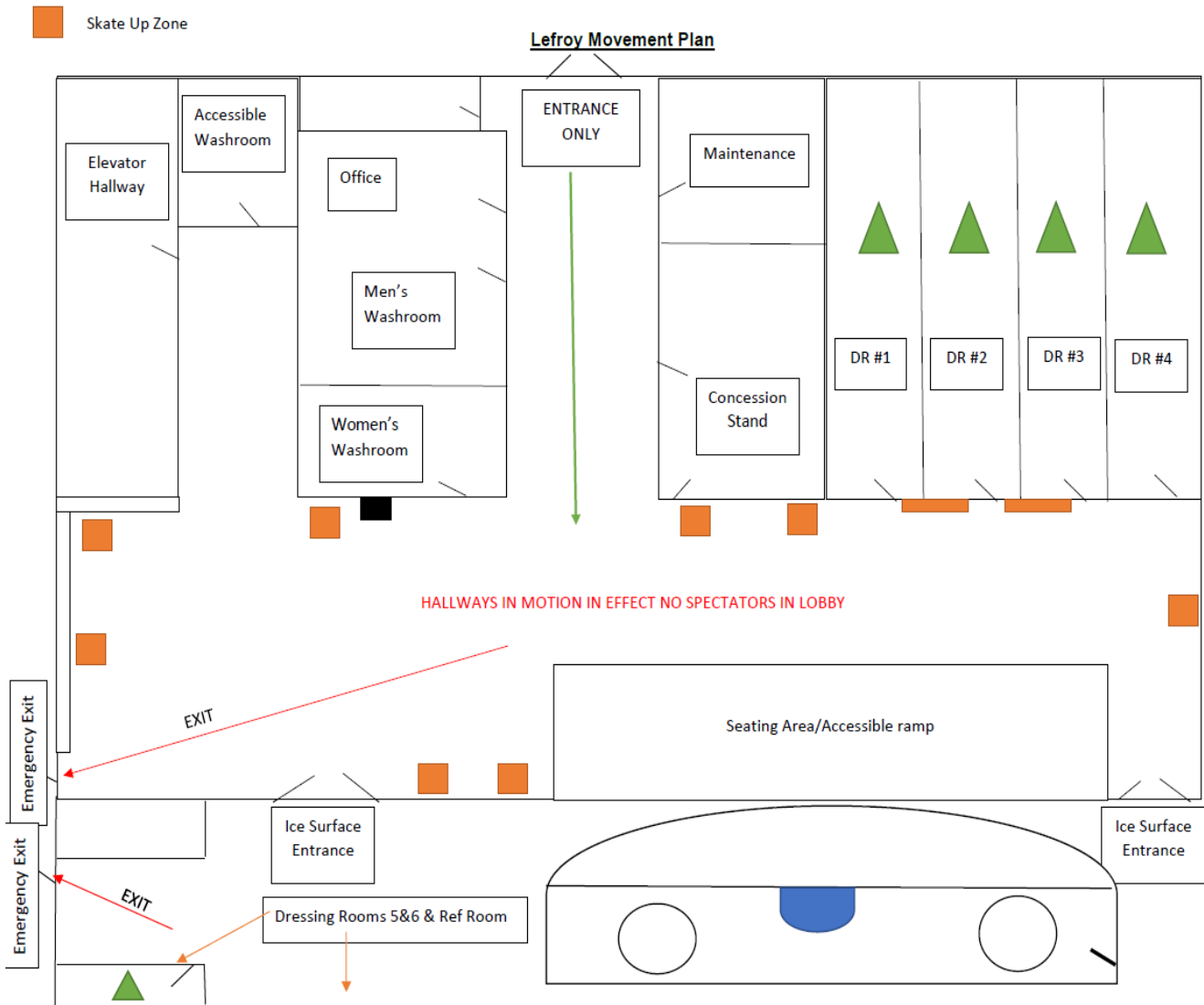
## MOVEMENT MANAGEMENT PLAN – STROUD



**THE TERMS OF THIS PROTOCOL MAY BE AMENDED AT ANY TIME, WITHOUT NOTICE. COMPLIANCE WITH THIS PROTOCOL IS A CONDITION OF YOUR PERMIT AGREEMENT. NON-COMPLIANCE MAY RESULT IN IMMEDIATE EXPULSION FROM THE PREMISES AND/OR CANCELLATION OF YOUR PERMIT AGREEMENT.**

# Return to Play Protocol: Arenas Ice and Slab Rentals

## MOVEMENT MANAGEMENT PLAN - LEFROY



**THE TERMS OF THIS PROTOCOL MAY BE AMENDED AT ANY TIME, WITHOUT NOTICE. COMPLIANCE WITH THIS PROTOCOL IS A CONDITION OF YOUR PERMIT AGREEMENT. NON-COMPLIANCE MAY RESULT IN IMMEDIATE EXPULSION FROM THE PREMISES AND/OR CANCELLATION OF YOUR PERMIT AGREEMENT.**