



**BLACKFALDS MINOR HOCKEY ASSOCIATION BOARD MEETING**  
**Blackfalds Multiplex Ag Room**  
**Meeting Minutes**  
**Tuesday, September 10, 2024 | 7:00 PM**

**ATTENDEES:**

Brad Harnack  
Dallas Traill  
Jessica Gallant  
Nancy Morin  
Suzie Lobert

Cheryl Berenik  
Dion Nicolas  
Kyle Drouin  
Shannon Humphrey

Corey Stoermon  
Elton St. John  
Megan Guynup  
Shalynn Morgan

**REGRETS:**

Tyne Fauth  
Jamie Sliger

Stephane Morin

Aimee Donauer

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**Special Guests:** Michelle Brown

- IGA Blackfalds, partner with Junior A Bulldogs, will allocate \$1,000 worth of promotional cards in denominations of \$25 or \$50 to BMHA to use. Could be for the tournament committee or individual teams. Can be used for granola bars, muffins, water, etc. for either tournaments or individual team needs. These are a one time use card so need to ensure the balance is used.
- Action: Share at manager meeting - not to approach IGA Blackfalds for any donations or sponsorship as there is a streamlined process in place for donations from Blackfalds IGA.
- Action: Create a process on how to distribute the funds and acquire the cards from Junior A Bulldogs liaison (Michelle Brown).

**Chair:** Kyle Drouin

**Minutes:** Suzie Lobert

**2 CALL TO ORDER:** 6:58 p.m.

**3 APPROVAL OF PREVIOUS MEETING MINUTES:** Cheryl Berenik

**4 APPROVAL OF AGENDA:** Nancy Morin

**5 EXECUTIVE REPORTS:**

**5.1 President**

**5.1.1 Evaluations / Elite Tryouts**

- Evaluations start later this week and go into next
- Discussion on waiting until elite teams are formed, ensure all players are evaluated.

**5.1.2 U15 / U18 Goalies**

- Final numbers will be 3 goalies for U18 and 4 goalies for U15



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5.1.3 Confidentiality

- Signed off on confidentiality agreements

5.1.4 Live Barn

- Both arenas now have Live Barn
- It will be shut off for evaluations
  - **Action:** Managers & Coaches meeting - be aware that the microphones will be close to the clock and/or benches so ensure whomever is near there is being respectful

5.2 Vice President

5.2.1 Dennis Family meeting went well. Goalie Training sessions and Coach sessions approved for purchase / reimbursement. All receipts go to the Treasurer, cc to VP. Timeline Required.

- March 8, 2025 (Saturday, 6:00 p.m.) planned for Cody Dennis game. Date has been presented to Dennis Family for confirmation

5.2.2 Directors are all set and rolling with eval skates. FB props for them please.

5.2.3 Directors have begun signing Confidentiality forms.

5.2.4 Dion to sit with Dallas and Kyle to go over spending opportunities for the CD Fund this week if possible.

5.3 Past President

5.3.1 Golf tournament was a success, final funds to come

5.3.2 Potential to look at another activity besides golf for the 2025 season; i.e. bowling

5.3.3 Two teams U11 & U15 for CAW (Female Hockey)

5.4 Secretary / Web Admin

5.4.1 Teammate of the week (confirm team #s)

5.4.2 Any posts requests

5.5 Treasurer Liaison

5.5.1 Review refund policy

5.5.2 Reviewed bank account balances

5.5.3 Few outstanding balances that need to be cleaned up

5.6 Registrar

5.6.1 Coach Qualifications -Coach 1 and Coach 2 online portion no longer combined, Those who already took the combined course do not need to take the new course.

5.6.2 Affiliates: allowed to affiliate to twenty (20), no matter the HCR roster size, reason etc.

5.6.3 Teams no longer need reason to affiliate and can even replace suspended players. Players are still only able to affiliate to a team a total of ten (10) games per team. Are we sticking to the same number allowed as last season? - **Action:** Corey, Dion and Kyle to take away and discuss.



