

CAMBRIDGE RINGETTE ASSOCIATION (CRA)

Proxy Form - Special Meeting of Members

Instructions: CRA by-laws permit members* to appoint a proxy holder to represent them at meetings. The proxy must be completed, signed and submitted by email to secretary@cambridgeringette.ca at least two business days before the meeting. **CRA is entitled to reject the proxy form** if it is incomplete, improperly completed or illegible or where the true intentions of the appointer are not ascertainable from the instructions of the appointer specified in the proxy form.

* current registered member of the CRA for 2024-2025 season

Purpose: This proxy is for the Special Meeting of the CRA to be held on **Thursday October 10, 2024, 7:30 PM**, at Hespeler Memorial Arena, Optimist meeting room, 640 Ellis Rd, Cambridge (in person) or by video conference (subject to pre-registration).

Member Information:

Name: _____ and email: _____

(please reference registration email for identification purposes)

By completing and signing this form, I hereby affirm that I am a current registered member of CRA. Categories of membership are listed in Article II of the CRA by-laws (linked [here](#)).

Appointment:

I hereby appoint (print name) _____ as my proxy to attend, speak and vote for me and on my behalf, at the Meeting (including any adjournment of the Meeting), in the following manner:

(**Important Note:** Please tick with “✓” within the relevant box for each matter that will be transacted at the Meeting)

Meeting topic	For	Against	Abstain
Approve the proposed changes to the articles and by-laws of the Cambridge Ringette Association substantially as outlined in the Agenda to the meeting (including as detailed in the attached Appendix)			

Dated this _____ day of _____ 2024.

Signature of member

CAMBRIDGE RINGETTE ASSOCIATION (CRA)

APPENDIX to the Proxy Form (for the Special Meeting of October 10, 2024)

Special Resolution to amend the Articles and Bylaws of the Cambridge Ringette Association:

- Reflect required changes pursuant to ONCA (Ontario Not-For-Profit Corporation Act) - primarily to modernize the rules and make record keeping easier for nonprofits
- Other proposed changes are intended to help the board to better comply with its obligations, including by simplifying governance:

Compliance-driven changes are:

- Change fiscal year - currently our fiscal year is July 1-June 30. We propose to change the fiscal year to May 1-April 30. Our registration year (for players and teams) will not change.

Key governance changes are:

- Change member classes - currently, all registrants are members (players 18+ or their parents if they are under 18, bench staff, officials, managers, executives). We propose to change this to three categories: applicants (individuals who apply to be members), members of the board, and team head coaches.
- Change director numbers and terms - currently we are required to have 19 directors, each having a named position and serving one year. We propose to change this to the election of a smaller number and range of directors-at-large, who will be elected to necessary roles (by the board) following their election by the members. We propose to increase each director's term to two years, and we will stagger the terms of directors in order to support continuity and succession. We have added a board transition by-law (#2) to implement staggered director terms over the next two years.
- New registrant provisions - Following changes to our member classes, we now include registrants in a separate section. Registrants are players 18+, guardians of players under 18, coaches, managers and other officials who register with Cambridge Ringette Association. These provisions have not changed materially from our existing bylaws - the registration term remains the same (July 1 to June 30 each year) as do the clauses covering fees, discipline, status and good standing.