



# CENTRAL ALBERTA HOCKEY LEAGUE

## MEETING MINUTES

October 1, 2018

Strathmore Civic Centre, Strathmore, AB

President: Terry Siverson  
Vice-President: Ryan Robertson  
Vice-President: Duane Moulton  
Governor-in-Chief: Shelly Javorski

Secretary: Wade Anderson  
Vice-President: Trevor McFarlane  
Treasurer: Shannon Chilvers

MEETING CALLED TO ORDER AT 7:35 PM.

ABSENT ASSOCIATIONS: none

Terry welcomed everyone, the introduction of the Directors, League Governors and the League Executive was completed.

Terry addressed the fill in League Secretary until the end of the season due to the work and Life Demands on Mike Langen, Wade Anderson will help him this season.

### **Hockey Alberta Report: Trevor Hittel, Jennifer Foster and Dave Coles**

- Outstanding Suspensions have been sent out to all Directors, the suspensions can be served in a tournament game, league game but suspensions can't be served in an exhibition game.
- Suspension Deferrals can be requested to the Zone Discipline Person for the preseason and tryout games if required.
- Pee Wee Provincials update - Tier 1 to 4 will go directly to provincials this season more info to follow.
- Atom, bantam and Midget all the same still.
- Overage Applications - No Junior to Midget OA this season. Get all other ones in as soon as possible. We've had a bit of an influx of overage applications this year. Make sure that we follow the process. You send them to me first, not the league. Make sure all your paperwork is filled out a hundred percent complete, and make sure you have rationale with them. Don't just send me a single form saying, "We want this person to play overage," because it's not going to fly. We need proper backup; we need documentation with it.
- Jennifer Foster introduced herself and this info from the Hockey Alberta Admin side.
  - Respect in sport must be updated for everyone this season. Speak out is no longer grandfathered. Contact Jennifer if you have any questions
  - November 15<sup>th</sup> is the coach qualification deadline same as last season
- Hockey Alberta Bylaws printed copy has errors in it. Use the on line version this year instead.

- Dave Coles Ref Liaison introduced himself and made the following comments:
  - Do not hesitate to call if you have questions, need help or are not sure what is next for your young officials.
  - In terms of Hockey Alberta and the referees' group go, we are now under the governance of Hockey Alberta. This'll be a first year, the transition year, so really shouldn't see anything from this level here in the room at all. The officials will be assigning a little bit different.
  - Registration issues, lots of people encountering issues with getting registered. So it's different. It's transition year and it has to be done online, so you're going to hear ... especially, you know, some old guys that are used to walking in and just paying cash, that that's done now, so hopefully we don't lose anybody. We figure we might, but hopefully we do not, because obviously we're always short of officials.
  - Novice half-ice, just quickly. We look at it as an opportunity for our 12-, 13-, and 14-year-olds to go out, very low pressure, blow their whistle a couple times, put their shirt on, skate around, drop the puck twice, and put their arm up for some penalties. Very low pressure. That's how we look at it.
  - Issues around # of Ref's required for Novice and costs of Ref's were discussed.
  - Ref Rates per game were discussed. Rates are the same as last year.
  - Complaints can be still done the same way. From the Members to the CAHL VP's then to Dave to be addressed.

**Treasurer's Report: Shannon Chilvers -as of October 1, 2018**

|                          |               |
|--------------------------|---------------|
| Current Account Balance: | \$ 134,413.35 |
| Total Expenses to date:  | \$ 6354.05    |
| Total Revenue to date:   | \$ 50.98      |
| Term Account (T-Bill):   | \$ 53,367.43  |

- Brian handed out and Score books and game report books. Each team gets a new scorebook and each association gets one incident report book. If you have the need for more scorebooks and if you work out of more than one rink you will need multiple incident report books.

Encourage your officials to keep additional copies of the incident report from the Hockey Alberta Website or the League with them in case a book is not there.

If you need more let Shannon know they are available and she will see you get them. There is an additional fee for the additional books to cover the costs.

- Terry Presented some budget numbers and through discussion recommended a player Fee Reduction.

Motion to approve the Treasurer's Report and a fee reduction as presented. Moved by Airdrie, Seconded by Foothills. Motion approved.

Terry Presented the 2018 - 2019 Budget, see last page of this document.

Motion to approve the Treasurer's Report and a fee reduction as presented. Moved by Okotoks, Seconded by Brooks. Motion approved. Approved budget is attached.

### **Discipline Committee Report: Brian Monkman and Natasha Haluck**

- Outstanding Suspensions have been sent out to all Directors, the suspensions can be served in a tournament game, league game but suspensions can't be served in an exhibition game.
- Natasha does the discipline for Bantam and Peewee. Brian does Midget, Atom, and Novice.
- To mark a Suspended player or coach. Draw a line through their name but do not scratch them out totally. Mark them SUSP 1 of 1, 2 of 2, whatever it may be.
- Signing of gamesheet was discussed and the concerns about who gets the suspension when the head coach is gone for ineligible participant's.
- Brian reviewed where suspensions should be sent to for league play, Exhibition Games, Tournament Games and Provincials.
- Accumulation penalties are kept by both Hockey Alberta and the CAHL.
- Great communication between the Zone and Brian and Natasha, thank you everyone.

