



# CENTRAL ALBERTA HOCKEY LEAGUE

## Executive Memorandum

November 2, 2022

**To: To the Attention of All CAHL Member Associations**

**Re: CAHL Tiering Meeting for the CAHL 2022 – 2023 Season**

Last season we did not meet in person and this season logistics around securing a large enough meeting room has brought us to the point we will be on-line for the upcoming tiering meetings.

In an effort to do that we will adopt a slightly different process in accomplishing the meeting and allowing for each of you to have a voice and provide feedback as you feel you need to. To that end we would like to propose this for your review:

- We will be sending out the Governors Recommendations as soon as possible on Sunday, November 6<sup>th</sup>. You will have all division recommendations that evening or night at some point. There will be no geographical splits at this point as there will not be any time to complete them.
- For All Age Divisions we would like to get all feedback on requested changes and your rationale to do that to your Division VP by 5:00 pm Monday, November 7<sup>th</sup>. We then will update the divisions and send them back out with the teams that are moving up shown and the ones who want to move down shaded so everyone is aware what the Member Directors intent is for the teams in question.
- We would like to host the meetings on Monday (for U11 and U15) and Tuesday (for U13 and U18) November 7<sup>th</sup> and 8<sup>th</sup> as we have lots of work to do to get ready for the regular season. These will start at 7:00 pm and go until they are done.
- We will have backup people assigned to each moderator and presenter in case of a communication issue we can have someone step in immediately and continue with the discussion and presentation without delay.
- The following process will be used for each tier discussion:
  - Lead Governors of each division will present their tiers one at a time. There will be no geographic splits shown as there is not any time to do this under this process.
  - The Moderator will allow a couple of minutes for each member in the tier to make any comments. That includes those wanting to move down.
  - Should there be a disagreement that cannot be resolved with a short extension of the time, the Governor recommendation will stand and the Member will be able to appeal that decision to a special committee to help with this. This is our only suggestion to allow the on-line meetings to be shorter and the members still being allowed due process to continue to discuss the concerns they have about the placements.
  - Appeals will be collected until Tuesday at 5:00 pm for U11 and U15 and Wednesday at 5:00 pm for U13 and U18. If possible, a list of who is appealing and what Team Placement will be sent to all Directors as soon as we can after the deadline each day.
  - Wednesday, November 9<sup>th</sup> starting at 7:00 pm will be reserved for appeals or if we do not get the divisions done in the first two evenings. All appeals will be resolved no later than end of day November 9<sup>th</sup>. A meeting invite will go out to you for this meeting, attend as you wish. It is however your opportunity to object if you disagree with what the team is trying to appeal.
  - Once complete, volunteers will begin to create the geographical splits, special schedule arrangements and any inter-league play assignments so scheduling can begin.
  - Geographic tier splits from the Monday meeting will be done Monday night and sent out to all Members when done. These can be discussed briefly at the Tuesday meeting; they will be considered final at that time but are subject to change due to any appeals. Once any appeals are completed, then they will go to scheduling for their use the assigned schedule style being used and at that time with no additional changes allowed unless we find a massive or inappropriate error.

- We will try and get the Geographic tier splits for Tuesdays Meeting done in advance, if not they will be done that night and sent out to the Directors for review, should there be objections that will be addressed like an appeal on Wednesday nights meetings.
- Hockey Alberta has requested we work with other Leagues and complete some Inter-League Play this season. This will alter some of the team schedules and tiers in the North but should not be disruptive. There is an intended benefit for our teams as well in this request.
- We may need to utilize a reduced travel processes we have should tiers get to small and the travel distances get too large. It is a way to play regionally for the regular season and then reorganize for playoffs. We have used this before in U11 Tier 6 to 9 and U13 Tier 6 to 8.

