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# CALGARY NORTHSTARS HOCKEY ASSOCIATION

## BOARD MEETING

## Monday November 18, 2019

## MAX BELL

A board meeting of the Calgary Northstars Hockey Association was called to order at 6:05p.m. at MaxBell Silver Boardroom.

**Board Members Present:**

Amedeo Cortese Bobbi Rayton Ron Green Don Bueller

Yuliya Gorbach Amber Abou-Daher Mark Hlady Curtis Osiowy Lorraine Tetz

Terry Louis Gavin Mills Melissa O’Neal Sarah Palinkas

Melissa Petryna Dennise Roach Damian Steiert Chris Wilkins

Absent – Judd Casper Linda Aldridge Amy Nightingale

### Amedeo Cortese (meeting chair):

**Motion for meeting to be called to order** by Amedeo and seconded by Dennise . **Motion Carried.**

**Secretary – Bobbi Rayton:**

**Motion to approve October 2019** by Don and seconded by |Amber. **Motion Carried.**

**Motion to approve October 2019 Minutes for CNHA website** by Don and seconded by Amber. **Motion Carried**

**Questions about minutes:** Do we use names of coaches in website minute version?

**Motion to use team name instead of coaches name in website version of minutes** by Yuliya seconded Dennise. **Motion carried**

**Actionable:** Bobbi to change Todd and Shane to team names in website minutes

**Bingo Report – Lorraine Tetz: –**

All families but one have fulfilled bingo commitment

Several families have signed up for later in the season - this concerns Lorraine

**Actionable:** Lorraine will send names to Yuliya

All teams did not follow process for sign up for players

Lorraine trying to switch up dates for these families

No refunds until commitments are fulfilled

No bingo pays for their workers – parents need to stop asking for pay to volunteer bingos

Only 6 or 7 associations offer voucher system - associations have remittance forms that need to be filled out by the parent for reimbursement by the issuing association for payment to CNHA.

Process

Issuing association needs proof that the child belongs to a certain team

Vouchers can be used to pay registration fees etc

Due dates of fees need to adhered to

Change in procedure – parents needs to be responsible for remittance of the vouchers

Vouchers are a credit amount issued to the person working the bingo – parent

PSA will not write a cheque to a person but will write one to our association

**Actionable:** Lorraine will get the remittance forms to the families in question

Casino – three of the Casinos are full so we will be out of Cash Casino – Blackfoot trail

Not booked when it was supposed to last time

Cash Casino is nice for volunteers

**AT Report – Melissa Petryna:**

Nov injury report

BAA Canucks

Noah is back

Hudson is out 4 to 6 weeks

BAA Kings – Concussion – protocol is being followed

BAAA – one player out – concussion – in protocol

MMCanucks – One out on sprain

MMBlazers – AT lost his mom this week - CNHA will send flowers to Adrian

Player out with broken wrist

A**ctionable:** Melissa P to get address for Adrian

**Actionable:** Bobbi to get flowers sent

MAA Blazers

Player out with broken wrist

Goalie cleared of concussion

Coach asked to have back to back games covered by same AT

Protocol for concussions – what are our policies?

Melissa - head therapist for 5 years

All 8 years Return to Play Protocol

Clearance through Sports Med docs

Innovative

U of C

Group 23

Darren Presley – Lifemark – Airdrie

Baselines through AT in preseason

Sports Med doc for clearance

August minutes – missing Return to Play protocol

**Actionable:** Melissa to send Return to Play Protocol to Bobbi for inclusion in minutes

Don wants to follow Hockey Calgary Protocol

Melissa states this is a minimum standard for hockey

CNHA one of the only associations that have certified AT on our bench

Hockey Calgary policy there to protect minimum team levels

AT’s have the tools to determine status of injury

SCAT 5 tool

Follow 10 minute protocol

After 10 min window – reassess

Players pulled if AT suspects a concussion

Why not just a family physician?