### **Old Business:**

- Overage applications New process this year to the zones first and then they consult the leagues.
- League play will happen over the February long weekend, Pee Wee may even be starting playoffs if we have to meet the deadlines.
- Electronic entry of data from members. Drop clock and flood process automated this season. Governor data submission was automated.
- Ryan made a presentation (including the issues that develop around this) on the tiering review committee to the members including the process to complete the retiering meeting. Any questions please see Ryan Robertson. A plan to produce geographic splits was made to be tried November 6<sup>th</sup>.
  - Tiering meeting start time, we do not have a room yet to start early. Terry to follow up and communicate the start time.
  - Tiering information form will be used this season for pee Wee and for anyone else that wants a way to collect data. Please see the website for the form. Many thanks to Drumheller for the use of their form idea.

- Duane presented the finding of the Schedule review committee regarding our schedules and ice availability.
  - Thank you to volunteer committee members: Jamie from Okotoks, Sheldon from Cochrane, Murray from High Country, Stephen from Innisfail, Al from Canmore, and Craig from Lethbridge.
  - Four basic topics were discussed: a consistent game count across all the divisions, use of an unbalanced schedule the number of teams in each tier and the required ice slots to make some of this work. We can only increase game counts if we're going to be able to find more ice out there.
  - In terms of the consistent game count, this year we can move towards resolving the 14 game schedules that concerned everyone
  - We know every association is giving us ice in terms of eight regular-season game slots, so I think – the committee thinks – that we can do a 16-game schedule this year, consistent across all the divisions. Novice will be a little bit different because of the half-ice thing this year, but for Atom through Midget we think we can get the 16. That's going to eliminate the 14 game slots we had last year.
  - Consideration of more than 16 games? If ice is available we could look at that. But it's going to take more ice to do that. Because right now, eight for a team is eight home, eight away is our current restriction
  - So 16 games plus tiering round games, that's what we think we can offer for sure this year. And then as we move through the season, we get into the spring, there's an opportunity, potentially, to talk to you guys a little bit and figure out exactly what ice is out there, do we have the opportunity for Association to give us a couple more game slots. Something to think about as we move through the year.
  - Use of the unbalanced Schedule - based on the number of teams per tier, we would need to potentially use an unbalanced schedule to get to our 16 game count. So what we could do ... our website will calculate and track for us, show on the team stats page, winning percentage. So we could use that as an indicator of where our teams are placed and who moves forward into playoffs and stuff like that.
  - And then the other two, last two motions, I mean, we could work in through the year here, and then in the spring maybe do something at the [inaudible 01:18:13] for notice of motion on more game slots or stuff like that.
  - So tonight, really, the committee, I guess, will be looking for a motion, then, to move forward with the consistent game counts across the divisions, for starters.
  - Is that going to include any of the cross-tiering games? Like, last year there was a lot of inter-tier play. How does that affect the numbers – no it won't.
  - What the committee is recommending is that any time the number of teams in your tier or your schedule is not 16 games that you immediately give us permission to increase it to 16 games by picking, and the recommendation that I have would be the people closest to you. Hanna motioned, Strathmore seconded it, Carried Motions approved for this to happen this season. A Notice of Motion to follow in the spring.

## Governor's Report: Shelly Javorski

- Don't have anything to report, other than we have a meeting for all new governors - all governors - on Wednesday, and if everybody could come for 7:15. We'll send out a reminder note. I'll try to send that out tomorrow - weather permitting, of course. The other thing is, I will be going through how many governors everybody has supplied, because I think that is all due by tonight, and we were missing quite a few. If you have more than seven teams in CAHL, it's one for every seven, so if you have eight, we need two governors.
- Should weather be an issue, this meeting will be held by conference call details to be sent out with all the materials.
- Lead Governors have been assigned

### New Business:

- **Standardized tiering impacts** - There will be probably 1, 2, 4, and 5 in Novice full-ice, because that's the Hockey Alberta recommendation that we have to follow – the standardized tiering – because of the number of teams. Everybody will have probably 1 through 8 for Atom; probably 1 through 6 or 7 for Pee wee, but we'll talk about Pee wee in a second; probably 1 through 6 for Bantam and Midget. But, again, you guys, when you declare, determine where they wind up.
- Pee Wee provincials update - discussed and motions were approved for change to the rules needed for the CAHL to participate in Hockey Alberta Pee Wee Provincial Trial project this season. Motion made by Beiseker and seconded by Drumheller. Motion carried to adjust critical dates and processes to meet the new deadlines. A second motion to modify the end of the regular season if needed. Motion made by Lacombe, seconded by Bassano - Motion approved. Motion to ensure playoffs are done by March 17<sup>th</sup> - made by Beiseker seconded by Eckville, Motion Approved. Motion to allow all Tier 1 to 4 teams winners be able to qualify for Provincials. Motion made by Bassano. Secunder Stettler. Motion Approved
- Pee wee Tier 5 and 6 invitational tournament addition? You've already approved my budget amount in case we need to get people there, because we don't know for sure what the format looks like. So what I would like is a motion from you guys to go ahead and get that ready and present it to you guys so you know what you're playing for. Motion made by Foothills and seconded by Brooks Motion approved.
- Communications protocols - were discussed for all new people present
- League Handbooks and Positon manuals were discussed
- Complaints process was reviewed for all members
- League Participant Code of Conduct was reviewed with all members
- Weather related game issues - were review and follow the policy please
- Hockey Alberta rule updates were reviewed.

