

Percentile Raffle Procedures “50/50”

Reach out to the Gaming Coordinator to start planning your raffle a minimum of 15 business days before the event. gaming@crmha.ca 250-850-9321 (call/text)

*****New this season** POS debit/credit machine only available during tournaments***

The License

- A percentile raffle is any form of raffle where a percentage goes to the winner and a percentage to the association. Examples include: 50/50, 60/40, Pick & Peel, Raffle Square, Electronic Raffle Systems etc...
- All raffle sales or draws require a license.
- Contact the Gaming Coordinator to apply for your raffle licence and submit amendments, if applicable.

Selling & Purchasing Tickets

- **Before selling the first ticket**, record the starting ticket # on the [50/50 reconciliation sheet](#). Once sales begin, the first ticket number may be lost.
- Tickets must be sold and drawn on the same day, at the rink.
- The seller must use different colored tickets for each separate draw occurring on the same day.
- Tickets must be sold sequentially. If any tickets are not usable (ie torn/damaged) those ticket numbers must be recorded on the reconciliation sheet.
- Minors may sell raffle tickets if:
 - Raffle tickets are not more than \$5 per ticket
 - And if the minor does so only as a volunteer.
- Minors can purchase tickets if:
 - The minor is 13 years of age or older; or
 - Accompanied by an adult who is the minor’s parent or guardian and consents to the sale
- If a winning ticket bears a minor’s name, the prize will be lawfully delivered to the minor’s parent, legal guardian, or trustee.
- The people responsible for the operation of the raffle are not permitted to purchase tickets.

Drawing

- Tickets must be drawn at the time specified on the license
- Ensure every sold ticket is included in the draw.

- Immediately before the draw, the counterfoils must be mixed thoroughly in a random manner.
- Conduct the draw in a public place at the time and place specified on the licence
- The person responsible for selecting winning counterfoils must:
 - Not own a ticket in the draw
 - Not wear jewelry or clothing on the arm reaching into the container. The arm must be bare from the elbow to the hand.
 - Not be able to see the printed information on counterfoils in the container
- Draw out one ticket and announce the number.
- Pay winner exactly half the jackpot (if applicable, fees are deducted from the team or association's portion)

Reconciliation

- Fill in the remainder of the [50/50 reconciliation sheet](#)
- Fill in EVERY fillable area on the reconciliation sheet. Leave no blanks. This will ensure nothing is missed.
- Attach both halves (ticket and counterfoil) of the winning ticket to the reconciliation sheet.
- Place all sold paper tickets separately in a bag
- Ensure both "Verified By" sections are signed.
- Write the winner's full name, address (or email), and telephone number on the reconciliation sheet.
- Have the winner sign the reconciliation sheet.
- Take a photo of the reconciliation sheet and email it to gaming@crmha.ca
- Seal the other half of the cash and the reconciliation sheet in an envelope labeled with the date and time of the draw and your division/ team's name. Put it all in the hockey office through the door slot or on the desk if you have access to the room.

Prizes

- Ticket buyers must be present to claim their prize.
- If a ticket holder is not present to claim the prize during the draw, additional tickets must be drawn until the prize can be awarded.