



BASHAW MINOR HOCKEY ASSOCIATION POLICIES

1. PROGRAM OUTLINE

Bashaw Minor Hockey Association (BMHA) recognizes the importance of developing a competitive and rewarding program that meets the interests and requirements of a variety of participants. The Mission Statement of Bashaw Minor Hockey Association (BMHA) is *“To foster and nurture a love of the game while developing physical fitness, hockey skills and life experiences”*.

a. **Initiation Hockey Program**

All participants must be registered with Bashaw Minor Hockey Association (BMHA). BMHA offers an Initiation Hockey program for participants at the pre-Novice level. Participants must be 4 years old before December 31st of the current hockey year. There will be an altered program designed for the four year old players. This is a developmental program designed to introduce participants to the basic skills and techniques of the game of hockey. This program is based up on Hockey Alberta’s Initiation Program and Hockey Canada’s Long Term Player Development Model.

b. **Local Hockey Program**

All participants must be registered with Bashaw Minor Hockey Association (BMHA). The Local program is offered for players at the Mites through Midget levels. The number of teams and players per team is dependent upon the number of registrants. Typically, the local program involves less commitment in terms of time, travel and cost, although the actual amount of time, travel and cost is left at the discretion of the particular coach, parents and participants. Viewed as a developmental and recreational program, the expectation is that all players receive approximately equal opportunity. Teams in the Local program are entered in leagues which will provide a reasonable level of competition and a minimum of travel and expense.

Anyone interested in playing hockey must be registered with Bashaw Minor Hockey Association (BMHA) by January 10 in order to be placed on a team.

2. RESIDENT AND NON-RESIDENT PLAYER

Definitions of Bashaw Minor Hockey Association (BMHA) Resident Player and Non-Resident Player

- A **Resident Player** to Bashaw Minor Hockey Association (BMHA) is any player residing inside of the BMHA Boundaries (Hockey Alberta - Zone 7 – Boundary Project).
- A **Non-Resident Player** to Bashaw Minor Hockey Association (BMHA) is any player residing outside of the BMHA Boundaries (Hockey Alberta - Zone 7 – Boundary Project).

If the player is considered a non-resident player according to Hockey Alberta player verification process, then the player will be considered a non-resident player by BMHA. In addition, BMHA teams must be eligible to compete in Provincial playoffs, therefore provincial categorization needs to

be considered if accepting non-resident players, and if the numbers that they bring will place any of our teams into a higher provincial categorization.

3. REGISTRATION

a. Conditions

All members of Bashaw Minor Hockey Association (BMHA) must be registered prior to going on the ice. All members registering with BMHA must be registered in person, by a parent/guardian. No registrations will be accepted over the phone, fax or email.

All registered members must provide required documentation:

- AB Health Care Number
- Legal Land Description
- Photocopy of the child's birth certificate
- Completion of "Respect In Sport" Parent Program (renewed every 4 years)
(online @ <https://hockeyalbertaparent.respectgroupinc.com>)

b. Regular Registration

A registration night will be held in June, date to be determined yearly. An early registration discount of \$50 will be offered until June 30th for each registration.

c. Late Registration

There will be one late registration evening in September. Full registration fees will be required.

d. Qualifications

All interested players are welcome in the Bashaw Minor Hockey Association (BMHA) program provided that:

- All applicable fees are paid in full (concession, fundraising, registration)
- Participants reside within the Town of Bashaw or outside the Town of Bashaw, but inside the Bashaw Minor Hockey Association (BMHA) boundaries as approved by Hockey Alberta
- The registration of participants from outside jurisdictions does not result in move to a higher status (i.e. "A") in accordance with Hockey Alberta Policy
- In order to preserve order and fairness in our Association, Bashaw Minor Hockey Association (BMHA) reserves the right to monitor the number of outside association players in our system, and to release non-association players in order to maintain our Associations current categorization

e. Registration Refunds

Requests for registration refunds are to be submitted in writing to Bashaw Minor Hockey Association (BMHA) Board of Directors. Request for registration refunds due to player injury shall be dealt with on an individual basis.

