

**CALGARY NORTHSTARS HOCKEY ASSOCIATION**  
**BOARD MEETING**  
**Monday December 9, 2019**  
**MAX BELL**

A board meeting of the Calgary Northstars Hockey Association was called to order at 6:15 p.m. at MaxBell Silver Boardroom.

**Board Members Present:**

Amedeo Cortese	Bobbi Rayton	Ron Green	Don Buehler
Yuliya Gorbach	Mark Hlady	Curtis Osiowy	Joy Tamke
Terry Louis	Melissa O'Neal	Sarah Palinkas	
Melissa Petryna	Dennise Roach	Damian Steiert	
Amy Nightingale	Judd Casper		

Absent – Lorraine Tetz      Melissa Petryna      Gavin Mills      Chris Wilkins  
Amber Abou-Daher

**Amedeo Cortese (meeting chair):**

**Motion for meeting to be called to order** by Don and seconded by Amedeo . **Motion Carried.**

**Secretary – Bobbi Rayton:**

**Motion to approve November 2019** by Amy and seconded by Terry **Motion Carried.**

**Motion to approve November 2019 Minutes for CNHA website** by Ron and seconded by Amy. **Motion Carried**

Police Clearance

**Actionable:** Amedeo to contact all coaches who have yet to provide Police Clearance.

**Bingo Report – Lorraine Tetz: –**

Absent - Report by Bobbi

No Midget players (currently in last year) have bingos in the latter part of the season.

Need to try and move some Bantam dates

Have made all parents, currently utilizing the voucher system, aware of how to proceed, forms etc.

**AT Report – Melissa Petryna:**

Absent - Melissa's report read by Bobbi

Injury reports

Bantam AA Canucks, AAA Sabres, MM Canucks, MM Blazers and MAA Blazers all have a number of players out with injuries

New AT has been hired for MAA Blazers

**Actionable:** Gavin will order a small track suit for her.

AT Certification

Bobbi is collecting all applicable AT Certification requirements  
CATA and Police Clearance

**Administrator Report – Sarah Palinkas:**

Medical Forms for AT's on Teamsnap are unfilled or misfiled

How do we fix this? Recommendation to send forms to managers to get parents to fill out prior to Sunday.

**Actionable:** Sarah will complete this asap

Discussion about Teamsnap use for the spring camps – make sure admin fees are rolled into fees so we are not out any transaction fees.

Break In Meeting

**Presidents Report – Amedeo Cortese:**

Maxbell Silver room – City of Calgary contact person let go so need to start from scratch

Elite council meeting two weeks ago

Passes for Mac's Midget Tournament handed out

Feature tickets will be given to coordinators to be handed out tonight

Casino/Gala Coordinator – Fraud of \$1000

Dec 2, 2019 Email vote passed to cover fraud loss

**VP Operations Midget – Ron Green:**

Midget AAA

Met with entire team and majority of families regarding Asst Coach being let go

Tyler Helfrich becoming new asst coach

Head coach suspended 2 games

Sub coaches for the two games

Coach given very strict expectations going forward

Policies must be followed

Coach selection will be starting end of December

Want to have names of coaches for spring camps/conditioning camps

Minor Midget

Manager brought up concern re team

Ron met with coach

Went to practice

Help was offered but coach decided to step down

5 step plan in place on how to replace head coach

Decided to not move coaches around

Went with Kevin Parker as head coach

New asst's being brought into organization to help out

**Actionable:** Brad Hamilton to send out communication to families

Season Plan to be put in place by Wednesday

**Actionable:** Amy to send letter to parents re parent coach on bench

Request was put forth regarding the sharing of info when major events happen within CNHA organization.

Going forward board will be notified by Hockey Ops when major events happen.

**VP Operations Bantam – Don Buehler:**

Bantam AAA – middle of the pack in their division  
Doing well  
Lots of players moving to M15 for affiliation opportunities

**Treasurer's Report – Yuliya Gorbach:**

Updated financial records  
Paying coaches in Dec  
Added \$9000 – \$10 000 ft budget or All Star Game  
Yearbook reconciliation completed in Dec  
\$117000 in revenue  
4 or 5 players cheques not received  
When asking for back up or documentation Yuliya is giving advice as CNHA's Treasurer  
Audits complete  
Nov – AGLC audits every year  
Requested info to back up our financial documents  
Any issues with how she is running Treasurer please talk to Yuliya  
Using Spring Conditioning Camps to cover deficit  
\$41000 in revenue  
Adding another division for 1<sup>st</sup> year Bantam  
Over budget on clothing  
Pant shells etc  
Need to do a better job 2020 season in controlling this

