



BVRA Fundraising Policy

Purpose

This policy establishes guidelines for fundraising activities to ensure fairness, transparency, and alignment with the purpose of covering team fees. Fundraising is intended to reduce the financial burden of team expenses, not as an avenue for personal profit. It aims to provide clarity on the use and allocation of fundraising proceeds while fostering team unity. This policy is in alignment with Section 21 of Ringette Manitoba Financial Policy.

Policy

1. Definition of Fundraising

Fundraising refers to all activities organized to generate revenue in support of team expenses. These activities include, but are not limited to, bottle drives, sales campaigns, sponsorships, and other initiatives undertaken by players, parents/guardians, or team personnel.

2. Purpose of Fundraising

The primary purpose of fundraising is to offset team expenses for players. These expenses may include costs for ice time, tournaments, dryland training, and other team-related activities. The funds should not be used to provide personal financial gain to any individual.

3. Voluntary Nature of Fundraising

Fundraising participation is not mandatory. Parents/guardians who prefer not to fundraise may opt out and instead contribute their share of team fees directly. The option to fundraise, however, is available to all families who wish to lower their financial obligations.

4. Fundraising on an Individual Basis

For teams where some parents fundraise and others do not wish to participate, fundraising must be tracked on an individual basis. Each player/family's contributions through fundraising will be monitored and applied to their portion of team fees.

5. Fundraising on a Team Basis

In instances where fundraising is designed to contribute to the entire team, proceeds will be pooled and allocated evenly among all players. Team managers/coaches are responsible

for clarifying whether a specific fundraiser benefits individuals or the team as a whole before activities begin.

6. Allocation of Proceeds

In some cases, teams may decide that a percentage of proceeds from fundraising or sponsorships is allocated to the team's overall expenses, while the remaining percentage is applied to the fees of individual players. This approach acknowledges both individual and team contributions while avoiding disproportionate benefits.

- The percentage split between team funds and individual fees must be agreed upon by the team before fundraising begins.
- Team managers or fundraising coordinators should communicate the agreed percentage clearly to all parents/guardians and ensure consistent tracking.
- Any excess funds beyond required individual fees as determined by the agreed allocation will remain with the team.

7. Limits on Fundraising

Parents/guardians are not permitted to raise funds beyond the amount they are required to contribute. Once a family raises enough to cover their share of the fees, any additional fundraising proceeds will be allocated to the team as a whole. Fundraising cannot be used to create a personal financial surplus.

8. Transparency and Communication

Team managers or designated fundraising coordinators are responsible for ensuring transparency in fundraising processes:

- Families must be informed of the allocation method (individual, team-based, or percentage-based) before fundraising begins.
- Regular updates on funds raised, allocations, and team expenses should be shared with parents/guardians.
- Any concerns or disputes should be addressed promptly with the team manager.

9. Prohibited Practices

- Fundraising/Sponsorship will not cover clothing, personal travel, hotels or anything invoiced to individual players away from team costs.
- Personal profit from fundraising is strictly prohibited.
- Fundraising should end once team fees for the season are met unless additional team-wide expenses arise (e.g., unexpected tournament fees).
- Organizing fundraising activities after the season has ended is not permitted.

10. Excess Funds at Year-End

Any money raised by an individual player that is over the cost of the team fees will not be refunded, it will be spread across other players in an effort to reduce their fees. No fundraising/sponsorship will be refunded.

At the conclusion of the season, if excess team funds remain after all expenses are covered, the following options are recommended:

- Distributing the funds equally among all players on the team.
- Using the funds for an agreed-upon team event or year-end celebration.
- Donating to BVRA to support future association programs or events.

11. Addressing Policy Violations

Any concerns or violations of this policy should be escalated to the team manager/coach for immediate resolution. If no resolution can be reached, the matter may be brought to BVRA for further review.