



**ALBERTA BASKETBALL ASSOCIATION  
OFFICIAL GOVERNANCE POLICY**



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## **1. Introduction to Governance**

Alberta Basketball Association (ABA) is the governing body for the sport of basketball in the province of Alberta. ABA is a not-for-profit association, incorporated in 1975. ABA is in partnership with and endorsed by Canada Basketball, the national governing body and FIBA (International Basketball Federation), the world governing body. Sport Canada, the Coaching Association of Canada, the Province of Alberta, Alberta Gaming, Liquor and Cannabis (AGLC), the Alberta Minister of Culture, Multiculturalism and Status of Women, the Alberta Schools Athletic Association, the Alberta Colleges Athletic Conference and the Alberta Basketball Officials Association all officially recognize ABA as the sport's governing body.

ABA has a sound governance model, directed by a volunteer Board of Directors. The professional staff, under the guidance of the Executive Director, manages the daily administration operations.

ABA represents the province of Alberta's amateur basketball interests. The membership is composed of athletes, coaches, officials, clubs, local basketball organizations, leagues, tournaments and supporters. As part of its mandate, ABA is committed to working with sport organizations to further promote and develop amateur basketball in the province.

The Governance Policy establishes and enforces proper and inclusive standards to ensure all participants are competing in safe environments with proper insurance coverages. "Members in Good Standing" will be eligible for fundraising opportunities through Alberta Gaming, Liquor and Cannabis (AGLC).

### **1.1 Mission**

To provide governance for the ongoing development of basketball in Alberta through the delivery of programming, events and collaboration with stakeholders.

### **1.2 Vision**

To implement the "Canadian Style of Play" from Grassroots to High Performance..

### **1.3 Values**

Integrity, Stewardship, Service, Professionalism, Facilitation, Leadership, Communication, Visibility, Transparency, Accountability, Unification.



## 2. Governance

### 2.1 Organization Registration Procedure

To qualify for ‘Members in Good Standing’ status, all organizations must complete the following steps:

1. Register your organization with ABA.
  - a. This can be done online through our ABA Store and the fee is \$100 - [click here](#)
2. Sign the Organization Membership Agreement with ABA.
  - a. The ABA office will send this document after purchase of registration.
3. Upon completion of Step 2, ABA will provide a registration portal that all coaches, players and staff are required to complete their individual membership registration and purchase. All members are required to adhere to ABA policies and best practices.
  - a. Membership fees for the 2020/2021 year are \$17/player, coach or administrator.
4. Upon completion of steps 1, 2 & 3, ABA will provide a Certificate of Insurance. If you require certain facilities to be named please advise ABA via email at [info@basketballalberta.ca](mailto:info@basketballalberta.ca).
5. After completing all the previous steps, your organization will be given, “Members in Good Standing” status.

### 2.2 Individual Membership

- A. To purchase an individual membership please click here - [ABA Membership](#)
  - a. Individual membership can be purchased directly through the ABA RAMP Portal at the link above
  - b. Individual membership can also be purchased through your club or league if it uses an ABA created RAMP Portal for your registration

### 2.3 Annual Fee Schedule (September 1 to August 31)

<b>Registration</b>	<b>Fees</b>	<b>Deadline</b>
Player/Coach Membership	\$17	Annual
Registration Fee	\$100	Annual
Event (Tournament or League)	*\$100	Season

\*will take effect September 1, 2020.

## 2.4 Organization Registration

- A. ABA requires all of its member organizations to maintain 'Members in Good Standing' status and to abide by all of the statements outlined in this document. **Any member organization not abiding by these policies and statements face the risk of losing the designation of 'Members in Good Standing.'**
- B. All players who participate in sanctioned games must be registered in the RAMP system in which they have provided a government issued proof of age document. All ages will be defined as of ***January 1, 2020***. Please see Section 4 of this document or visit the ABA website for age categories.
- C. During the registration process, the organization agrees to ABA's policies and accepts the responsibility of sharing the information provided by ABA with their coaches, athletes, parents and administration.
- D. Organizations are responsible for completing their registration and payment of fees a minimum of 14 days prior to their first organized on-court basketball activity. In the event of a late registration, teams must submit an application, with all completed registration documents and fees, plus an additional late fee of \$100.

### 2.4.1 Police Information/Background Checks

- A. Any adult associated with a member organization in a position of power (coaches, managers, trainers and administrators) will be required to provide a Police Information Check.
  - a. PIC's will be valid for two years from the date of issue.
  - b. Police Information Checks are available online through ABA's RAMP registration system when registering as a Coach/Staff Member. Cost is \$25. Checks are completed within 24-48 hours.
- B. It is the responsibility of the Member Organization to ensure that all PIC's are valid within two years of the date of issue.
- C. Any team found to have unauthorized personnel on their bench is doing so at their own risk and will be subject to the loss of 'Members in Good Standing' status.

## 2.5 Exemption Guidelines

The Request for [Exemption Application Form](#) may be found on the ABA website. Exemptions will be dealt with on a case by case basis, considering all factors and what is the best interest of the parties involved and affected by the possible exemption.



