



BLACKFALDS MINOR HOCKEY ASSOCIATION BOARD MEETING
Blackfalds Multiplex Ag Room
Agenda
Tuesday, February 13, 2024 | 7:00 PM

ATTENDEES:

Aimee Donauer
Dion Nicolas
Megan Guynup
Shalynn Morgan

Brad Harnack
Elton St. John
Nancy Morin
Suzie Lobert

Dallas Trail
Jessica Gallant
Stephane Morin
Tyne Fauth

REGRETS:

Cheryl Berenik
Shannon Humphrey

Kyle Drouin
Tyler Boruck

Jamie Sliger

Special Guests: Karla - Cody Dennis Memorial

- Karla provided history of Cody Dennis Memorial and reviewed BMHA involvement.

Chair: Dion Nicolas

Minutes: Suzie Lobert

1 CALL TO ORDER: 7:00

2 APPROVAL OF PREVIOUS MEETING MINUTES: Dion Nicolas (VP) & Elton St. John (Coach Liaison)

3 APPROVAL OF AGENDA: Nancy Morin (Fundraiser) & Tyne Fauth (Registrar)

4 EXECUTIVE REPORTS:

4.1 President

4.1.1 Cody Dennis Game March 2

- Aimee recruiting one player per team
- Elton working on getting coaches to play
- Nancy Morin motioned that BMHA will provide a registration fee (including fundraising) for a door draw prize. Second by Dallas Trail; Motion passed.

4.1.2 Jr. A Bulldogs and the BCHL

- Kyle has reached out to Hockey Alberta for clarification on what this means for our organization.
- Players are discouraged from partaking in the game, if the event of a player injury, Hockey Alberta insurance will not cover it.
- Question was asked: How does this affect U11 summer camps? Action - Kyle to follow-up

4.1.3 Need to start thinking about who is continuing next year and who is not. Please have a firm answer for the next meeting - March 12.



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4.2 Vice President

4.2.1 Tournaments were a success this year, many thanks to all.

4.2.2 Code of Conduct reminder for playoffs.

- Amie to send out notice to managers as a reminder

4.3 Past President

4.3.1 Female Hockey update

- Very successful with about 30 skaters.
- Received lots of positive feedback
- There is a possibility of having a U11 and U13 team for the 2024/2025 season. Decision will be confirmed by August.

4.4 Secretary / Web Admin

4.4.1 Email - two step verification

- All BMHA Board members to update their emails with a two step verification
- Update recovery email to the secretary email
- Suzie to send out instructions on how to update.

4.5 Treasurer Liaison

4.5.1 Update on outstanding Invoice and from town

- Invoicing was done quarterly, it will now be monthly
- Rates & Schedules from town will be available by August
- Invoice payment is still under review

4.5.2 BMHA Profit and Loss spreadsheet reviewed

4.6 Registrar

4.6.1 Process/action for parent conduct issues, player conduct issues

- Tyne to update code of conduct with consequences and bring back to board for review & approval

4.6.2 Evaluation follow up process - are we watching stats to see if players need to be moved after evaluations?

- After evaluations VP, President and Coach liaison monitor practices & games and recommend changes if required. Does this need to be more clear in the evaluation process?

4.6.3 Process for injury reporting and handling medical conditions

- Tyne to review bylaws and bring updates back to board with bylaw review

4.7 Ice Scheduler

4.7.1 Archive email policy

- Recommend to keep pertinent emails for reference for successor



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4.8 Coach Liaison / Player Development

- 4.8.1 Coaches meeting - well attended
- 4.8.2 Cross Ice Development - Add section for skills to be developed
- 4.8.3 Practice Collaboration - two teams to attend same practice; "4-station practice"

4.9 Fundraiser / Pics / Fit Night

- 4.9.1 Last round of 50-50 has been distributed, draw will be March 2 during Cody Dennis Memorial game
- 4.9.2 Picture Retakes are February 22

4.10 Tournament Coordinator

- 4.10.1 Tournaments are done
 - Still some licenses open - Shalynn and Nancy working on closing
 - Has some recommendations for improvement will bring suggestions back to the board for approval.