### **How can you help us?**

Please consider these ways to make this run smoother:

- Submit your upward changes or objections to the Division VP if you do not agree with the Governors Group recommended placements of your team(s) with as detailed response as possible. The Governors Group have very detailed notes and the website has scoring information so you need to come prepared to explain why you are correct and they are not. This form is available to help you and your team with this.
  - [http://www.cahlhockey.net/files/cahl\\_tiering\\_data\\_form.docx](http://www.cahlhockey.net/files/cahl_tiering_data_form.docx)
- Please remember in U11 will have additional Pathway changes we are working on will allow everyone to make the playoffs in one format or another. We should have a process to alter teams if anyone is too strong in any tier for this season as well.
- If your team may be too strong for the recommended tier, please move them up. There is no room in this process for a correction. If any teams are caught hiding, trying to "sandbag through game effort/actions or playing time/shift manipulations in games" for regular season placements or are way too strong for the tier they are located be warned, there are rules to deal with that when the complaints come in. Let's not be forced to remove a team from playoffs because of a misplaced team or these intentions are identified later this season.
- If you are interested in being part of the appeal committee or have someone who would like to be part of this committee, please let me know as soon as possible. We will need your help here and it would be appreciated.

Please let me know if you have any questions or concerns. I am available if you would like to discuss any of this.



Terry Siverson  
 President CAHL  
[president@cahlhockey.net](mailto:president@cahlhockey.net)  
 403-854-0275

## Summary Alternative Process and Outline of the CAHL Retiering Meetings

- Governors complete their recommendations for all team placements and submit them to the Governor In Chief Sunday November 6th.
- Those are communicated to the CAHL Directors as the divisions are available that day.
- Directors have until 5:00 pm November 7<sup>th</sup> to communicate to each Division VP if and who they want to change up or down. Upwards movement will be approved at that time and the team moved up. Any down movement must be talked about at the meetings. We will try and get that updated and sent to all members again. If we run out of time we will just present it at the meeting and send it out when done.
- November 7<sup>th</sup>, 2022 starting at 7:00 pm, The League Secretary will complete a Roll Call and then the meeting will start. Each tier (U11 and U15) will follow this format:
  - The League Secretary will present the Computer Screen with the most up to date Recommendations list we have at the time. No geographic groups will be presented until later.
  - The Lead Governor will read out the tier, the Moderator (CAHL President or Designate) will call one at a time each member Director for feedback involved in the tier.
  - One call will be made from the Floor for other parties who disagree with the placements. These will be addressed if they are short discussions in nature. If deemed too long by the Moderator, it will be deemed an appeal and we will move onward. The person would have an opportunity to present rationale at the Appeals meeting on Wednesday.
  - Once the Tier or Division is done we are not going back to it. If you have a problem with it, we will consider it an appeal if submitted by 5:00 pm the day following the Meeting.
- At the end of Monday's Meeting, a committee will begin creating the Geographical tiers and the schedules that will be assigned to tiers. This will include any Inter-tier play and any Inter-league play assignments we have to accommodate. These will be sent out when they are done to the Member Directors for review. This will include U13 and U18 if we can get it all done that night.
- November 8<sup>th</sup>, 2022 starting at 7:00 pm, The League Secretary will complete a Roll Call and then the meeting will start. Each tier (U13 and U18) will follow this format:
  - The League Secretary will present the Computer Screen with the most up to date Recommendations list we have at the time. We may be able to share the Geographic groups if not they will be presented later.
  - The Lead Governor will read out the tier, the Moderator (CAHL President or Designate) will call one at a time each member Director for feedback involved in the tier.
  - One call will be made from the Floor for other parties who disagree with the placements. These will be addressed if they are short discussions in nature. If deemed too long by the Moderator, it will be deemed an appeal and we will move onward. The person would have an opportunity to present rationale at the Appeals meeting on Wednesday.
  - Once the Tier or Division is done we are not going back to it. If you have a problem with it, we will consider it an appeal if submitted by 5:00 pm the day following the Meeting.
- November 9<sup>th</sup>, 2022 starting at 7:00 pm, this is a must attend meeting for any members whose team has been appealed, who has appealed their placement or if a member objects to a team's Placement. If you are not impacted, you can attend as you wish. The League Secretary will complete a Roll Call and then the meeting will start. Each tier one at a time, starting with U11 to U18 follow this format:
  - The League Secretary will present the Computer Screen with the most up to date Recommendations list we have at the time. We may be able to share the Geographic groups if not they will be presented later.
  - The Appealed placements and then Geographic complaints will be addressed for U11 and U15.
  - The Appealed placements and then Geographic complaints will be addressed for U13 and U18.
- At the end of the meeting all discussion or movement will stop around team tier placements and onto the Regular Season.