- By October 30th of the Registration year 100% refund
- By November 30th of the Registration year 50% refund
- By December 30th of the Registration year 25% refund
- After January 1 of the following registration year 0 % refund

4. PLAYER MOVEMENT

a. Try-Out for Another Association

Any local player wanting to try-out for another association (at the “AAA” or “AA” level) must have a letter of permission to try-out at Bashaw Minor Hockey’s designated recruitment site. (This will also apply to any Atom player) If they are successful in making the “AAA” or “AA” team, a request will come electronically through the HCR for a release which will be reviewed by the Bashaw Minor Hockey Association (BMHA) Board of Directors. If the player is not successful, they must return to play in Bashaw Minor Hockey Association (BMHA). Refer to BMHA Bylaw 6 for additional requirements.

Atom level players will only be allowed to try out in Camrose, AB.

b. Movement within BMHA

Those players wishing to register for a category younger/older than their age as of December 31st of the current playing season must meet the following criteria:

Underage:

i) All players wishing to move up to a level higher than their age group must submit the underage form to the Player Movement Director prior to September 15th of the year intending to be moved up. (see appendix A for the application form) The Player Movement director will consult with the head coaches of each team **and** bring forward the request to the board.

The following factors will be taken into consideration in making the decision:

- Playing ability
- Safety issues
- Maturity level of the player
- Number of registered players within each of the two age groups the player wishes to move up to or is eligible to play in.

All players wishing to move up to a higher level than their age group will be evaluated by a third party. This third party will be chosen by the player movement director and agreed upon by the board of directors. The evaluation will be made in a game (scrimmage) and skill environment to determine the players’ skill level.

The number of players that will be moved up after this evaluation will be decided upon by the board of directors.

The board vote to move these evaluated players up will exclude all parents of the affected player(s) and teams.

- ii) Players can be moved up at the discretion of the player movement director, the president and the coaching director and agreed upon by the board of directors to supplement rosters when numbers warrant. In this event, all players of the team immediately younger will be given the opportunity to apply. Of those who do apply, they will all be evaluated as per guidelines listed above in 4.b.i excluding the application date.
- iii) Any Coach requesting a specific player from another team, must first make a request from the player movement director, then the affected head coach, then the affected player's parents and finally the player.

Overage

Overaged players will approved by Hockey Alberta only. As per Hockey Alberta:

- An application is found online at Hockey Alberta. Deadline is December 1st of the current season.
<https://www.hockeyalberta.ca/account/forms/minor-forms/overage-player-policy-form/>
- Only 1st year Players (by birth-date) in a Division (Novice, Atom, Peewee, Bantam, Midget) will be eligible for Overage Status
- Approval Guidelines Minor Hockey applications can be submitted for movement from:
 - Novice to Initiation, Atom to Novice, Peewee to Atom, Bantam to Peewee, or Midget to Bantam
 - All Minor Hockey to Minor Hockey applications must meet at least three of the following criteria:
 - Player is of small and frail structure (written verification required)
 - Player has limited skills (written verification required)
 - Beginner player (1st year of participating in organized hockey)
 - Health reasons – supported by letter from doctor
 - Only 1st year (by birth date) players in a Division may apply
 - Player needed to field a hockey team in the Division applying for.

c. Affiliation:

Affiliation of players in controlled through Hockey Alberta. Please refer to Hockey Alberta Bylaws and Regulations, Section B, 7 – Affiliation

Key Points:

- Affiliation must be declared and filed with the CEO, or designate, prior to the affiliated Player being allowed to participate in any game with the Hockey Team to which he is affiliated. Affiliations will be accepted and endorsed by the CEO, or designate, up to and including December 15 of the current Hockey Season.
- A Hockey Team may affiliate up to nineteen (19) Specially Affiliated Players from a lower Division or Category within their MHA and may participate in League, Exhibition, Tournament and Provincials

- Providing affiliation has been properly filed, an affiliated Player may play with the Hockey Team to which the Player is affiliated up to a maximum of ten (10) games, excluding exhibition and tournament games.

d. Emergency Appeal Process:

At any time BMHA reserves the right to appeal any decision made by Hockey Alberta. The first appeal may be initiated by a unanimous decision of the Player Movement Director, President and Vice-President. Second and/or third appeals will be filed following a majority vote of the BMHA board members.