No requirement for docs to stay informed on concussions etc

We want to set Gold Standard for our players

Use as a differential to other associations

Meeting with Morris Boyer

Runs Innovative

Ideas

Set up a partnership with Innovative

Rapid Access – takes three to 4 days

Some way to identify CNHA players to help move our players up the queue

Potential for rapid triage

Come to meetings to inform parents of the process of utilizing rapid access

Ron recommends – forming committee

Don

Committee formed – Mark, Melissa, Don for next meeting

Concussion protocol and AT contract

Melissa needs week to make meeting happen with Morris

**Administrator Report – Sarah Palinkas:**

Coach certifications were all complete by Nov 15

Affiliation lists were all done on time

Junior B

affiliate list still being populated

fees due

Break In Meeting

**Presidents Report – Amedeo Cortese:**

All Star game – Beth has confirmed to Melissa O Neal

**Actionable:** Melissa to send confirmed ice times for All Star games to Melissa P.

Teams struggling

Players of the Month – Amedeo reached out to all of them

Elite Council

Passes to Mac’s Midget for Board members

Mac’s Midget – three out of town teams

CNHA will be getting some $ from the folding of the Mustangs maybe

All Bantam teams are leading HOC for penalty minutes

Number one in suspensions

Amedeo has spoken with all bantam teams

Email Scams

Joy and Linda were both targeted

City of Calgary update on Silver Room

Will update next meeting

**Actionable:** Amedeo to contact City of Calgary

**VP Operations Midget – Ron Green:**

Complaint against one of the our teams last week

Coaches owned it

Agreed they were wrong and offered to write a letter to those involved

Followed up with complainant and coaches this afternoon and issue has been closed

Other team involved was a girls team who complained about inappropriate language in dressing room area

Recommendation to Hockey Op Committee to terminate an assistant coach of one of our teams this morning

Process needs to be followed to be completed on Sunday

Player meeting will take place tomorrow 4:30

Post Mortem of evaluation process

Several items that need to be worked through

End of November was deadline for cleaning up the process

Might not be met

**Actionable:** Ron to update board on evals next meeting

**VP Operations Bantam – Don Bueller:**

Been to practices and games of all Bantam teams

BAA Kings

Conducted meeting with parents

Protocol needs to be followed – communication process

Suspension – parent broke protocol

Arena privileges were taken away for one week

Next step will be full hearing with Discipline Committee

Second issue

Players sat during game

Pulled out of KIBIT Tourny

**Treasurer’s Report – Yuliya Gorbach:**

Highlights of operating expense

$9200 over budget projection

$4000 additional over budget – All Star game

Terry has secured ice times for spring conditioning camps

Govt reports have been filed

GST

Association filing

Can we recoup $ from coaches honorarium?

Head coaches have been informed of their honorariums already by Amedeo

**Actionable:** Coordinators to give Yuliya $ required for cheques for coaches prior to Dec

**Team Coordinator Reports**

**Bantam AA – Judd Casper:**

Absent - nothing to report

**Minor Midget AAA – Amy Nightingale:**

Absent - Nothing to report

**Midget AA – /Junior B - Kevin Parker**

Blazers won tourney in Cochrane

Canucks are going smoothly

Junior B

Add or release people until Jan 10

Looking for recruitment opportunities players

Mailing list of aged out players

Might be something Community Liaison can help with?

**Development Coordinator Bantam – Damian Steiert:**

Most teams are using Iceberg

Speaking with teams who are not using it

Second Coach’s Round Table

Dec 5 or 6th?

CNHA family knows some ex-Flames

**Actionable:** Amedeo to send phone number to try and schedule for Coach Round Table

First one was successful

How to get all coaches to attend?

Alex – feedback

Can not run practices with one coach

Coaches need to know how to stop drills and correct players

Would like to do mid season evaluations with coaches

Do we include Don and Ron? Development group?

This will be part of the discussion as coaches are invited back.

Rise

Are not ready to move into building

Managers need to send in monthly reports to support development utilization

Coaches need to buy in

To be a coach at CNHA you need to support our development system.

