

# Youth Provincial Declaration Procedure

You will need the following information for all coaches and athletes

- Jersey Number
- First Name
- Last Name
- Cell Phone
- Primary Email
- Secondary Email
- Postal Code
- Birthdate

[Use this link 2024 Youth Provincial Declaration](#) and following steps:

- Step 1: Login with you RAMP credentials with your username and password
- Step 2: Select the "Team Registration" option in the orange box
- Step 3: In the *Choose a Season* drop down select "2023-24 ABA Membership Year"
- Step 4: In the *Choose a Tournament* drop down select "2024 Youth Provincials"
- Step 5: In the *Choose a Division* drop down select the age category you would like to enter your team.
- Step 6: In the *Choose a Team* drop down select "Create a New Team"
- Step 7: Type in your *Team Name*
- Step 8: In the *Choose a Team Contact* select who you would prefer to be the main team contact and review all information or create a new team contact
- Step 9: The option of "2024 Youth Provincials Declaration Fee" program will appear, select the box
- Step 10: The option of "Declaration Fee - 2024 Youth Provincials Declaration Fee" packages will appear, select the box
- Step 11: Complete the additional questions
  - T-shirt selection: please use the following format:
    - Youth Large - #
    - Small - #
    - Medium - #
    - Large - #
    - X-Large - #
    - XX-Large - #
  - Hotel Info
- Step 12: Complete your Team Roster
  - You will need the following information for all athletes
    - Jersey Number
    - First Name
    - Last Name
    - Cell Phone
    - Primary Email
    - Secondary Email
    - Postal Code
    - Birthdate
  - You will all the following information for coaches:
    - First Name
    - Last Name
    - Cell Phone
    - Primary Email
    - Secondary Email
    - Postal Code
    - Position
- Step 13: Review all information provided
- Step 14: Complete the remaining payment information
  - Please note that if paying by credit card there will be a 3% processing fee included