5. TEAM PERSONNEL

a. Coaches

Application and Selection Process

- Applications are accepted on an annual basis by the Bashaw Minor Hockey Association (BMHA) Association from individuals interested in coaching one of the Bashaw Minor Hockey Association (BMHA) teams. Application forms may be obtained from the website – www.bashawminorhockey.com
- Applications will be reviewed by the BMHA Board of Directors. Coaching Applicants may be asked to attend an interview session with the Coaching Director.
- All applicants will be notified personally by the Coaching Director as to the outcome of their Application.

Expectations and Qualifications

- Local League Coaches are encouraged to attain a minimum of the “*Mites*” *Level Coaches Certification*. “*Coach*” *Level Certification* is recommended. Bashaw Minor Hockey Association (BMHA) will pay the registration fee for any coach wishing to attain either the “*Mites*” or “*Coach*” *Level Certification*. Local League Coaches are reminded that this is primarily a developmental program, with the focus on participation rather than a win at all costs approach. All players should receive equitable amounts of ice time.
- Bashaw Minor Hockey Association (BMHA) will pay for Development I if it is a requirement for the coach at that time. If any Coach wishes to take a course and it is not needed at the time they are coaching, they have up to two years from the date the course is taken to present receipts for reimbursement if they obtain a coaching position where it is a requirement.

Responsibilities of the Coach

- Oversee all team operations
- Follow Bashaw Minor Hockey Association (BMHA) Association Policies and Guidelines

- Understand that you have an obligation to abide by the policies of BMHA and failure to do so could result in a loss of coaching privileges.
- Make a personal commitment to keep yourself informed on sound coaching principles and principles of growth and development in children. Attend all clinics and functions that BMHA may hold from time to time.
- Explain philosophy and plans to parents and players prior to tryouts and hold team and parent meetings as required during the year
- Selection of team
- Attend games and practices
- Conduct properly prepared practices (Refer to manuals obtained from Hockey Alberta)
- Ensure that all players are given the opportunity to develop in a non-threatening environment
- Ensure that no hazing of players is tolerated
- Develop and administer all team rules
- Follow all Hockey Canada and Hockey Alberta rules
- Report to Bashaw Minor Hockey Association (BMHA) as required
- Ensure proper use, care and return of all Bashaw Minor Hockey Association (BMHA) equipment and jerseys
- Ensure that all players are properly and fully equipped when practicing and/or playing
- Follow the advice of a physician when determining when an injured player is ready to play. Player must obtain a letter from physician authorizing play
- Supervision of the dressing room
- Show respect to all players, parents, competitors and officials and encourage all those associated with your team to act in similar fashion
- Coaches are responsible for the conduct of his/her players and team officials during practices, games and team functions
- Represent Bashaw Minor Hockey Association (BMHA) in a respectable fashion
- Be a positive role model for all those you encounter
- Coaches Code of Conduct (See Appendices)
- Coaches new to the association will be provided with a coach's jacket, selected and purchased by BMHA.

Any member of the Bashaw Minor Hockey Association (BMHA) has the authority to enforce any of these rules at any time. Bashaw Minor Hockey Association (BMHA) reserves the right to suspend any coaches or team officials for violation of rules.

b. Assistant Coaches

Selection Process

- The selection of Assistant Coaches is the responsibility of the Coach. All Coaches are reminded that they are responsible to Bashaw Minor Hockey Association (BMHA) for the operation of their team. When selecting Assistant Coaches please ensure that their conduct with the players, other teams, and officials is of a professional nature.

