

BLACK GOLD LEAGUE

OPERATIONS MANUAL

APPENDICES



APPENDIX A - FORMS

Forms:

A-1	Protest, Grievance, or Appeals
A-2	Zone 5 Black Gold League Request – Overage, Retreats, Advances
A-3	Black Gold League Official's Report

Preamble

Sections A to C below deal with Protests, Grievances or Appeals within the Black Gold League. The appropriate section below is to be submitted to the BGL Secretary along with a non- refundable payment to the BGL Treasurer in the amount specified in Appendix B.



ZONE 5 BLACK GOLD LEAGUE **PROTEST, GRIEVANCE OR APPEAL FORM**

SECTION A - PROTEST - A formal statement of disapproval or dissent with an event or outcome.

Date of Submission:	BGL File Number:	FOR BGL USE ONLY
Team Code:	Game Date:	
Coach Name:	Game Number:	
Opposing Team Code:	Game Location:	

Describe the protest in full detail below:

Signatures:

Association President (print):	
(signature):	
Coach (print):	
(signature):	



ZONE 5 BLACK GOLD LEAGUE **PROTEST, GRIEVANCE OR APPEAL FORM**

SECTION B - GRIEVANCE - A formal complaint of an accepted practice or item in the BGL Manual; also applicable for Code of Conduct.

Date of Submission:	BGL File Number:	FOR BGL USE ONLY
BGL Section Number:	Association:	
Complainant:		

Describe the grievance in full detail below:

Signatures:

Association President (print):	
(signature):	
Complainant (print):	
(signature):	



ZONE 5 BLACK GOLD LEAGUE **PROTEST, GRIEVANCE OR APPEAL FORM**

SECTION C – APPEAL - A formal request to alter a specific decision around a specific event either made automatically or by a lower body.

Date of Submission:	BGL File Number:	FOR BGL USE ONLY
Team Code:	Game Date:	
Coach Name:	Game Number:	
Opposing Team Code:	Game Location:	

Describe the appeal in full detail below:

Signatures:

Association President (print):	
(signature):	
Coach (print):	
(signature):	



ZONE 5 BLACK GOLD LEAGUE REQUEST FORM

(Overage, Retreats, Advances,)

Preamble

Sections A to E below deal with Overage Players, Team Retreats, and Team Advances within Black Gold League.

Please note the following:

1. Sections A deals with approvals of individual players therefore separate submissions of pages 2 and 3 must be provided for each player. Forms that contain more than one player request on it will not be accepted as the BGL will only approve each player individually. Submission required before M1 or M2, prior to season start.
2. Section B deals with Team Retreats. Pages 2 and 3 must be submitted, prior to M3 – repooling meeting
3. Section C deals with Team Advances. Pages 2 and 3 must be submitted, prior to M3 – repooling meeting.

Note: The BGL Executive recommends that Associations make submissions prior to the deadline to ensure that any additional information required can be obtained before the deadline.

The BGL Executive will make a ruling on the individual request and provide a written acceptance/denial of that request prior to the start of the second session of play. Please note that the decision of The Executive is final and no further appeals will be heard.

Submissions must be emailed to the attention of the Black Gold League Secretary. Information will then be forwarded to The Black Gold League Executive for review. The BGL Executive will discuss the submission with the Association Representatives at the BGL meetings.



ZONE 5 BLACK GOLD LEAGUE REQUEST FORM

(Retreats, Advances, Overage)

Association:

Phone #:

Contact Name:

E-mail:

Rationale for the request (This must be filled in for each request below):

Check one (1) only. Only one (1) request per submission will be accepted.

REQUEST:

REQUIRED:

☐

Overage Player

Complete
Section A

☐

Team Retreat

Complete
Section B

☐

Team Advance
(Self Advance)

Complete
Section C



BLACK GOLD LEAGUE REQUEST FORM

(Retreats, Advances, Overage)

SECTION A - Overage Player

Team Code:	BGL File #:	FOR BGL USE ONLY
TeamName:	Division/Level:	
Player Name:	Jersey #:	
D.O.B.:	Age (as of Dec 31):	Yrs. Exp:

SECTION B - Team Retreat

Play and submit all Official Game Reports at the level of play your team is currently stated. Additional games against requested level teams would be recommended and advised.

Team Code:	BGL File #:	FOR BGL USE ONLY
TeamName:	Division/Level:	
# Game Sheets Submitted:		
Division/Level Requested:		

SECTION C - Team Advance (Self Advance)

Play and submit all Official Game Reports at the level of play your team is currently stated. Additional games against requested level teams would be recommended and advised.

Team Code:	BGL File #:	FOR BGL USE ONLY
Team Name:		
Current Division/Level:		
Division/Level requesting:		



BLACK GOLD LEAGUE OFFICIAL'S GAME REPORT

This report is intended to be used should a Ringette Alberta Official's Report not be available.

Game #:	Official's Name:
Game Date:	2nd Official's Name:
Arena:	Team Staff:
Game Time:	Team Staff:

Be specific in your report. If more space is needed, use a separate sheet and attach.

Official's Signature:		Date:	
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APPENDIX B – FEES AND FINES

Updated, September 2025

FEES:

Performance Bond:	\$1,000 / Association
Team Fee:	\$135.00 / Team + \$55 Subsidy (Ft. Mac)
Session 3 Administration Fee*:	\$40 / Team
Protest / Grievance / Appeal:	\$200.00 / instance
BGL Game Scheduler Fee (Regular Season):	\$8.50 / Game
BGL Statistician Honorarium:	\$1,000 / Season
BGL Webmaster Honorarium:	\$1,000 / Season
Request to Reschedule Second Game	\$250

* Session 3 Administration fee applies to teams participating in U14 and above. AA teams are excluded unless a session 3 is scheduled. Should a Team choose not to participate in Session 3, the fee will be returned.

FINES:

Fines are assessed to, and are to be paid by, the Association. It is up to the Association to deal with their teams.

Fines are to be paid within 30 days of the date of the invoice. Failure to pay in full within this timeframe is subject to a subsequent 10% penalty for every week in full or in part in excess of 30 days. All unpaid fines are carried forward to the subsequent season and must be paid to remain as a member in good standing.

Failure to Determine Rescheduled Game Date:	\$750.00 / team
Game Forfeiture:	\$750.00 first instance \$1,500.00 subsequent instances
Code of Conduct Violation (up to):	\$750.00 / instance
Failure to Submit – after deadline, or in specified format:	\$300.00 per instance i.e. Ice Allocator Contact Info, Association Ice Submissions, Member Association Executive Contact Information, Team Contact List **
Failure to Reschedule through Association Ice Allocator	\$300 / instance
Failure to complete game statistic submission	\$300 / instance

****NOTE:** *Refer to BGL Calendar on website for appropriate dates and deadlines.*