



## CRMHA Executive Meeting Minutes

December 16, 2015

Present	Absent	EXECUTIVE MEMBERS	POSITION
		Meghan Mills	President
		Al Barker	Past President
		Blair Billard	1st Vice President
		Jami Harris	2nd Vice President
		Stacey Chow	Association Manager
		Kai Bowman	Treasurer
		Tamara Sayers	Registrar/Administrator
		Jacqui Harrison	Referee-in-Chief
		Marketa Finn	Secretary
		Jennifer Dyck	Gaming Coordinator
		Dennis Bellavance	Female Coordinator/Development
		Stewart Dumont	Rep Coordinator
		Victor Coblenz	Rep Treasurer
		Andrew McNeilly	Coach Coordinator
		John Vatou	Ice Coordinator
		Mark McKenzie	Equipment Manager
		Stan Stewart	Development Coordinator
		Hugh Gurney	Risk Manager
		Craig Roberston	Tournament Coordinator

**Meeting Called to order at 7:01pm, by Meghan Mills, CRMHA President**

**Approval of Minutes:**

- Review of November 16, 2015 minutes.

- Motion to adopt minutes.
- **Motion Carried:** Jami **2nd:** Stan **-All in favour- motion moved.**

**Correspondence:**

No correspondence at this time.

**Financial Statements:**

**Treasurer:** Kai Bowman

**Absent**

- Meghan reported that Kai is currently preparing financial statements and will circulate them to the Executive via email.

**\*\*Stewart Dumont arrived -7:03pm\*\***

**Rep. Treasurer:** Victor Coblenz

- Victor has informed the executive that the Treasurer with Atom B has been released and that he will be taking over management in the interim until someone can be found .

**\*\*Craig Robertson arrived- 7:04pm\*\***

**Reports:**

**Registrar / Administrator:** Tamara Sayers

- Tamara reported that there we are experiencing some irregularities with Hockey Canada's online payment program. Meghan will contact VIAHA to see if other associations have reported any issues with payments not processing. We will deal with the system at the end of the season to see if the issue can be rectified. In the meantime, Kai will need to reconcile the bank account with Net Bank.

**2nd Vice:** Jami Harris

- Jami reported that Strathcona Toyota will sponsor Midget House.

**1st Vice:** Blair Billard -Nothing to report

**Association Manager:** Stacey Chow

- All team photos have been taken. Stacey is currently coordinating association group photo's. One for Rep and one for House.
- Checking on all Coach certifications.

**Secretary:** Marketa Finn - nothing to report.

**Development Co-ordinator:** Stan Stewart

- Power-skating sessions are progressing well, with approximately 20 skaters and 2 goalies consistently attending. Next session will be for Bantam & Peewee females.
- Goalie training sessions taking place on Tuesday evenings on the Leisure ice.
- Stan raise some concerns of mobile devices in the dressing rooms. He noted that Strathcona Gardens will be reinstalling the the signage on the dressing room doors that prohibits cell phones/mobile device use.

Meghan mentioned that there are a few associations that have installed "lock boxes" in their change rooms. She will investigate this as an option. In the meantime, an email will be circulated reminding CRMHA members of its Dressing Room/ cell phone policy.

The discussion will be tabled until the next executive meeting.

**Coach Co-ordinator:** Andrew McNeilly

- Andrew reported that any Coach who's RIS ( Respect in Sport) expires in March will need to take the course the December prior. Meghan will seek clarification from VIAHA.
- Going through coach qualifications and has found some coaches that are ineligible. He will be double checking who and contacting these coaches.
- Ongoing discussion on hosting an All-Star tournament between Christmas and New Years. Meghan has stated that it can not be advertised as a "tournament" ( as we are not sanctioned for that) but rather as an "Exhibition". She has suggested that we can offer a couple of double-headers over the weekends during the Christmas break.

**Tournament Co-ordinator:** Craig Roberston

- All tournaments now full.
- Atom tournament had a team drop out last minute. Waited for VIAHA to approve Peewee Females the opportunity to attend, unfortunately due to time constraints the Tournament Committee decided to go with with 7 teams that had secured spots.

**Past President:** Al Barker

**Absent,** nothing to report.

**Risk Manager:** Hugh Gurney

- Hugh has suggested that many of the Injury Report Forms are being returned due to the Players Insurance Coverage portion being either only partially filled out or not at all. Hockey Canada sends all of these forms back as incomplete, thus delaying repayment.

**Equipment Co-ordinator:** Mark McKenzie  
**Female Hockey/Development:** Dennis Bellavance

**Absent,** nothing to report.  
**Absent,** nothing to report.

**Referee-in-Chief:** Jacqui Harrison

- Jacqui reported that the December 11, 2015 referee session went well. She has requested another 1.5 hr on ice slot for the officials with either the Peewee or Bantam teams. Meghan suggested that she contact John directly regarding availability.
- Mike Lytwynec has been a solid figure mentoring our officials. He has created manuals for each of the Referee's based on their skill level which include quizzes that the officials must complete.
- There are still some outstanding maintenance issues in Rink 2.
  - Door to the penalty box on the Home side. The plastic cap is coming off.
  - B.C. Banner still need to be hung.
- Jacqui mentioned that there are still huge discrepancies in Rep game sheets. She suggested that an email be sent out to team managers to make sure all that all steps are taken to insure that the games sheets are filled out accurately.

**Ice Co-ordinator:** John Vaton

**Absent**

**Gaming Co-ordinator:** Jennifer Dyck -Nothing to Report

**Rep. Co-ordinator:** Stewart Dumont - Nothing to report

**President:** Meghan Mills

- All CRMHA Apparel has been given out . The hope for next year to have all apparel out to players at the beginning of the season. Meghan reported that *Keep Your Shirt On* and *Inter-sport* were both exceptional to deal with.
- There has been some discussion amongst parents at the Novice level that teams may not be ready for a full-ice tournament the end of the season. It was explained that our main objective at the Pre-novice and Novice level, is to teach players fundamental hockey skills: starting/stopping, stick handling, shooting/passing and then progressing to full-ice.
- It was reported that the *Campbell River Mirror* would like to do an annual feature on **Minor Hockey Week**. Meghan and Stacey will work together to provide the information to the newspaper.

**Motion To Adjourn:** Jacqui **2nd:** Stan

**Meeting Adjourned:** 8:18pm

**Next Meeting:** Monday, January 18, 2016 at 7pm