Responsibilities of the Assistant Coach


- The responsibilities of the Assistant Coach(es) will be as decided upon by the Coach. Coaches are encouraged to choose who will complement the on-ice efforts of the team.
- In an effort to reduce the number and severity of hockey injuries, Hockey Canada has instituted a Risk Management Initiative. An integral component of this Initiative is the involvement of a qualified trainer with every hockey team. The role of the trainer is to monitor the risk level, be prepared to access emergency assistance, and to ensure that in the event of an injury, the player is maintained in a safe state until emergency help arrives.
- Training and Certification – To this end, Hockey Canada will be conducting Hockey Trainer seminars which Bashaw Minor Hockey Association (BMHA) will be making available to interested parties. At this point in time, trainers are recommended to assist in the care of minor injuries, monitoring facilities to maintain a safe environment, and to be prepared to summon medical aid. It is recommended that all teams appoint a trainer to fulfill these functions. It is not expected that team trainers deal with serious injuries.
- First Aid Kit – Many minor injuries can be dealt with quickly and effectively if an adequately equipped first aid kit is available. Bashaw Minor Hockey Association (BMHA) will provide each team with a First Aid Kit to be used throughout the year.
- Coaches new to the association will be provided with a coach's jacket, selected and purchased by BMHA.

c. Managers

Responsibilities of the Manger

- Coaches are urged to appoint a Team Manager to assist in the day to day operations of the hockey team. Team Managers can be invaluable in the organization of fund-raising initiative, scheduling of travel arrangements, booking of tournaments, scheduling time, etc. All teams should maintain a team file. This should include:
 - Team Roster - ensure is correct once received from the Registrar
 - Jersey number of each player
 - Medical Information Sheets - the information contained on these forms may be necessary in the event that emergency care is required (see Appendices)
 - Contact information of teams that you will playing in your league
- Budgets and Financial Accountability – Whenever a Bashaw Minor Hockey Association (BMHA) team is generating income (fund-raising, 50/50 sales, tournament income, etc) accurate and detailed financial records must be maintained. Parents must have access to these records, and Bashaw Minor Hockey Association (BMHA) may request

accurate and detailed financial statements from all teams. It is recommended that the team Treasurer and Manager assist and share in all financial activities of the team.

- Fund-Raising and Disbursement of Funds – Managers should make themselves familiar with Bashaw Minor Hockey Association (BMHA) Policy in regards to fund-raising and canvassing of local businesses. It is the belief of Bashaw Minor Hockey Association (BMHA) that any fundraising initiatives be directed toward the sole purpose of providing for the hockey experience of the players. It is recommended that disbursement of team funds be jointly handled by the Treasurer and Team Manager.
- Injury Reporting – In the event of injury to a player or any registered team personnel, please complete and submit a Canadian Hockey Injury Report. Forms and directions are included on the following pages. Note that all claims must go through the individuals own plan before Hockey Alberta will make any compensations.
- Communication between manager and parents/team members may be done through Team Snap  teamsnap or something similar. Yearly subscription fee will be paid for by BMHA.

Refer to the Managers Manual for a more detailed description

d. Tournament Chairperson

Managers are urged to appoint a Team Tournament Chairperson to organize the team home tournament.

Responsibilities of the Tournament Chairperson

- Assist in tournament organization
- Organize volunteers
- Organize draws and raffles
- Prepare trophies
- Supervise tournament operations
- 50/50 Chairperson
- Other positions as necessary

e. Players

Responsibilities of Players

- Players are responsible for cleaning, maintaining and returning all equipment and jerseys which are the property of Bashaw Minor Hockey Association (BMHA).
- Players must supply all of their own equipment which must be C.S.A. certified and in satisfactory condition. Goaltenders at Novice and Atom level will be provided with pads, blockers, trappers and goalie stick.
- Must obey all team rules.

