



## BVRA 'AA' POLICY

The name of this program shall be "Angels AA Ringette", hereafter referred to as "Angels". Angels AA Ringette program is an integral part of and reports directly to the BVRA board of directors. Angels AA henceforth encompasses all AA teams hosted out of BVRA.

### OBJECTIVES:

The objective of the Angels program shall be:

1. To offer and administer a AA Ringette program on behalf of participating Associations.
2. To provide a venue and an opportunity for any athlete from the participating associations; BVRA & TRA (Transcona Ringette Association), to attempt to qualify and, if successful, to play Ringette at the AA level
3. To promote and encourage Ringette and to operate as a responsible member of the greater Ringette community.
4. To foster a philosophy of the highest level of competitive play and sportsmanship during the game for all athletes.
5. To provide a structure to carry out the operation of a AA Ringette program.
6. To ensure that the rules of Ringette Canada and the Ringette Manitoba, and the participating Associations are adhered to, where applicable, by all participating athletes, coaches, referees, parents and spectators.
7. To provide supplemental funding to any AA BVRA team or individual AA BVRA Registered player that attends the Western Canadian Championships, National Ringette Championships. Funds will come from the Angels funds which are the responsibility of BVRA.
8. BVRA AA teams that are provincial champions and who attend the Western Canadian Ringette Championships or the National Ringette Championships as Team Toba, will receive funding from the BVRA AA Program account to cover the cost of the respective registration fee, if monies are available.

### MEMBERSHIP AND ADMINISTRATION:

The Angels program is currently composed of:

- A. BVRA
  - B. TRANSCONA (TRA)
1. BVRA AA Director, will administer the Angels program. The AA Director shall serve a minimum two-year term and report directly to the BVRA Board.

2. Should any Director not carry out his/her duties in the best interests of the Angels program, the BVRA board shall advise that member of their concern, and, if deemed necessary, shall be empowered to call a special meeting of the Board. A majority vote of the entire Board shall require the Board to provide documentation of their concern to the BVRA president, and strongly encourage that Association to provide a new AA Director.
3. Should the AA Director have a conflict of interest on any matter he/she shall not vote on that matter.
4. The AA Director will not simultaneously serve as AA Director and Head Coach.
5. It will be the responsibility of the AA Director to provide monthly updates to participating Associations.
6. Angel's policy shall not contravene the policies of the Ringette Manitoba or Ringette Canada.
7. All uniform costs (on-ice uniforms; supplementary apparel) shall be the players' individual expense. The Angels logo must be consistent on all sweaters and team apparel to protect the organization's brand. No change to the Angels uniform, whether colours, patterning or logo, may be made without prior approval of the AA Director. The Angels logo is the property of the BVRA board and cannot be reproduced without prior approval from the AA Director.
8. Consistent standard will be maintained for the Angels Team Jackets in regards to thread color and logo size. This is to ensure that graduating players will not incur additional costs when advancing. Current standard is long black jacket with logo on front left and number on hood.
9. All supplementary Angel's apparel will be communicated on a team by team basis by the AA Director.
10. Any AA Player in financial arrears from the previous season will not be allowed to try-out for a AA BVRA team the following season until that debt is paid in full.
11. Only BVRA registered AA players can receive funding.
12. All parent(s)/guardian(s) must sign the BVRA code of conduct prior to the beginning of the season. By signing the code of conduct, parent(s)/guardian(s) agree to the consequences laid out therein.
13. Injuries and roster alterations shall be dealt with on a case by case basis. Should an injury occur during the season which affects participation, coaches shall contact the AA director.
14. All athletes on the team roster, including those who are injured, are responsible for all associated costs incurred by the team.

#### TEAM SELECTION:

1. Angels' teams shall be selected annually through the tryout process each spring as organized by the AA Committee. All spots on all Angels rosters are undeclared and open before the tryouts commence regardless of number of returning players.
2. Based on the number of skaters registered for tryouts in each age group, the AA Committee will determine minimum roster size along with the AA Director.

3. The respective Angels coaches will use the evaluation results provided by the HPC as a tool for the team's protected list first, and final team selection after that. All players eventually selected to Angels teams must be within the top 75 percent of the evaluated players, unless approved by the AA Director and Association President.
4. The AA Director, in consultation with the BVRA President and HP Director, will have the final endorsement on a team formation and reserves the right to challenge any player selection that contradicts the spirit and integrity of the organization. This will be communicated up front to all coaches prior to tryouts.
5. The AA Director will monitor and be available to help out with tryouts as requested by the AA Committee. AA Director assigned to assist with tryouts should not be involved with any evaluation or processing of data, resulting from evaluations.
6. Once teams are formed, the AA Director will submit final official rosters to Ringette Manitoba and BVRA registrar by the deadline date of May 30th of each year. Rosters are to include players, coaches and managers for the selected teams. It is the responsibility of the AA Director to submit all additions and deletions to any AA roster to Ringette Manitoba.
7. Coaches will provide the AA Director with copies of any signed player expectation documents that they hand out to Angels players as an FYI.
8. In any season where BVRA hosts more than 1 team at any age level, all teams will be referred to as Angels (Green, White, Black, etc.)

