CALGARY NORTHSTARS HOCKEY ASSOCIATION

## BOARD MEETING

## Monday November 18, 2019

## MAX BELL

A board meeting of the Calgary Northstars Hockey Association was called to order at 6:05p.m. at MaxBell Silver Boardroom.

**Board Members Present:**

Amedeo Cortese Bobbi Rayton Ron Green Don Bueller

Yuliya Gorbach Amber Abou-Daher Mark Hlady Curtis Osiowy Lorraine Tetz

Terry Louis Gavin Mills Melissa O’Neal Sarah Palinkas

Melissa Petryna Dennise Roach Damian Steiert Chris Wilkins

Absent – Judd Casper Linda Aldridge Amy Nightingale

### Amedeo Cortese (meeting chair):

**Motion for meeting to be called to order** by Amedeo and seconded by Dennise . **Motion Carried.**

**Secretary – Bobbi Rayton:**

**Motion to approve October 2019** by Don and seconded by |Amber. **Motion Carried.**

**Motion to approve October 2019 Minutes for CNHA website** by Don and seconded by Amber. **Motion Carried**

 **Questions about minutes:** Do we use names of coaches in website minute version?

 **Motion to use team name instead of coaches name in website version of minutes** by Yuliya seconded Dennise. **Motion carried**

 **Actionable:** Bobbi to change Todd and Shane to team names in website minutes

**Bingo Report – Lorraine Tetz: –**

All families but one have fulfilled bingo commitment

Several families have signed up for later in the season - this concerns Lorraine

**Actionable:** Lorraine will send names to Yuliya

All teams did not follow process for sign up for players

Lorraine trying to switch up dates for these families

No refunds until commitments are fulfilled

No bingo pays for their workers – parents need to stop asking for pay to volunteer bingos

 Only 6 or 7 associations offer voucher system - associations have remittance forms that need to be filled out by the parent for reimbursement by the issuing association for payment to CNHA.

Process

 Issuing association needs proof that the child belongs to a certain team

 Vouchers can be used to pay registration fees etc

 Due dates of fees need to adhered to

Change in procedure – parents needs to be responsible for remittance of the vouchers

Vouchers are a credit amount issued to the person working the bingo – parent

 PSA will not write a cheque to a person but will write one to our association

**Actionable:** Lorraine will get the remittance forms to the families in question

Casino – three of the Casinos are full so we will be out of Cash Casino – Blackfoot trail

 Not booked when it was supposed to last time

 Cash Casino is nice for volunteers

**AT Report – Melissa Petryna:**

 Nov injury report

 BAA Canucks

 Noah is back

 Hudson is out 4 to 6 weeks

 BAA Kings – Concussion – protocol is being followed

 BAAA – one player out – concussion – in protocol

 MMCanucks – One out on sprain

 MMBlazers – AT lost his mom this week - CNHA will send flowers to Adrian

 Player out with broken wrist

 A**ctionable:** Melissa P to get address for Adrian

 **Actionable:** Bobbi to get flowers sent

 MAA Blazers

 Player out with broken wrist

 Goalie cleared of concussion

 Coach asked to have back to back games covered by same AT

 Protocol for concussions – what are our policies?

 Melissa - head therapist for 5 years

 All 8 years Return to Play Protocol

 Clearance through Sports Med docs

 Innovative

 U of C

 Group 23

 Darren Presley – Lifemark – Airdrie

 Baselines through AT in preseason

 Sports Med doc for clearance

 August minutes – missing Return to Play protocol

 **Actionable:** Melissa to send Return to Play Protocol to Bobbi for inclusion in minutes

 Don wants to follow Hockey Calgary Protocol

 Melissa states this is a minimum standard for hockey

 CNHA one of the only associations that have certified AT on our bench

 Hockey Calgary policy there to protect minimum team levels

 AT’s have the tools to determine status of injury

 SCAT 5 tool

 Follow 10 minute protocol

 After 10 min window – reassess

 Players pulled if AT suspects a concussion

 Why not just a family physician?