- Must conduct themselves in a respectable manner at all times.
- Must remain off ice surface until flooding is complete and ice surface has been fully prepared.
- The following will not be tolerated by Bashaw Minor Hockey Association (BMHA):
 - Abuse of referees
 - Abuse of team officials
 - Abuse of off-ice officials
 - Abuse of facilities
 - Abuse of uniforms and equipment
 - Abuse of players
 - Use of drugs, alcohol and tobacco at any function associated with Bashaw Minor Hockey Association (BMHA) and/or the player's team
 - Swearing
 - Disruptive behavior
- Players Code of Conduct

Any member of the Bashaw Minor Hockey Association (BMHA) and/or the Town of Bashaw has the authority to enforce any of these rules at any time. Bashaw Minor Hockey Association (BMHA) reserves the right to suspend players for violation of these rules.

f. Parents

Responsibilities of Parents

- Cooperate with Coaches, Managers, etc.
- Help Coaches as necessary. Where problems arise, deal with them in a mature manner. Bring problems which cannot be resolved to the Bashaw Minor Hockey Association (BMHA) Board of Directors through the formal complaint process to resolve the problem.
- Do your share with fund-raising, committee work, driving etc.
- Ensure that your child has proper and adequate equipment. Hockey is a physical game and quality equipment is necessary to avoid injury.

- Encourage and support players of all ability levels.
- Take an active part in your child's hockey experience. Attend practices and games and be supportive of their efforts.
- Be patient with and support the officials. They have a difficult task and we need them.
- Travel with care. Do not allow children to drive. Parents are expected to drive.
- Participate in the activities of your team and your minor hockey program. Volunteers are always needed and appreciated.
- Represent Bashaw Minor Hockey Association (BMHA) with class and dignity.
- Parents Code of Conduct

6. ICE SCHEDULING

Ice slots dates and times for team practices, home games and home tournaments will be determined in August of each year and submitted to North Central Minor Hockey Association (NCMHA) Ice Scheduler prior to the deadline.

Ice slots will also be submitted to the Town of Bashaw. Bashaw Minor Hockey Association (BMHA) will be charged upfront for these ice slots in blocks for the regular season. The slots are paid for whether or not they are used. Any team which finds that it cannot use an ice slot that has been designated for their use, will notify the Bashaw Minor Hockey Association (BMHA) Board of Directors as soon as possible. All Coaches and Managers will be notified of unused ice slots and given the opportunity to utilize the ice slot.

For playoff or provincial games, Bashaw Minor Hockey Association (BMHA) Association will notify the Town of Bashaw as soon as the games are scheduled and will be charged an hourly rate for the ice slot.

Once the hockey team has completed their playoff rounds, Bashaw Minor Hockey Association (BMHA) will cover the cost of one more ice time for a team wrap up. Any teams wanting ice times beyond this will be charged for it accordingly.

7. TOURNAMENTS

Bashaw Minor Hockey Association (BMHA) are supportive of involvement of all teams and players in the experience of tournament hockey. Bashaw Minor Hockey Association (BMHA) will provide all teams with the opportunity to host and participate in a "Home" tournament as well as one out-of-town tournament.

Bashaw Minor Hockey Association (BMHA) will pay the entry fee expense (maximum \$/team-to be determined at yearly AGM) of one out-of-town tournament for each team. The involvement in out-of-town tournaments is at the discretion of coaches, parents, and participants, and the tournament must be officially sanctioned by Hockey Alberta.

For guidelines on considerations for hosting Bashaw Home tournaments, there is a "Tournament Guidelines" document available for Team Managers posted on Bashaw Minor Hockey Association (BMHA) website.

Bashaw Minor Hockey Association (BMHA) will cover the cost of a tournament prizing for each player up to \$10/player.

8. OFFICIALS

Bashaw Minor Hockey Association (BMHA) will host a Hockey Referee Clinic for all new and returning Officials in September of each year. For more information see the North Central Zone Referee Committee (NCZRC) website <http://www.nczrc.ca>

The Senior Referee Director is responsible for scheduling all officials for all home games and home tournaments.

a. Mileage

Local Level 1 Bashaw Minor Hockey Association (BMHA) Officials are not paid mileage to officiate games in Bashaw.