4.11 Equipment Manager

- 4.11.1 Coaches Meeting
 - U9 wants new goalie equipment - specifically chest protectors
 - Possible from Cody Dennis Memorial Fund; Jessica to follow up with Karla to see if they would be interested in sponsoring the equipment.
 - Atomic jersey's are ordered
 - Foam ice dividers - Dallas to follow up on pricing options
 - Esso Medals are ordered for year end recognition
- 4.11.2 Tournament Pucks
 - Losing pucks every tournament; would like to purchase four bags of pucks for tournament that gets turned in at end of each day
- 4.11.3 Team Pucks
 - Bags need to be returned with the amount of pucks that were distributed at the start of season.
- 4.11.4 Need to order score books - CAHL
- 4.11.5 Will be ordering 1 complete set of U13 jersey's (black & white)
- 4.11.6 Coaches Bags - looking at purchasing new ones for head coaches
- 4.11.7 Lockers being left unlocked Elton
 - Elton to send out an email to remind coaches to ensure lockers are locked at all times.

4.12 Ref Assignor / Referee In Chief

- 4.12.1 Creating system to track referee's
 - Track mentoring, Games Reffed, etc.



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4.12.2 Feedback Form

- Form to be created for coaches to provide positive and constructive feedback to help mentor refs.

4.13 Directors

4.13.1 CAHL Director Report

- CAHL is wanting to put a freeze on new memberships for the next three years. Need decision by Friday, Feb. 16
- Dallas motions to have BMHA agree to the freeze; second by Dion; Passed
- Megan would like to have Stephane talk to CAHL to review the 100km travel rule.

4.13.2 Manager Liaison Director

4.13.3 Diversity and Inclusion Director

- EDI Update: The ppt is a working document. I'm currently in the process of translating the hockey Canada implementation plan into something that actually works for us. Looking like there will 3 streams that are more back end information heavy:
 - 1. Visibility and awareness and advocacy (yes the banners are STILL in the mail.) this is more or less a marketing plan that has calls to actions as its main focus
 - 2. Education and development - courses etc.
 - 3. Policy and procedure (and consultation) looks at governance best practices and structures. As well as the language used within policy and forward facing advertising.
- 2024 rule 11.4 banners have been ordered and are in the mail. I'm told they are supposed to be here by March at the latest.
- To get the treaty flags etc. we may need a letter of request from our organization to the town. They basically need to prove that it's supported by the facility users.

4.13.4 Goalie Director

4.13.5 Initiation / Pups Director

4.13.6 Novice Director

4.13.7 Atom Director

4.13.8 Pee Wee Director

4.13.9 Bantam / Midget Director

5 NEW BUSINESS

6 OUTSTANDING BUSINESS

6.1 Actions from Previous Meetings

- Website clean-up - Tyne and Suzie to start working on cleaning up online content and saved files / information. - **In Progress**
- Action: Board to brainstorm fundraising ideas for the association for future