 No requirement for docs to stay informed on concussions etc

 We want to set Gold Standard for our players

 Use as a differential to other associations

 Meeting with Morris Boyer

 Runs Innovative

 Ideas

 Set up a partnership with Innovative

 Rapid Access – takes three to 4 days

 Some way to identify CNHA players to help move our players up the queue

 Potential for rapid triage

 Come to meetings to inform parents of the process of utilizing rapid access

 Ron recommends – forming committee

 Don

 Committee formed – Mark, Melissa, Don for next meeting

 Concussion protocol and AT contract

 Melissa needs week to make meeting happen with Morris

**Administrator Report – Sarah Palinkas:**

 Coach certifications were all complete by Nov 15

 Affiliation lists were all done on time

 Junior B

 affiliate list still being populated

 fees due

Break In Meeting

**Presidents Report – Amedeo Cortese:**

 All Star game – Beth has confirmed to Melissa O Neal

**Actionable:** Melissa to send confirmed ice times for All Star games to Melissa P.

 Teams struggling

 Players of the Month – Amedeo reached out to all of them

 Elite Council

 Passes to Mac’s Midget for Board members

 Mac’s Midget – three out of town teams

 CNHA will be getting some $ from the folding of the Mustangs maybe

 All Bantam teams are leading HOC for penalty minutes

 Number one in suspensions

 Amedeo has spoken with all bantam teams

 Email Scams

 Joy and Linda were both targeted

 City of Calgary update on Silver Room

 Will update next meeting

**Actionable:** Amedeo to contact City of Calgary

**VP Operations Midget – Ron Green:**

 Complaint against one of the our teams last week

 Coaches owned it

 Agreed they were wrong and offered to write a letter to those involved

 Followed up with complainant and coaches this afternoon and issue has been closed

 Other team involved was a girls team who complained about inappropriate language in dressing room area

 Recommendation to Hockey Op Committee to terminate an assistant coach of one of our teams this morning

 Process needs to be followed to be completed on Sunday

 Player meeting will take place tomorrow 4:30

 Post Mortem of evaluation process

 Several items that need to be worked through

 End of November was deadline for cleaning up the process

 Might not be met

**Actionable:** Ron to update board on evals next meeting

**VP Operations Bantam – Don Bueller:**

 Been to practices and games of all Bantam teams

 BAA Kings

 Conducted meeting with parents

 Protocol needs to be followed – communication process

 Suspension – parent broke protocol

 Arena privileges were taken away for one week

 Next step will be full hearing with Discipline Committee

 Second issue

 Players sat during game

 Pulled out of KIBIT Tourny

**Treasurer’s Report – Yuliya Gorbach:**

 Highlights of operating expense

 $9200 over budget projection

 $4000 additional over budget – All Star game

 Terry has secured ice times for spring conditioning camps

 Govt reports have been filed

 GST

 Association filing

 Can we recoup $ from coaches honorarium?

 Head coaches have been informed of their honorariums already by Amedeo

 **Actionable:** Coordinators to give Yuliya $ required for cheques for coaches prior to Dec

**Team Coordinator Reports**

**Bantam AA – Judd Casper:**

Absent - nothing to report

**Minor Midget AAA – Amy Nightingale:**

Absent - Nothing to report

**Midget AA – /Junior B - Kevin Parker**

 Blazers won tourney in Cochrane

 Canucks are going smoothly

 Junior B

 Add or release people until Jan 10

 Looking for recruitment opportunities players

 Mailing list of aged out players

 Might be something Community Liaison can help with?

**Development Coordinator Bantam – Damian Steiert:**

 Most teams are using Iceberg

 Speaking with teams who are not using it

 Second Coach’s Round Table

 Dec 5 or 6th?

 CNHA family knows some ex-Flames

**Actionable:** Amedeo to send phone number to try and schedule for Coach Round Table

 First one was successful

 How to get all coaches to attend?

 Alex – feedback

 Can not run practices with one coach

 Coaches need to know how to stop drills and correct players

 Would like to do mid season evaluations with coaches

 Do we include Don and Ron? Development group?

 This will be part of the discussion as coaches are invited back.

 Rise

 Are not ready to move into building

 Managers need to send in monthly reports to support development utilization

 Coaches need to buy in

 To be a coach at CNHA you need to support our development system.