Out-of-Association Officials and Level 2 local Bashaw Minor Hockey Association (BMHA) Officials are paid mileage from their place of residence to Bashaw, at the approved mileage rates as determined by Hockey Alberta Mileage Guidelines and North Central Zone Referee Committee (NCZRC).

b. Concession

All Officials are provided with 1 free item from the concession for each game they officiate.

c. Payment

Officials are paid at the approved game rates as determined by Hockey Alberta Provincial Referees' Rate Schedule.

Game rates for Mites games are determined and approved by the Bashaw Minor Hockey Association (BMHA) Board of Directors and comparable to surrounding Association rates for Mites.

All Officials are responsible to complete the Referee log book located in the Referee Room. All Local Bashaw Minor Hockey Association (BMHA) Officials will be paid at the end of each month.

Out-of-Association officials will receive payment at end of the game they officiate or payment will be mailed to their place of residence.

9. VOLUNTEERING RESPONSIBILITIES

Each family with a registered player(s) is required to work **15** volunteer hours in the concession. Every season, each board member, coach and manager will qualify for a reduction of five (5) concession hours per category listed. (Bylaw 6.7.2) Volunteer hours can be scheduled by contacting the Concession Manager, or by signing up on the calendar posted on the Concession door.

When hosting Home tournaments, each family is required to work concession shifts for their child's team tournament. These hours do not count towards the required 15 volunteer hours for the association. The team Tournament Chairperson will develop a volunteer schedule and distribute to the team's parents.

Throughout the season, each family is expected to work the time box, penalty box, score keep, and sell 50/50 tickets for their child's team home games. The Team Manager will develop a schedule of parent volunteers and distribute at the beginning of the season.

During a Casino year (every 32 months) all families are expected to work a casino shift.

All families are expected to assist with organizing the end-of-season banquet, decorating, clean-up etc.

10. CONCESSION

There must be at least one paid Concession Worker in the concession at all times. These paid Workers are hired and paid by the Concession Manager

Volunteers in the concession must be at least 14 years old to work, and at least 16 years old to operate the grill.

If not already scheduled by the Concession Manager, paid Concession Workers may be approached by families/parents to work their volunteer hours. Payment is negotiated between the Concession Worker and the family/parent.

11. FUND-RAISING AND FINANCIAL ACCOUNTABILITY

Bashaw Minor Hockey Association (BMHA) understands the need for team fund-raising and support the efforts of our teams to provide players with quality hockey experiences. All fund-raising activities MUST be approved by the Bashaw Minor Hockey Association (BMHA) Treasurer, Raffle Chairperson, and Board of Directors.

a. Fund-Raising

All parents of registered players are expected to participate in fundraising opportunities for the association and/or teams. Examples of this are casino, provincial tournaments, raffle tickets, home tournaments, 50/50 ticket sales etc.

At registration, all families must leave a \$300 cheque for Concession/Fundraising fee. At the end of the season, if all levels of fundraising and concession work have been completed, families will receive a cheque back for the amount of the fundraising fee, or may leave the cheque with BMHA to forward on to use for the following season Concession/Fundraising fee.

- **Casino** - Bashaw Minor Hockey Association (BMHA) participates in a Casino every 32 months. Many volunteers are needed to work casino shifts.
- **Raffle Tickets** - Each season Bashaw Minor Hockey Association (BMHA) holds one major association fundraiser. All families of registered players are expected to participate. For "Cash for Christmas" or "Easter Eggstravaganza" each family is required to sell 20 raffle tickets. A \$200 postdated deposit cheque is collected at the time the tickets are issued. If all tickets are sold the cheque is returned. If all tickets are not sold, the cheque will be cashed. There are no partial sales of raffle tickets.
- **50/50 ticket sales** – each family is expected to sell 50/50 tickets at their child's home games and home tournament. 50/50 tickets must be sold by a person at least 18 years

of age or older. The guidelines of the 50/50 selling process are printed in the front of the 50/50 binder located in the concession area.

b. Financial Accountability

Teams that engage in fund-raising must maintain complete accurate financial records of all activities which involve the generation and/or disbursement of any and all funds associated with the team. Copies of these financial records must be available to all parents and to the Bashaw Minor Hockey Association (BMHA) Board of Directors.