Part of discussion at coach selection

**Development Coordinator Midget – Mark Hlady:**

See above

**Coordinator Reports**

**Policy, Procedure and Discipline – Dennise Roach;**

Don

Spoke with two lawyers

Bylaws

**Actionable:** Don to send Yuliya the changes that need to be made for AGLC

**Actionable:** Amber to send Yuliya file of bylaws on website

**Actionable:** Bobbi to send Dennise AGLC suggestion

**Communications – Amber Abou - Dahar:**

Player of the month was a hit

**Conditioning Camp – Curtis Osiowy:**

Should we try tiered spring conditioning camp/

Coaches did a good job but might have been to easy on kids

Terry will try and get one or two more ice times a week

Open to CNHA returners first

Should we have a mini tourney at the end?

To to look at encouraging Midget aged kids to attend

Look at conflict with MAAA Coach and BAC Hockey

**Casino/Banquets and Awards - Joy Tamke**

Create Banquet committee

Joy, Amedeo, Amber

**Actionable:** Amedeo to organize MC

**Ice Coordinator –Melissa O’Neal:**

All star Ice scheduled

**Procurement – Gavin Mills:**

All Star uniforms – worked with Tuxedo to get organized

Better price and quality

Would be helpful if teams budget $100 for uniform repair

Teams need to be responsible for own repairs

**Actionable:** Bobbi to send email to managers to regarding this new team responsibility

Catastrophic jersey repair looked after by CNHA

Jersey cut off in Emergency etc

**Registrar/Macs Midget Tournament– Terry Louis:**

Schedule for Macs Midget should go out tomorrow

All spots need to be filled – same format as past years

Need pee wee kids for shoot out

AA or A

How many

Two goalies and 8 shooters for feature game

When is our feature game?

Need someone to sign national anthem

**Actionable:** Amedeo to ask Gord Bamford

Feature game – who has the tickets?

Need to get out to teams

Dec 27th

Need 5 – 10 min presentation at feature game

Recognize a volunteer, injured player, special circumstance

Need 5 sign bearers

Need one or 2 volunteers to help out

Two dressing room supervisors and 3 assistances for on ice for the shoot out

Programs

Refused to go with electronic programs

Final game will be played at the Saddledome

Do we need to have a Northstar board member on the board of Macs?

If we want to affect long term change

Bring ideas forward etc

**Yearbook –Linda Aldridge:**

Linda would like a different method to collect $.

**Actionable:** Yuliya to work with Linda on the process of depositing cheques

Team snap does not make e transfer easy

Junior B’s photos complete

Some team pics have arrived. Most out in next few days

Have requested interesting photos for yearbook

**Community Liaison – Chris Wilkins:**

Nothing to report

How does this work

Do we send to players to their practice ice or do they come to ours?

**Hockey Operations Committee: Don Buehler**

Asst Coach was released from MAAA

Non criminal reason

Coach agreed with decision

Concussion Protocol discussion

See AT report

Don would like to follow Hockey Canada Policy regarding concussion protocol

Nationally accepted standard

Medical doctor can diagnose a concussion

Standard set by Canadian Concussion Council

We must adhere to proper protocol and forms so we do not invalidate insurance

Committee formed to formalize process

MAACanucks

Would like to utilize Iceberg

Where does the additional $ come from?

Players didn’t wear dress clothes to game - complaint for opposing team

Please advise coordinator so we are prepared in case of questions etc

Incident – MM Blazers

Amedeo and Don met with two players involved

Also spoke to entire team about team culture and policy and procedures to follow especially around social media

Discipline Committee wanted to deal asap so utilized phone interviews instead of face to face.

**Discipline Committee: Dennise Roach**

Interviews should be done in person

Committee sets policy

**Actionable:** Committee to create incident report procedure

Had a parent challenge Board policies

We need to watch our language re suspensions

**Actionable**: Amber to update on website

Coach Responsibilities

Change #10 wording

Suspension out – healthy scratch

Change #11 wording

All incidents of suspension to healthy scratch

Keep Board up to date on MAAA

**Old Business:**

Dealt with within each positions update

**New Business**

Discussed during each position update

**Next meeting will be held on Monday December 16 at 6:00 at Maxbell Silver Boardroom**

**Motion to adjourn the meeting** made by Don and seconded by Yuliya. Meeting adjourned at 9:15 P.M.