Motion to adjourn the meeting made by Okotoks, seconded by Hanna. Main Meeting adjourned at 9:28 pm.

**Note:** A short Novice meeting was held after this meeting with those affected. Letter to details this meeting to be sent out.

Approved budget Oct 4, 2018 with the Player Fees Adjustment for 2018 - 2019

### CAHL 2018 - 2019 Draft Operating Budget

| Proposed<br>2017 - 2018 | 2017 - 2018<br>unaudited Amounts | Proposed<br>2018 - 2019 |
|-------------------------|----------------------------------|-------------------------|
|-------------------------|----------------------------------|-------------------------|

#### Income

|                        |              |              |              |
|------------------------|--------------|--------------|--------------|
| Team Fees              | \$ 42,500.00 | \$ 43,900.00 | \$ 43,000.00 |
| Player Fees            | \$ 63,000.00 | \$ 64,635.00 | \$ 56,250.00 |
| Score & Incident Books | \$ 3,000.00  | \$ 4,920.00  | \$ 4,500.00  |
| Fines & Penalties      | \$ 3,000.00  | \$ 4,603.01  | \$ 3,000.00  |
| Advertisement on Web   | \$ 1,500.00  | \$ 800.00    | \$ 500.00    |
| Interest               | \$ 100.00    | \$ 146.36    | \$ 100.00    |
| Misc Income            |              | \$ 50.00     | \$ -         |

|                     |                      |                      |                      |
|---------------------|----------------------|----------------------|----------------------|
| <b>Total Income</b> | <b>\$ 113,100.00</b> | <b>\$ 119,054.37</b> | <b>\$ 107,350.00</b> |
|---------------------|----------------------|----------------------|----------------------|

#### Expenses

|   |                      |                      |                      |
|---|----------------------|----------------------|----------------------|
| Web Site Domain / Maintenance / Upgrades        | \$ 20,000.00         | \$ 16,230.00         | \$ 16,000.00         |
| Administrator / Game Scheduling / Registrar     | \$ 56,000.00         | \$ 56,837.15         | \$ 56,000.00         |
| Score & Incident Books                          | \$ 6,000.00          | \$ 6,615.50          | \$ 6,200.00          |
| Banner & Award Exp.                             | \$ 5,500.00          | \$ 6,883.29          | \$ 7,500.00          |
| Postage & Courier                               | \$ 300.00            | \$ 513.44            | \$ 300.00            |
| Office Equipment and Supplies                   | \$ 1,500.00          | \$ 1,970.51          | \$ 1,600.00          |
| Audit Fees                                      | \$ -                 | \$ -                 | \$ -                 |
| Insurance                                       | \$ 1,000.00          | \$ -                 | \$ -                 |
| Meeting Expenses                                | \$ 4,500.00          | \$ 4,394.36          | \$ 4,500.00          |
| Executive Travel Expenses                       | \$ 4,000.00          | \$ 4,158.73          | \$ 4,000.00          |
| League Telephone Expenses                       | \$ 5,000.00          | \$ 1,202.97          | \$ 2,500.00          |
| Bank fees                                       | \$ 50.00             | \$ -                 | \$ 50.00             |
| Hockey Alberta Meetings/Travel Expenses         | \$ 4,500.00          | \$ 2,924.98          | \$ 4,500.00          |
| Leadership Training and Development             | \$ 2,000.00          | \$ -                 |                      |
| Hockey Alberta Pee Wee Provincials and Tier 5/6 |                      |                      | \$ 6,000.00          |
| Governor Expense                                | \$ 17,400.00         | \$ 5,448.55          | \$ 17,000.00         |
| Fines   |                      | \$ 916.65            |                      |
| <b>Total Expenses</b>                           | <b>\$ 127,750.00</b> | <b>\$ 108,096.13</b> | <b>\$ 126,150.00</b> |

|                         |                      |                     |                      |
|-------------------------|----------------------|---------------------|----------------------|
| <b>Year End Balance</b> | <b>-\$ 14,650.00</b> | <b>\$ 10,958.24</b> | <b>-\$ 18,800.00</b> |
|-------------------------|----------------------|---------------------|----------------------|