Alberta Gaming and Liquor Commission (AGLC) has strict guidelines about the appropriate expenditure of gaming money proceeds. Proceeds and expenditures must be accounted for by the Bashaw Minor Hockey Association (BMHA) Treasurer and Raffle Chairperson.

c. Insurance Coverage and Registration

All fund-raising activities must be properly registered through the Bashaw Minor Hockey Association (BMHA) Board of Directors in order to have insurance coverage.

d. Canvassing of Businesses

Bashaw Minor Hockey Association (BMHA) request that canvassing of our Business Community be kept to a minimum. Many of these businesses are already supporting our program through sponsorships and their taxes.

It is expected that the revenues generated through team fund-raising are for the purpose of financing hockey experiences for the players.

There is a Sample Sponsor letter available on the Bashaw Minor Hockey Association (BMHA) website, in the Manager's Manual, and from the Bashaw Minor Hockey Association (BMHA) Treasurer.

e. Mileage Expenses

BMHA will provide compensation of \$0.36/km for any member who travels to attend meetings on behalf of BMHA.

f. Designation of Proceeds

- All fundraising efforts by BMHA will be coordinated by the fundraising director.
- The proceeds from all raffles that are licensed by Alberta Gaming will be deposited to the BMHA General account. This will include:
 - 50/50's (Player's Choice, Progressive, Mega)
 - Raffle Table items
 - Loonie Hockey Sticks

*This money will be used to pay for referees, ice fees, etc.

- Individual Team Game 50/50's (including all pre-season, league, exhibition and tournament games) will be deposited into that teams 50/50 Fund.

*This money may be used to pay for a second tournament, coaches hotel expense or the purchase of items that will stay with the team from year to year.

- All carnival-type games (including Puck-O, Toonie-drop) are un-licensed games and proceeds are deposited directly into that team's Team Building Account.

- BMHA will also provide \$40/player to each team building account.

*This money may be used for Year End parties, Coach/Manager gifts or any outstanding balance on a second tournament if the 50/50 monies are not enough to cover the fees.

- Silent Auction will be divided 50% to the team building account and 50% to BMHA.

12. BANQUET

As an end of the season celebration, Bashaw Minor Hockey Association (BMHA) will host an Association Banquet. The Banquet includes an awards ceremony, and a catered meal for all registered players, and their families, Coaches, and Officials.

The cost of tickets for all registered players and Coaches and Officials is covered by Bashaw Minor Hockey Association (BMHA). Family members and guests may purchase tickets from the Bashaw Minor Hockey Association (BMHA) Treasurer.

Individual player gifts are the responsibility of each team.

13. SKILLS CAMPS

In an effort to promote skill development in all players, Bashaw Minor Hockey Association (BMHA) provides each player in Novice level and above with a conditioning camp opportunity late September/early October. The camp is held at the Bashaw Arena, and the cost of the camp is included in the registration fees.

14. PHOTOGRAPHS

Each season a professional photographer will take individual and team photographs. Bashaw Minor Hockey Association (BMHA) will cover the cost of a Memory Mate (one individual photo and team photo) & a cardboard folder for each registered player and Coach. Additional photographs or items are available for purchase if families choose.

Bashaw Minor Hockey Association (BMHA) will also purchase a board mounted Association photograph of each year's teams to be displayed in the Arena.

15. SKATE SHARPENING

Skate sharpening services are available from the Arena Manager personnel. Bashaw Minor Hockey Association (BMHA) owns the skate sharpener located in the Arena Manager's room.