#### COACHING SELECTION:

1. The MRA will announce a call for coaches. Applications for the upcoming season will be sent to MRA. The AA Director will look for other cost-effective methods of recruiting, if required.
2. The AA Director, in conjunction with the BVRA President will create a selection committee comprised of a minimum of three unbiased individuals. These individuals will have no affiliation to the age group they are conducting the interview for. The selection committee will make the final decision on coaching selections, in conjunction with the AA Director.
3. The AA Director shall not apply for any Angels head coach position.
4. The AA Director will notify the BVRA Board of the selection of coaches. Both the successful and unsuccessful candidates will be notified as soon as the decision is reached.
5. In the event that no one applies to coach a particular team, the AA Director shall be responsible for soliciting a qualified candidate subject to the same interview process that applicants for other Angels teams went through.

#### ANGELS COACHING STAFF reporting to the AA Director:

1. Successful Angels' coaches will have the ability to fill out their respective coaching staff, with the prior approval of the AA Director, from their own individual preferences of

eligible and certified coaches. In all situations, Angels head coaches will be held responsible for the conduct of all bench staff.

2. Coaches will be evaluated annually by parents and players. AA Director will coordinate and accumulate these evaluations for next year's upcoming coach selection process should they re-apply.
3. Coaches must inform the AA Director of any and all major issues, including injuries, prior to making any decisions and informing all parties involved.
4. All additions / deletions to rosters both coaches and players are to be submitted and approved by the AA Director and then the AA Director will then submit to MRA .
5. Helmets are required for all coaching staff that are on the ice during practices.

#### TEAM FISCAL RESPONSIBILITY:

1. The AA Director will attend a meeting for each team to collect all registration and BVRA Code of conduct forms set by the BVRA board. The Director will give an overview of the program.
2. AA Player Registration Form & Fees: A commitment from the players is very important. The full registration fee is payable in three installments (payable to BVRA). 40% is due May 31. Should a player elect to withdraw from the team, the initial 40% will not be refunded. The remaining cheques may be post-dated: July 31 amount 40% and September 15 amount 20%.
3. The AA Director will fit any player who is new to the program or who needs new mandatory clothing. The AA Director submits the required clothing to the supplier on each team's behalf. Each player will receive a jersey # given out by the AA Director. Each player is responsible to cover their annual jersey and clothing costs required.
4. The finances of each individual team are the responsibility of that respective Angels team manager. Each team should have two signatures on any team account.
5. All team budgets must be submitted to the AA Director for review at the start of the season.
6. Managers must review all team budgets with parents and get prior approval for all non-Ringette expenses: food, flowers, gifts, outings, etc.

#### EXPENSES FOR COACHES:

1. BVRA expects both head and assistant coaches to commit to the program. In order to receive the below funding from teams, a coach must attend 75% of all games and practices. Should a coach/assistant coach not comply, the team is not required to pay for coaches travel costs for the said coach / assistant coach. Rational: AA is the highest level of Ringette in our province. Certification for said coaches is paid by the Association and an expectation of commitment is required to be a part of a AA roster.
2. BVRA stipulates that the coaches travel by the same means as the players. If players are flying then coaches are required to fly as well. If the team is travelling by bus/car the coaches are required to travel by these means as well. This should be done at the cheapest rate possible to parents /players. Coaches cannot mandate travel as a team

but can mandate the arrival time at hotel for all players. This time frame should be no earlier than the night prior to start of tournament.

**Parent Coach:**

1. The team is responsible for 50% of the travel cost for a parent coach. The coach is responsible to pay their child's portion of the travel costs. (up to 3 coaches)
2. The team is responsible for 50% of the hotel cost. (the team only pays for the nights the tournament is running) All expenses are to be handed into team manager who is responsible to keep these expenses transparent to the parent group at all times.
3. The team will provide a parent coach a food per diem of \$12.50. The coach is responsible to pay their child's portion of the food per diem.
4. The team is responsible to cover 100% of the coaches (Max 3 coaches) team jacket and sweatshirt. The parent coach is to pay their child's portion of the cost.

**Non-Parent Coach:**

1. Non-parent coaches will have expenses covered including travel, hotel, and will be given a \$25.00 food per diem for the days of the tournament.
2. Travel and Hotel should be at the cheapest rate possible. All hotel and travel receipts are to be submitted to the team manager who is responsible to keep these expenses transparent to the parent group at all times.
3. Coaches should be sharing rooms wherever possible / appropriate to reduce the total cost to the team.
4. Ground Transportation during out of town tournaments will be at the discretion of the team.
5. The team is responsible to cover 100% of the non-parent coach's team jacket and sweat shirt (up to 3 coaches)

**\*Policy subject to change at discretion of BVRA board\***