**Team Coordinator Reports**

**Bantam AA – Judd Casper:**

Blazers and Canucks are doing well  
Very happy with the Canucks coach. Great feedback.  
Kings are struggling  
Mando has been out 2 practices  
Goalies – used 3 Top Prospect sessions  
Parent group needs to see improvement  
Coach addition might help

**Minor Midget AAA – Amy Nightingale:**

Nothing to report

**Midget AA – /Junior B - Kevin Parker**

Absent  
Blazers need 5 affiliates  
Coaches need to remember Policy regarding call ups  
Coach to coach or coach to manager – do not go directly to parents or players

**Development Coordinator Bantam – Damian Steiert:**

Coaches round table next Monday  
Amedeo needs numbers for food  
Mark Howel

When to stop practice to correct  
How to teach intangibles  
Alex will do mid year review with coaches  
Should we use these for coach selection? Damian recommends this  
Who should be setting up cross practices with feeder groups? This is a Community Liaison job.  
Melissa did this with a couple teams as she had extra ice  
Very successful with a great turn out  
SAT exam prep  
Should we be helping prepare?  
Provide tutor and practice exams  
Online info available to give us teachers that are available  
**Actionable:** Damian will make a proposal.

**Development Coordinator Midget – Mark Hlady:**

Nothing to report

**Coordinator Reports**

**Policy, Procedure and Discipline – Dennise Roach:**

Lawyer needs clarification  
Do we want Directors elected or appointed?  
Do we want bylaws to reflect the membership handbook and the nomination form and the policy?  
Or make bylaws broad enough to encompass handbook and policy?  
Need to encompass executive two year terms - 1/2 new members each year instead of total Board turnover each year.  
Starting after 2020 election  
Bylaws state – All directors are voted on to the CNHA Board by the membership then with whole board completed – executive are picked/elected from within  
Need to just change AGLC - timelines are getting tight  
**Actionable:** Amber to send out note regarding members meeting for Bylaw changes (AGLC only)

**Communications – Amber Abou - Dahar:**

Absent nothing to report

**Conditioning Camp – Curtis Osiowy:**

Ice is booked  
Looking at separate division for 1st year bantam  
Need to figure out \$ cost  
Like to get info (as much as we have) out on Twitter, Facebook, website etc – send to Amber  
**Actionable:** Curtis to send to Amber  
Combines – ice is booked.  
**Actionable:** Meet with Damian and Mark to figure out how to raise numbers.

**Casino/Banquets and Awards – Joy Tamke:**

April 29 booked Banquet

Committee has been formed and will meet

Bringing in Dad from association to help organize

Should get ROMA catering again?

Do we have budget for banquet trophies etc?

**Actionable:** Yuliya to send budget, if any.

Do we have the info from last year?

**Actionable:** Bobbi to look in Secretary files for any info

**Ice Coordinator –Melissa O’Neal:**

AT Coordinator has received All Star schedule

**Procurement – Gavin Mills:**

All Star gear ordered

Do not know cost as of yet

**Registrar/Macs Midget Tournament– Terry Louis:**

Need a few more shoot out people

Singer has been confirmed

Volunteer issues

Bantam Blazers – couple parents don’t want to volunteer

\$300 volunteer commitment

Taking \$ out of player account if you don’t show up

Wednesday at Westin is media event

Apparel has been cancelled

5 min presentation required for each team

Terry recommends Bonnie Reinbold for our presentation

Amedeo recommends Jack

Amedeo will present – gift for spa and flowers

Who would like to do write up on Bonnie?

**Actionable:** Amy to write letter regarding Bonnie’s time at CNHA and invite son’s to event.

**Yearbook –Linda Aldridge:**

New process for yearbook payments etc

Do we just increase fees and do no yearbook?

Need fresh eyes to proof yearbook

Delivered in 6 weeks

**Community Liason – Chris Wilkins:**

**Motion** to remove Chris from the board by Amy seconded by Judd. **Motion Carried**

Lack of attendance is reason for voting to remove Board Member

### **Hockey Operations Committee**

Discussion around Concussion Protocol and Committee set up to form proper procedures.

Decided to table discussion until January so all Board members can become familiar with both sets of documents and reports.

Ron discussed major issues in his time

### **Discipline Committee**

Curtis looked at other quadrants to see what they do for their discipline

Most follow Hockey Alberta

Amedeo – Suspension of parent

Parent yelling at coach from stands

Was warned once

Second time his arena privileges were revoked for 1 week

### **Old Business:**

### **New Business**

**Next meeting will be held on Monday January 20 at 6:00 at Maxbell Silver Boardroom**

**Motion to adjourn the meeting** made by Ron and seconded by Yuliya. Meeting adjourned at 9:05 P.M.