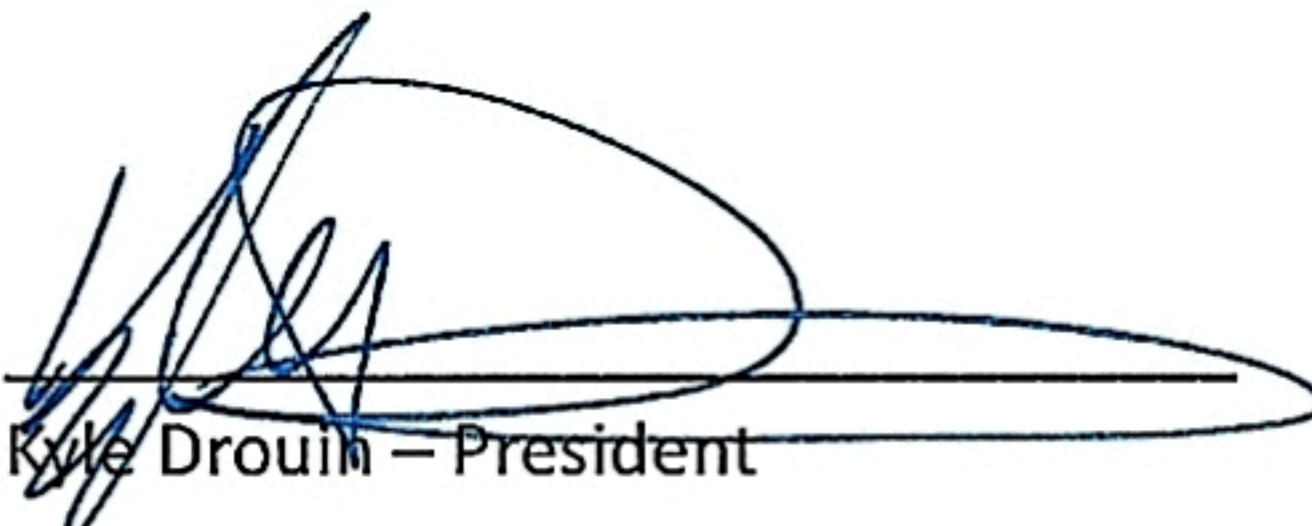
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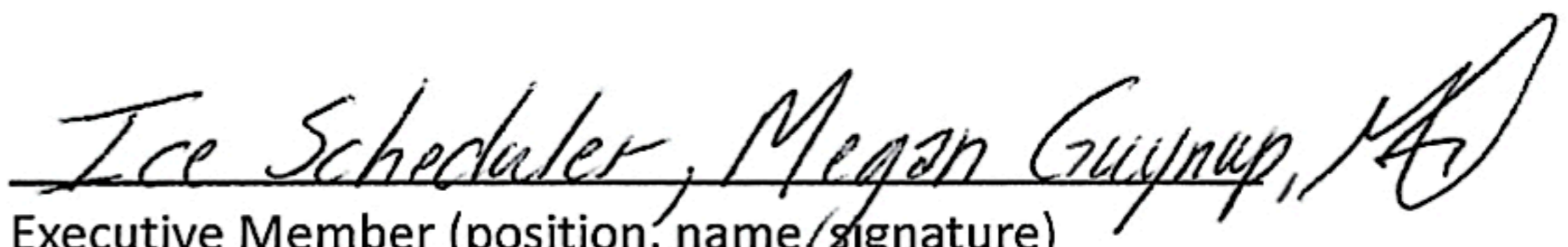
years. Send it to Nancy to compile for board members to review. Bring 1 idea to the March meeting to review.

7 ACTIONS ITEMS NEXT MEETING

- AGM Notes - Add section of Cody Dennis & The Charity Biker Group that supports the memorial game
- Suzie to work with Karla to revamp the Cody Dennis section on the web page to include Charity information & to send out to BMHA families. - **Complete**
- Facebook Updates regarding the Codey Dennis Memorial - **Complete**
- Kyle to follow up on how Bulldogs moving to BC league affects the U11 summer camps.
- Aimee to send out reminder to managers for playoffs; re: Code of Conduct
- Tyne to update code of conduct with consequences and bring back to board for review & approval
- Tyne to review the process for injury reporting and handling medical conditions within the bylaws and bring back to board for review and recommended changes.
- Tyne to update code of conduct consequences and bring back to board for review & approval
- Jessica to follow up with Karla to see if the Cody Dennis Fund would be interested in sponsoring new goalie equipment for the U9 division.
- Dallas to follow up on pricing options Foam ice dividers and bring back for review.

8 ADJOURNMENT: 8:54 p.m.


Kyle Drouin – President


Ice Scheduler, Megan Guynup, MA
Executive Member (position, name/signature)