### 3. Event Sanctioning

#### 3.1. Event Sanctioning Application

For sanctioned event hosting information, [click here](#). Applications for sanctioned events must be received 14 days prior to the event.

- A. To apply for sanctioning of an event your organization must be ‘Members in Good Standing’.
- B. Ensure that all teams participating from Alberta are sanctioned members.
- C. Ensure that teams from out of province have proof of insurance.
- D. Once an event is sanctioned, the event will be advertised on the ABA website.
- E. The registration fee to sanction an event, tournament or league is \$100.

#### 3.2 Participation Requirements

- A. Any Alberta based team participating in an ABA sanctioned event must be registered as an ABA member.
- B. An athlete may only be listed on one roster per birth year(s) eligibility in an ABA sanctioned event.
- C. Submission of draws with unregistered teams may result in the revoking of sanctioning of your tournament.

#### 3.3 Host Responsibilities

- A. The host must provide ABA with a final event schedule at least five business days prior to the event to ensure that all teams registered are members of ABA.
- B. Events sanctioned by ABA must be officiated by ABA approved officials.
- C. Host must submit a draft of the event schedule to the approved officials assignor, a minimum of 2 weeks before the start of the tournament.
- D. It is required that there is a point of contact and emergency action plan (EAP) in place for the duration of the event.

### 4. Age Categories (2020/2021)

Category Age Year of Birth

Category	Age	Year of Birth
U11	Under 11 as of January 1, 2020	2009 or later
U12	Under 12 as of January 1, 2020	2008 or later

U13	Under 13 as of January 1, 2020	2007 or later
U14	Under 14 as of January 1, 2020	2006 or later
U15	Under 15 as of January 1, 2020	2005 or later
U16	Under 16 as of January 1, 2020	2004 or later
U17	Under 17 as of January 1, 2020	2003 or later

## 5. NCCP Certification Requirements

- A. The National Coaching Certification Program (NCCP) is the nationally recognized program that delivers courses to help develop coaches throughout the country. These courses include content that helps develop ethical decision making, planning, and sport specific technical lessons.
- B. For 2020 the recommended minimum standard for ABA events will be FUNdamentals.
- C. It is strongly recommended that coaches have or are pursuing the level of coaching certification that aligns with the LTAD level of the athletes they are coaching.
  - a. For more information please use the following link:  
<http://www.basketball.ca/files/LTAD.pdf>
- D. The future requirements for coaching can be found in the Best Practices Guidelines Policy listed in Section 7B in this document or on the ABA website.

## 6. Forms

Links to the forms can be found on our website under sanctioning.

- A. [Organization Membership](#)
- B. [Event Sanctioning Form](#)
- C. [Exemption Form](#)
- D. [Code of Conduct Form](#)

## 7. ABA Policies

The following policies will be required to be upheld by all participants of sanctioned ABA events. Failure to do so puts participants at risk for the loss of sanctioning. Access to the policies can be found using the following links, or on the ABA website underneath the “Contact Us” tab.

- A. [Alternative Dispute Resolution](#)
- B. [Coach Screening](#)
- C. [Code of Conduct](#)

- D. [Concussion Policy](#)
- E. [Confidentiality](#)
- F. [Conflict of Interest](#)
- G. [Maltreatment Policy](#)
- H. [Refund Policy](#)
- I. [Social Media Policy](#)

## 8. Glossary of Terms

- Emergency Action Plan (EAP) - The purpose of an EAP is to facilitate and provide structure for emergency situations.
- Governance - The setting of standards and procedures for all on-court basketball activities by ensuring that all individuals are in good standing and therefore covered by insurance.
- Individual - Refers to any person involved in ABA events. This includes but is not limited to athletes, team managers, officials, administrators/board members.
- Leagues - Any community, club or recreational league.
- National Coaching Certification Program (NCCP) - The only recognized certification program in Canada designed and delivered in partnership with the Coaching Association of Canada, government of provincial/territorial governments, and national/provincial/territorial sport organizations.
- Organization Member - An organization where all players, coaches, board members and staff are all members in good standing.
- Police Information Checks (PIC)
  - Submission will be valid for two years.
  - Police Information Check (PIC) or Background check through our website and the RAMP online registration system under the Coach/Staff Registration tab in the menu on the left side of the page. Cost is \$25. Checks are completed within 24-48 hours and ABA is able to see the results without the applicant having to send them in.
- Sanctioned Event
  - Organizers are Registered members and completed the “Event Sanctioning Form.”
  - Fees have been paid in full by established deadlines.
  - On court basketball activity involving one or more clubs in good standing.
  - Officiated by ABA approved officials.
  - Has a clearly defined start and end date.
  - Identified divisions of play and rules for each league or tournament.





- FIBA rules will be the baseline for all events with appropriate modifications relative to age appropriate level of play. These modifications can be found in the best practices policy in Section 4 of this document, or on the ABA website.
- Season of Play - Has a start and end date, along with division(s) identified and a final tournament/championship. This can be a league or a singular tournament.
- Team - Consists of up to 15 players and minimum of 1 coach.

Board Approval and Review –

- Policy reviewed by the ABA Staff in April 2020
- Policy approved by the ABA Board of Directors in June 2020
- Policy will be reviewed again in July 2021