



# Administration Policy

BEAUMONT RINGETTE ASSOCIATION

## Table of Contents

Registration Fees.....	2
Registration Discounts & Rebates.....	2
Registration Refunds.....	3
U10 Active Start Refund Policy .....	3
U10 to U19 Refund Policy .....	3
Non Sufficient Funds (NSF) Fees .....	3
Player Movement Request .....	3
Out of Town (Association) Evaluation Fee .....	4
Coaching Clinic Reimbursements.....	4
Referee’s Course Reimbursements.....	4
Manager’s Course Reimbursements:.....	4
Financial Assistance .....	4

## Registration Fees

Registration opens on June 1. Early registration closes on June 30. Player registration will close on the first day of evaluations. Any player wishing to register after evaluations must contact the Registrar and will be conditional on the board's approval.

Registration fees are due by September 1st. Players will not be able to attend evaluations or practice/games, until the fees are paid. BRA will accept post dated cheques for July 1st for 1/3 of the fee, August 1st for 1/3 of the fee and September 1st for the last 1/3 of the fee.

Levels	Early Registration	Registration
<b>U10 – Active Start – October Start</b>	\$265.00	\$265.00
<b>U10 – Active Start – January Start</b>	\$150.00	\$150.00
<b>U10</b>	\$585.00	\$643.50
<b>U12</b>	\$675.00	\$742.50
<b>U14</b>	\$705.00	\$775.50
<b>U16</b>	\$715.00	\$786.50
<b>U19</b>	\$725.00	\$797.50
<b>Open (Team Fee)</b>		\$7,500.00
<b>Farley Conditioning Camp - Members</b>		\$75.00
<b>Farley Conditioning Camp – Non Members</b>		\$150.00

## Registration Discounts & Rebates

The following registration discounts are available to members.

Discount / Rebate	Eligibility
<b>AGM Discount (\$75)</b>	<b>Returning members</b> who attend the BRA Annual General Meeting (in May) will receive a discount code for \$75 off the following year registration fees. <b>Important:</b> Active Start and Open players do not qualify for this discount.
<b>Multi-Player Discount</b>	<b>Families with 3</b> or more registered players, will be given an extension to have all registration fees paid by January 15th instead of September 1st deadline that applies to other families. <b>Families with 4</b> or more players will also receive a 10% discount on the total cost of all registrations, reduced at the time of registration.

## Registration Refunds

This registration refund policy applies to all minor Beaumont Ringette Association (BRA) players in the U10 through U19 age divisions. Separate policies in effect for U10 Active Start.

### U10 Active Start Refund Policy

An administrative fee of \$25.00 will be applied until December 15th. After December 15th no refund will be provided.

### U10 to U19 Refund Policy

A written request (e-mail will suffice) must be submitted to the BRA Registrar. A \$25 administrative fee will be applied to all refunds. Refunds will be issued only after the player's registration cheque has cleared the BRA bank account and all outstanding fees/BRA charges have been paid and all BRA equipment and jerseys have been returned to the BRA. Players that want to go to other associations when we have the level of play that they are going to but did not make that level in our association will follow this refund policy. The amount of refund will be determined as follows:

**Requests made prior to September 1st** will receive a full refund minus the administrative fee.

**Requests made from September 1st to October 1st** will receive a refund which is  $\frac{3}{4}$  of the original registration fee, minus the administration fee. **Example:** If the registration fee is \$565, they will receive a cheque in the amount of \$398.75 ( $\$565 * 0.75 - \$25$ ).

**Requests made from October 2nd to December 15th** will receive a refund which is  $\frac{1}{2}$  of the original registration fee, minus the administration fee. **Example:** If the registration fee is \$565, they will receive a cheque in the amount of \$257.50 ( $\$565 * 0.5 - \$25$ ).

**After December 15th** no refund will be provided.

**Exception:** Players who are selected to play on a team in another Ringette association where we **do not** have that level of play (eg. AA) are entitled to a full refund with no administrative fee applied.

The BRA Executive Team at its discretion may make other exceptions to this policy.

## Non Sufficient Funds (NSF) Fees

There is a \$35.00 fee for NSF cheque written to BRA. The collection of the fees owed must be in the form of cash or certified cheque.

## Player Movement Request

When a player is wishing to evaluate at a higher level (play up) for the season they must fill out a player movement request form. A \$50.00 non refundable administration fee must accompany this form to be accepted. This must be submitted to the Director of Player Development by September 1st.

A player is not required to pay this fee if they are asked by the association to play at a higher level, as a result of lower numbers of registrations for the higher level.

Final approval for player movement will be the decision of the BRA Team Selection Committee. If request is granted, the difference in registration fees will be collected.

## Out of Town (Association) Evaluation Fee

Any player from another Ringette association who wishes to evaluate for an age appropriate level or higher, must submit an "Evaluation Request (Out of Town Players)" form to the Director of Player Development, accompanied with a \$20.00 fee due and payable at the first evaluation. The player must attend all evaluation sessions to be considered. The BRA Team Selection Committee must approve the request.

## Coaching Clinic Reimbursements

Coaching clinic registration fees will be reimbursed by BRA upon proof of completion and receipts are submitted. A request for cheque form must be completed and submitted to the Treasurer.

## Referee's Course Reimbursements

Fees for referee courses and updates will be reimbursed upon completion of refereeing 3 games for BRA, which will be verified by the referee allocator. A request for cheque form must be completed with a receipt and submitted to the Treasurer.

## Manager's Course Reimbursements:

Fees for the manager courses and updates will be reimbursed upon completion and receipts are submitted. A request for cheque form must be completed and submitted to the Treasurer.

## Financial Assistance

In 2010, Canadian Tire – Leduc along with community partners established a Leduc Chapter which provides funding for all eligible residents within the Leduc County boundaries. Major community partners include: City of Leduc, Leduc County, Leduc and District Food Bank, Boys and Girls Club – Leduc, Black Gold Regional Schools, and St. Thomas Aquinas Roman Catholic Schools.

The process of obtaining funding for this program is simple. The registrant's parent brings the Jumpstart application to the minor sporting organization. An endorsement letter supporting the application must be included; this letter can be written by a coach, teacher, religious organization, or a community representative.

The Leduc Chapter is also continuously looking for donations and support to the program. All donations will be kept and utilized within the Leduc County region.

Visit <http://leduc.ca> or call 780-980-7177 for more information about the Jumpstart program in Leduc.