



**BLACKFALDS MINOR HOCKEY ASSOCIATION BOARD MEETING**

**Blackfalds Multiplex Ag Room**

**Minutes**

**Tuesday, December 12, 2023 | 7:00 PM**

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**ATTENDEES:**

Aimee Donauer  
Dallas Trail  
Jessica Gallant  
Suzie Lobert

Brad Harnack  
Dion Nicolas  
Kyle Drouin  
Stephane Morin

Cheryl Berenik  
Elton St. John  
Shalynn Morgan  
Tyne Fauth

**REGRETS:**

Nancy Morin  
Shannon Humphrey

Megan Guynup

Tyler Boruck

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**Special Guests:**

**Chair:** Kyle Drouin

**Minutes:** Suzanne Lobert

**1 CALL TO ORDER:** 7:00 p.m.

**2 APPROVAL OF PREVIOUS MEETING MINUTES:** Dion Nicholas

**3 APPROVAL OF AGENDA:** Tyne Fauth

**4 EXECUTIVE REPORTS:**

**4.1 President**

**4.1.1 U15/18 Tournament**

- Went fairly well - had one U15 team who felt they were in the wrong tier.
- Suspensions - Ensure teams know that information is given to hockey Alberta and what the results are, is out of our control.
- Game Sheets - Ensure teams know when and where to pick up game sheets.

**4.1.2 CAS Bi-Annual Meeting**

- Kyle attended - review budget, some of the things CAS has done. Will be enquiring about more ice time next year.
- Kyle to follow-up with the ice scheduler.
- CAS Would like associations to support having a U18 team for the 2024/2025 season in order to not lose the U18 program.
- CAS is Looking for coaches for the U18 team if anyone is interested.

**4.1.3 Communication flow**

- U15 / U18 director sent out the communication flow to teams. Ensure you are pointing individuals to the right direction with any questions or concerns.
- **Action:** Suzie to replace the communication flow diagram on the website with the new one that was sent out.
- The U9 pathway will be updated - after January 1st, they can play full ice



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exhibition games. All league games must be played half ice still.

- Action: Kyle to work with the ice scheduler to see if any ice is available for exhibition games.

#### 4.1.4 Length of service

- Was sent out to board members - discussion

#### 4.1.5 BMHA Goalies

- Goalie proposal - want to use goalies as players when they are not starting a game.
- Discussion on if this should be approved. Decision needs to be made by January 10.
- Motion to take a vote on the proposal presented; Seconded.
  - Results -Unanimous to NOT go forward with Goalie Proposal at this time

### 4.2 Vice President

#### 4.2.1 Reminder to review Hockey Canada Rule 11 fully with teams and with parents.

Notices of mistreatment of team mates coming to me, and I will start to enforce if I feel the team is not handling the issue appropriately.

- Action: Suzie / Aimee to send out a reminder on Facebook and Webpage & e-mail. Future occurrences will be dealt with - not tolerated.

#### 4.2.2 Review of bylaws - discussion

#### 4.2.3 Please send out notice to all teams to respect the locker rooms. Complaints from staff

- Action: Suzie to send out a reminder on FB - keep our arena clean and be respectful.

### 4.3 Past President

#### 4.3.1 Female Hockey Day January, 27

- Meeting today (December 12) to decide how to celebrate / recognize - more details to come.

#### 4.3.2 Tournament Funds

- Golf tournament raised just over \$3,000
- Would like to keep \$1,000 in account and the remaining funds to go towards BMHA referee training / recognition.

### 4.4 Secretary / Web Admin

#### 4.4.1 Teammate of the week started

- sent out a schedule; will adjust as needed.
- Trying to get all teams done by the end of March.

#### 4.4.2 Webpage Updates:

- Sent Land Acknowledgement out to Diversity and Inclusion Director, VP and Pres - will get posted on website this week
- can we review a bylaw each meeting to ensure they are still accurate. Any



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legal review needed if we make changes?

- Bylaws have been updated within the last 3 years - Brad to verify.
- Rules & Regulations - Board to go through during meetings - half an hour per meeting to review. Action: Suzie to have a section ready.
- Updated info on Cody Dennis page
- Reviewed Executive and Operating Committee pages - updated as needed
- Updated tournament page - Tyne and Suzie working more on this to include more tournament information

#### **4.5 Treasurer Liaison**

4.5.1 Action: Kyle to forward U15/U18 tournament ice invoice to Jessica

#### **4.6 Registrar**

4.6.1 Safety concerns

- Players in hallway near benches without gear on
  - Action: Dion to look into supplying two sets of barriers to cut off access to the bench / arena area while teams are playing.
- Cross Ice Developments on the ice without a helme
  - Action: Elton to follow-up with Chance to ensure they are wearing helmets

4.6.2 Coaching courses - spreadsheet created, follow up with teams,

4.6.3 reimbursement cheques for coaching courses - Jessica is tracking and will send out accordingly

#### **4.7 Ice Scheduler**

4.7.1 No Items

#### **4.8 Coach Liaison / Player Development**

4.8.1 Cross Ice

- Having some issues with them canceling. Elton to keep a log of when this happens.

