



CENTRAL ALBERTA HOCKEY LEAGUE

Executive Memorandum

November 4, 2020

To: To the Attention of All CAHL Member Directors and Teams

Re: Update # 6 – Rosters, Pre-Game preparation and processes under COVID-19

As we begin our CAHL hockey season this letter is to clarify expectations and requirements that we are expecting to be completed before each League Game and during the cohort periods. The COVID-19 requirements are managed differently by different Arena Operators, Zones or municipalities. This is intended to make it known in advance and ensure guests are aware and afforded the same access as the home team.

Please acknowledge, we are all learning a new process here and that much of this is outside of our control, the rules, procedures or activities can change even in a day.

CAHL Expectations (please note – this is mandatory and must be followed):

- The Home Team Manager must contact the Visiting Team Manager 2 to 3 days before the game and explain all the procedures and current processes at the arena the teams will be playing at. This must happen every time, make no assumptions that the opponents know or understand your facilities requirements please.
- The access requirements for the facility need to be communicated and as well any process or procedures needed for the visiting team. Please see the attached Hockey Alberta Game Day recommendations later in this document. [Click here](#)
- The guests will be offered and will be allowed to occupy 50% of all available seating as they require. For example, if 20 spots for spectators are allowed, then the guests will be allocated 10 seats. Should the facility not allow spectators then there will be no access for either team other than the players and the team volunteers.
- All Off-Ice Officials will wear masks as they are not part of the cohort and they manage the penalty boxes and the off-ice officials duties. Yes, they will need to wear masks.
- Within each cohort, teams will be advised the number coaches per team allowed in the cohort from the Governors group.
 - In two team cohorts there should be no restrictions to coaches in the cohorts so no need to mask or socially distance for the Team Volunteers on the bench. The Cohort target of 50 participants will not be reached where this would be required.
 - In three team cohorts the maximum player number will be 47 players and that allows for one Head Coach for each team to be part of the cohort. Once the Cohort target of 50 participants has been reached, all other team volunteers will need to be wearing masks or socially distancing during that cohort period. Yes, wear masks on the bench if you are not part of the cohort.
 - In 4 team cohorts, the maximum player number will be 46 players allowing for 4 Head Coaches to be part of the cohort. Once the Cohort target of 50 has been reached, all other team volunteers will need to be wearing masks or socially distancing during that cohort period. Yes, wear masks on the bench if you are not part of the cohort.

You can still have 5 coaches on the bench, they will wear masks as needed to make these cohorts work. The Head coach will always be part of the Cohort and mandated by Hockey Alberta.

To clarify our situation on rosters:

- The Hockey Canada Registration system is your official roster and can have as many coach's/team volunteers as you like on it. You just cannot have more than 5 team volunteers on a bench during a game.
- This is the same roster that is submitted to and mirrored on the CAHL Website to make all of our website processes work. A maximum of 17 players and two goalies are allowed on a roster unless you apply for an oversized team.
- The cohort size only impacts this by identifying how many coaches can be in the cohort and how many will not be and those ones will be required to socially distance and wear a mask. Please do not try and tell me you can socially distance on a bench, your cooperation of what we need to make the cohort participant numbers work is really important.

Please remember we are all trying to make this work with all the variable and restrictions that have put in place which we have no control over. If you have issues with these processes, please let me know. If you have complaints about this as we go forward, please use the CAHL Complaints form and process. If there was ever a year for us to work together closer than normal this is the one. Please do your best to support this and make this all happen for the children who just want to play this game.

Should issues or complaints develop by participants not complying with this process the complaints system will be used to address it.

Finally, please be patient with each other, there is a lot going on in our province right now, lets collaborate and make the best of this for the children playing hockey.

Thank you,



Terry Siverson
CAHL President
president@cahlhockey.net



GAME CONSIDERATIONS CHECKLIST

HOST ASSOCIATION:

LEVEL:

The following considerations provide a checklist for a host team/ association to communicate relevant information to the teams, spectators and timekeepers prior to any games. It is important that the host communicates with its facility so that any specific guidelines/ regulations in place for that facility are shared with visiting team(s).

Teams

- MASKING REQUIREMENTS
 - Within the municipality
 - Within the facility
- ENTRY AND EXIT PROCESS
 - Time restrictions
 - Specific doors
- DRESSING ROOM ACCESS
 - Participant maximums?
 - Time restrictions prior to or after games?
 - Is shower access allowed?
 - Are parents allowed to access?
- WARM UP/COOL DOWN SPACE AVAILABILITY
- ACCESS TO WATER BOTTLE FILL STATIONS
- PLAYERS AND TEAM OFFICIALS FACILITY ACCESS (HALLWAYS, LOBBY, SPECTATOR AREA)
- SKATE SHARPENING / THERAPY TABLE SET UP
- EMERGENCY ACTION PLAN
- BUS DROP OFF, LOADING AND PARKING
- VIDEO SET UP AND LIVE STREAMING (IF APPLICABLE)

Spectators

- GENERAL FACILITY RESTRICTIONS
- MANAGEMENT OF SPECTATOR MAXIMUM
- ENTRY AND EXIT PROCESS
 - Time restrictions
 - Specific doors
- SPECTATOR SEATING ACCESS
- ADMISSION FEES AND FORMS OF PAYMENT (IF APPLICABLE)
- CONCESSION SERVICES AVAILABLE

Timekeepers

- Must either wear a mask or maintain a minimum 2-metre distance from everyone else.
- Must adhere to facility protocols (sanitization, audio equipment usage, shared materials)

COVID-19 ALBERTA HEALTH DAILY CHECKLIST

Overview

This tool has been developed to support activity organizers, employers, businesses and facility operators in reducing the risk of transmission of COVID-19 among attendees/staff. The tool is meant to be used to assist with assessing attendees who may be symptomatic, or who may have been exposed to someone who is ill or has confirmed COVID-19.

Attendees should fill out this checklist prior to participating in the activity or program. If an individual answers **YES** to any of the questions, they **must not** be allowed to attend or participate in the activity or program. Children and youth will need a parent to assist them to complete this screening tool.

As the COVID-19 pandemic continues to evolve, this screening tool will be updated as required.

Screening Questions

		CIRCLE ONE	
1.	Does the attendee have any new onset (or worsening) of any of the following symptoms:		
	• Fever	YES	NO
	• Cough	YES	NO
	• Shortness of Breath / Difficulty Breathing	YES	NO
	• Sore throat	YES	NO
	• Chills	YES	NO
	• Painful swallowing	YES	NO
	• Runny Nose / Nasal Congestion	YES	NO
	• Feeling unwell / Fatigued	YES	NO
	• Nausea / Vomiting / Diarrhea	YES	NO
	• Unexplained loss of appetite	YES	NO
	• Loss of sense of taste or smell	YES	NO
	• Muscle/ Joint aches	YES	NO
	• Headache	YES	NO
	• Conjunctivitis (commonly known as pink eye)	YES	NO
2.	Has the attendee travelled outside of Canada in the last 14 days?	YES	NO
3.	Has the attendee had close contact* with a confirmed case of COVID-19 in the last 14 days?	YES	NO
4.	Has the attendee had close contact with a symptomatic** close contact of a confirmed case of COVID-19 in the last 14 days?	YES	NO

* Face-to-face contact within 2 metres. A health care worker in a occupational setting wearing the recommended personal protective equipment is not considered to be a close contact.

** 'Ill/symptomatic' means someone with COVID-19 symptoms on the list above.