 Part of discussion at coach selection

**Development Coordinator Midget – Mark Hlady:**

See above

**Coordinator Reports**

**Policy, Procedure and Discipline – Dennise Roach;**

 Don

 Spoke with two lawyers

 Bylaws

**Actionable:** Don to send Yuliya the changes that need to be made for AGLC

**Actionable:** Amber to send Yuliya file of bylaws on website

**Actionable:** Bobbi to send Dennise AGLC suggestion

**Communications – Amber Abou - Dahar:**

 Player of the month was a hit

**Conditioning Camp – Curtis Osiowy:**

 Should we try tiered spring conditioning camp/

 Coaches did a good job but might have been to easy on kids

 Terry will try and get one or two more ice times a week

 Open to CNHA returners first

 Should we have a mini tourney at the end?

 To to look at encouraging Midget aged kids to attend

 Look at conflict with MAAA Coach and BAC Hockey

**Casino/Banquets and Awards - Joy Tamke**

 Create Banquet committee

 Joy, Amedeo, Amber

**Actionable:** Amedeo to organize MC

**Ice Coordinator –Melissa O’Neal:**

 All star Ice scheduled

**Procurement – Gavin Mills:**

 All Star uniforms – worked with Tuxedo to get organized

 Better price and quality

 Would be helpful if teams budget $100 for uniform repair

 Teams need to be responsible for own repairs

**Actionable:** Bobbi to send email to managers to regarding this new team responsibility

 Catastrophic jersey repair looked after by CNHA

 Jersey cut off in Emergency etc

**Registrar/Macs Midget Tournament– Terry Louis:**

 Schedule for Macs Midget should go out tomorrow

 All spots need to be filled – same format as past years

 Need pee wee kids for shoot out

 AA or A

 How many

 Two goalies and 8 shooters for feature game

 When is our feature game?

 Need someone to sign national anthem

**Actionable:** Amedeo to ask Gord Bamford

 Feature game – who has the tickets?

 Need to get out to teams

 Dec 27th

 Need 5 – 10 min presentation at feature game

 Recognize a volunteer, injured player, special circumstance

 Need 5 sign bearers

 Need one or 2 volunteers to help out

 Two dressing room supervisors and 3 assistances for on ice for the shoot out

 Programs

 Refused to go with electronic programs

 Final game will be played at the Saddledome

 Do we need to have a Northstar board member on the board of Macs?

 If we want to affect long term change

 Bring ideas forward etc

**Yearbook –Linda Aldridge:**

 Linda would like a different method to collect $.

**Actionable:** Yuliya to work with Linda on the process of depositing cheques

 Team snap does not make e transfer easy

 Junior B’s photos complete

 Some team pics have arrived. Most out in next few days

 Have requested interesting photos for yearbook

**Community Liaison – Chris Wilkins:**

 Nothing to report

 How does this work

 Do we send to players to their practice ice or do they come to ours?

**Hockey Operations Committee: Don Buehler**

 Asst Coach was released from MAAA

 Non criminal reason

 Coach agreed with decision

 Concussion Protocol discussion

 See AT report

 Don would like to follow Hockey Canada Policy regarding concussion protocol

 Nationally accepted standard

 Medical doctor can diagnose a concussion

 Standard set by Canadian Concussion Council

 We must adhere to proper protocol and forms so we do not invalidate insurance

 Committee formed to formalize process

 MAACanucks

 Would like to utilize Iceberg

 Where does the additional $ come from?

 Players didn’t wear dress clothes to game - complaint for opposing team

 Please advise coordinator so we are prepared in case of questions etc

 Incident – MM Blazers

 Amedeo and Don met with two players involved

 Also spoke to entire team about team culture and policy and procedures to follow especially around social media

 Discipline Committee wanted to deal asap so utilized phone interviews instead of face to face.

**Discipline Committee: Dennise Roach**

 Interviews should be done in person

 Committee sets policy

**Actionable:** Committee to create incident report procedure

 Had a parent challenge Board policies

 We need to watch our language re suspensions

**Actionable**: Amber to update on website

 Coach Responsibilities

 Change #10 wording

 Suspension out – healthy scratch

 Change #11 wording

 All incidents of suspension to healthy scratch

 Keep Board up to date on MAAA

**Old Business:**

Dealt with within each positions update

**New Business**

Discussed during each position update

**Next meeting will be held on Monday December 16 at 6:00 at Maxbell Silver Boardroom**

**Motion to adjourn the meeting** made by Don and seconded by Yuliya. Meeting adjourned at 9:15 P.M.