16. SUPPLEMENTARY CLOTHING, LOGOS, COLORS, JERSEYS & EQUIPMENT

Bashaw Minor Hockey Association (BMHA) recognizes that a standard set of colors may provide for recognition of teams when participating in provincial competition or league play and provide a unifying influence for players, team officials and followers.

a. Supplementary Clothing

Supplementary clothing is entirely optional, however, specifications for products bearing the association logos are designed to provide season to season continuity and reduce costs to parents. All supplementary clothing is purchased by parents as a matter of personal choice. No stipulation shall be made by team officials or others requiring the purchase of supplementary clothing and no player shall be penalized for not participating in a purchase plan.

b. Jerseys

All team jerseys for local teams are provided by Bashaw Minor Hockey Association (BMHA) and remain the property of Bashaw Minor Hockey Association (BMHA). They are to be used for all league, playoff and exhibition games. These are not to be used for practice.

Player name bars are not permitted to be attached to the jerseys. Nothing is to cover the sponsor's names on the backs of the jerseys.

Each team will designate a team parent that is responsible for the team jerseys for the season. This parent is responsible to bring to each game, clean, care for, and maintain the team jerseys. Individual players are not permitted to take home their jerseys.

c. Hockey Socks

Hockey game socks are available for purchase through the Bashaw Minor Hockey Association (BMHA) Registrar. Game socks are the approved standard *Bashaw Stars* colours and match the jerseys.

d. Equipment

Bashaw Minor Hockey Association (BMHA) will purchase and provide goaltenders at Novice and Atom level with pads, blocker, trapper and goalie stick. All equipment remains the property of Bashaw Minor Hockey Association (BMHA).

All equipment will be distributed and managed by the Head Coach for each team.

e. **Logo**

Bashaw Minor Hockey Association (BMHA) approved logo:



17. SAFETY

It is the policy of Bashaw Minor Hockey Association (BMHA) that no person under the age of 18 years old be allowed on the ice surface without a helmet.

It is the policy of Bashaw Minor Hockey Association (BMHA), that a "Puck Toss" event at tournaments will not be permitted due to the fact that the event requires participants to stand on the ice surface, and not every participant has a helmet.

It is the policy of Bashaw Minor Hockey Association (BMHA) that at Pee wee Level and above, there will not be "Shoot Out or Skills Competitions" at tournaments. These competitions amongst teams at higher levels have the potential to create an opportunity for injury to players and/or goalies by opponents.

It is the policy of Bashaw Minor Hockey Association (BMHA), that no player shall be in control of a vehicle in which other players are passengers. Parents are requested to ensure that they drive to all team-related activities.

18. ZERO TOLERANCE

Bashaw Minor Hockey Association (BMHA) expects all association members, players, team officials, team followers, parents or members to promote sportsmanship, and acceptable levels of propriety towards opponents, game officials and spectators.

The following **will not** be tolerated and are subject to Disciplinary Action:

- **Abuse of players**

- **Use of drugs, alcohol and tobacco in the Arena, Dressing Rooms, Player's Bench, and or at any function associated with Bashaw Minor Hockey Association (BMHA) and/or teams**
- **Swearing and Disruptive behavior.**
- **Abuse of facilities, uniforms and equipment**
Any destruction of BMHA property and/or equipment, or any facility will be dealt with accordingly. All damages will be the responsibility of the player or parent/guardian and must be paid in full before the player will be allowed to return to the ice (practice or game).
- **Abuse of referees or off-ice officials**
Handled by Hockey Alberta
- **Wheelie Skate Guards**
For safety reasons, along with the Town of Bashaw, all wheelie skate guards are banned within the Bashaw Arena.

Any member of the Bashaw Minor Hockey Association (BMHA) has the authority to enforce any of these rules at any time.



Appendix A Underage Application Form

Underage requests must be submitted by September 15th of the upcoming hockey season

Please refer to BMHA Policies, Section 4. e. for additional details

Date of Submission

Name of Player

Date of Birth

Past Hockey Team

Division they would like to move up to

Reason:

Name of parent(s) making the request

Email Address

Contact Phone Number