4.8.2 U7 Coach still needs to complete coaching courses - Elton / Dallas following up.

#### **4.9 Fundraiser / Pics / Fit Night**

4.9.1 No Items

#### **4.10 Tournament Coordinator**

4.10.1 U13 Tournament - Town has notified Jessica of a conflict with ice time, schedule will be adjusted to start 15 minutes earlier.



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### 4.11 Equipment Manager

#### 4.11.1 Budget for Equipment - discussion

- Socks - cost is recouped through sales
- Coaches bags ordered through TBS
- **Action:** Jessica and Kyle to work to give Dallas a historical account of what was spent on equipment, jersey's, etc.

#### 4.11.2 Jersey Budget

- One set per year, recommend U13 - Dallas to get quote and send to Kyle and Dion.
- Atomic Jerseys - approaching to get an extra set or two to anticipate increase in numbers for the 2023/2024 season.

#### 4.11.3 Discussion on why team fundraising funds go back to the teams and not the association or a portion of it

- There used to be an association levy which was waived a few years ago. Action: Brad and Kyle to follow-up on why team levy was discontinued.
- Suggestion that teams fundraise to a certain \$ amount, the rest to the league. Discussion. Team fundraising needs to be used by April 1 or the funds do go back to the association. However, there is no cap on what they can do for fundraising.
- Action: Board to brainstorm fundraising ideas for the association for future years. Send to Nancy to compile for board members to review.

### 4.12 Ref Assignor / Referee In Chief

#### 4.12.1 Compiling list of refs to mentor the younger refs.

### 4.13 Directors

#### 4.13.1 CAHL Director Report - no update

#### 4.13.2 Manager Liaison Director - no update

#### 4.13.3 Diversity and Inclusion Director

#### 4.13.4 Goalie Director

#### 4.13.5 Initiation / Pups Director

#### 4.13.6 Novice Director

#### 4.13.7 Atom Director

#### 4.13.8 Pee Wee Director

#### 4.13.9 Bantam / Midget Director

## 5 NEW BUSINESS

## 6 OUTSTANDING BUSINESS

### 6.1 Actions from Previous Meetings

- Website clean-up - Tyne and Suzie to start working on cleaning up online content and saved files / information. - **In Progress**
- Goalie danglers - Dallas to send out email to U7 and U9 coaches -



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mandatory use of danglers.


- Kyle to send email reinforcing BMHA's zero tolerance for mistreatment of referees.

**7 ACTIONS ITEMS NEXT MEETING**

- Action: Kyle to follow up with Ice Scheduler regarding 2023/2024 ice time for CAS
- Action: Suzie to send out a reminder on FB - keep our arena clean and be respectful. **Complete**
- Action: Suzie / Aimee to send out reminder regarding Hockey Canada rule 11 on Facebook, Webpage & e-mail. Future occurrences will be dealt with - not tolerated. **Complete**
- Action: Kyle to work with the ice scheduler to see if any ice is available for U9 full ice exhibition games.
- Action: Suzie to have a section ready or rules & regulations for each meeting to review.
- Action: Kyle to forward U15/U18 tournament ice invoice to Jessica
- Action: Dion to look into supplying two sets of barriers to cut off access to the bench / arena area while teams are playing.
- Action: Elton to follow-up with Chance to ensure they are wearing helmets
- Action: Elton / Dallas to follow up with U7 coach regarding outstanding coaching certification request.
- Action: Jessica and Kyle to work to give Dallas a historical account of what was spent on equipment, jersey's, etc.
- Action: Dallas to send jersey quote to Kyle and Dion for review
- Action: Jessica and Kyle to work to give Dallas a historical account of what was spent on equipment, jersey's, etc.
- Action: Board to brainstorm fundraising ideas for the association for future years. Send to Nancy to compile for board members to review.

**8 ADJOURNMENT: 8:54 p.m.**

  
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Kyle Drouin – President

  
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Executive Member (position, name, signature)