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### 5.7 Ice Scheduler

5.7.1 No Update

### 5.8 Coach Liaison / Player Development

5.8.1 No Update

### 5.9 Fundraiser / Pics / Fit Night

5.9.1 First round of 50/50 tickets have been ordered. First draw is October 15th

### 5.10 Tournament Coordinator

5.10.1 Raffle Rocket- discussed pros and cons vs Raffle Box

- Shalynn motions that we try QR codes for all tournaments 50/50's Second by Jessica - unanimous

5.10.2 Reviewed tournament entry for each age group

### 5.11 Equipment Manager

5.11.1 CCM order for Jersey & Socks is backordered, shipping September 21. Do have a full set of extra jersey's in case they are not here in time.

5.11.2 Jerseys are ready based on current numbers and will finalize once numbers are confirmed.

### 5.12 Ref Assignor / Referee In Chief

5.12.1 All Black & White games are covered.

5.12.2 Incentives for Refs - snacks & gatorade provided throughout the year. Potential to do a ref of the month. **Action:** Elton to work with Jessica to allocate the remaining funds from the golf tournament for ref recognition.

5.12.3 Signage for code of conduct for coaches, parents, etc.

- **Action:** Elton to work with town to create / post signage around the arena

### 5.13 Directors

5.13.1 CAHL Director Report

5.13.2 Manager Liaison Director

5.13.3 Diversity and Inclusion Director

- Shared EDI-D Social Impact Strategy
- **Action:** Shannon to set up time with Kyle to review and compile data to present at Managers Meeting with everything available.

5.13.4 Goalie Director

5.13.5 Initiation / Pups Director

5.13.6 Novice Director

5.13.7 Atom Director

5.13.8 Pee Wee Director

5.13.9 Bantam / Midget Director



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## 6 NEW BUSINESS

## 7 OUTSTANDING BUSINESS

### 7.1 Actions from Previous Meetings

- Website clean-up - Tyne and Suzie to start working on cleaning up online content and saved files / information. - **In Progress**
- Tyne to update code of conduct with consequences and bring back to board for review & approval - **Sent for Review**
- Tyne to review the process for injury reporting and handling medical conditions within the bylaws and bring back to board for review and recommended changes.- **Sent for Review**
- Dion to follow up with Karla to see if the Cody Dennis Fund would be interested in sponsoring new goalie equipment for the U9 division.- **Complete**
- Suzie to Send an e-mail with instructions on how to access spordale account and what information is shown. - **Complete**
- Megan to review ice times for girls hockey team ice -**Complete**
- Tyne to create a signup form for junior coaches application - **Complete**
- Nancy to gather information Chase the Ace fundraiser and Shrimp Fundraiser
- Elton to come back to September meeting with suggestion for ref incentives - possible managers to stock ref room prior to each game **Complete**
- Elton & Kyle to review evaluations to avoid conflicts with ref clinic for U13 and up. **Complete**
- Jamie to email goalie training details to Dion and Kyle - **complete**

## 8 ACTIONS ITEMS NEXT MEETING

- Aimee to share promotional card information at manager meeting - not to approach IGA Blackfalds for any donations or sponsorship as there is a streamlined process in place for donations from Blackfalds IGA.
- BMHA to create a process on how to distribute the promotional cards funds and acquire the cards from Junior A Bulldogs liaison (Michelle Brown).
- Managers & Coaches meeting communication regarding Live Barn - be aware that the microphones will be close to the clock and/or benches so ensure whomever is near there is being respectful
- Dion to sit with Dallas and Kyle to go over spending opportunities for the CD Fund.
- Elton to work with Jessica to allocate the remaining funds from the golf tournament for ref recognition.
- Corey, Dion and Kyle to take away how BMHA will use affiliates (based on



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last season or new policy).

- Elton to work with town to create / post signage around the arena in regards to code of conduct
- Shannon set up time with Kyle to review and compile data to present at Managers Meeting with everything available. - **Complete**

9 **ADJOURNMENT:** 8:29 p.m.

Kyle Drouin – President  
signature)

Executive Member (position, name,

Nancy Morin