



## Southern Region Rep Responsibilities

The Southern Region Representative is the first point of contact for all SRRA inquiries and /or association requirements.

Typical job descriptions are as follows:

- 1) Attend monthly Southern Region Ringette Association meetings and/or conference calls as the representative of BDRA.
- 2) Report to the Board of Directors on relevant information from SRRA that arises through meetings, conference calls or other as it pertains to BDRA.
- 3) Direct SRRA inquiries to the appropriate Board or Committee member.
- 4) Become familiar with SRRA Policies and Procedures and SRRA Bylaws.
- 5) Carry out other duties as assigned by the Board of Directors or the President.

### General Timelines

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|---------------|---|
| September     | Attend BDRA Board meeting to ensure confirmation of duties and prepare for first SRRA meeting held in Mississauga.                |
| Sept. – April | Attend monthly SRRA meeting in person or via conference call and report back to BDRA Board member within one (1) week of meeting. |

### Additional Resources

- 1) Southern Region Ringette Association website  
[www.southernregionringette.ca](http://www.southernregionringette.ca)
- 2) Southern Region Ringette Associations By-Laws  
[https://southernregionringette.ca/Public/Documents/SRRA Bylaws - May 2 2016 Final.pdf](https://southernregionringette.ca/Public/Documents/SRRA_Bylaws_-_May_2_2016_Final.pdf)
- 3) Southern Region Ringette Association Policies and Procedures  
[https://southernregionringette.ca/Pages/1215/SRRA Policies and Procedures/](https://southernregionringette.ca/Pages/1215/SRRA_Policies_and_Procedures/)