



CRMHA Executive Meeting Minutes

August 14, 2023

PRESENT

Stewart Dumont
Tanya Steele
Tamara Nazaruk
Alana Caldwell
Sue Couture
Jenaca Germyn

Jacqui Harrison
Jonathon Harvey
Sean Taylor
Clayton Scheibel
Mason Harris
Jami Harris

Chad Braithwaite
Chantelle May
Lacey Service
Maury Tyre

REGRETS:

Chris Boyd

Meeting Called to order at 7:05 pm, by Stewart Dumont, President

Approval of Minutes:

- Review of May minutes
 - **Motion:** To adopt May minutes **1st:** Jami **2nd:** Chad **All in favour. Motion carried.**

Correspondence: None.

Financial Statements: As of July 31, 2023

- Cash: total cash at month-end was approximately \$171K.
 - Operating Account: \$118K
 - Provincial Travel Account: \$21K
 - Gaming Account: \$1K
 - GIC: \$28K
 - Discussion: Should we look into investing more into GIC's (rates are very preferable right now). Action plan: Lacey and Tamara to look at GIC.
- Revenues: total revenues at month-end were approximately \$82K
 - This is entirely registrations.
 - If all payments were made as of July 31st revenues would be approximately \$153K, which is just under 85% budgeted registrations for the season.
 - Female registrations appear higher than budget / prior year because all female registrations are being included (not just female only).
- Expenses: total expenses at month end were just over \$42K, significant expenses include:
 - Equipment: \$22K – we are not just under \$8K away from budget so we need to be cognizant of this when making any orders moving forward.
 - Contract Wages: \$8K for coaches.
 - VIAHA Dues: just under \$7K for the first payment (total budget of \$16.5K).
 - **Motion:** To adopt financials as presented **1st:** Chantelle **2nd:** Jami **All in favour. Motion carried.**

Reports:

1st Vice: Chris Boyd

Absent

Risk Management: Jami Harris

Nothing to report

Secretary: Tanya Steele

Nothing to report

Registrar/Administrator: Tamara Nazaruk

Nothing to report

President: Stewart Dumont

- Working with the Bears program. For U15 and U18, any cut players from Bears tryouts will come to us for our Tier 2 tryouts.
- Working with the rink to get our banners up.
- Thank you to the executive their time and expertise.

2nd Vice: Chantelle May

- There a few more board signs to fill.
- Working with sponsors, and want to do some fun things (i.e., coat and toy drive)
- Continuing the partnership with the Storm.

Head Coach: Clayton Scheibel

- To contact Bryce to develop a plan to support coaches in House Program.

Association Manager: Alana Caldwell

- A number of our division managers have players trying out for the rep program. Currently have feelers out for other possible candidates.
- Discussion about house program timelines and how they dovetail with rep team selection.
- Covid impacted people's knowledge and understanding of rep hockey, and ap-ing, trying to provide a lot of information to increase understanding.
- For the Ice-breaker – do a 3-on-3 tournament on thanksgiving weekend for all house program. The draft for teams will happen the weekend after. U18 usually have trouble finding coaches to run practices. Consider Ryan Wheatly for U18 Head Coach.

Female Hockey Development: Chad Braithwaite/Jami Harris

- Going to declare – U15, U13, and U11 for the Hurricanes.
- We are developing plans for coaching staff depending on how the Impact tryouts go.
- We have sponsors interested in focusing on female players, so the money will go towards Stormfest. Chad has already secured medals and trophies.
- Did some updating to the Rink 1 trophy case.

Equipment Manager: Maury Tyre

- Have purged equipment that was in ill-repair.
- Query about goalie equipment to “try-out” being a goalie.
- Coaches bags are on order.
- Will sign out pucks to coaches in hopes to make coaches responsible, and reduce the amount of pucks lost.
- Goalie development – Maury to coordinate with Tyler, JR, and Riley (Storm goalie coach).
- Clayton and Sean to help Maury help out on weekends, as he may be out of town.

Rep Coordinator (U7-U11)/Development: Jenaca Germyn

- In touch with Rory from CR Figure Skating Club trying to set up power skating. Weeknights do not work for his schedule. We would be hiring Rory to come out during our ice time.
- Interested in morning ice for development for U9 and U11.
- Bryce developed practice plans to help coaches, may need to make sure they know it is available (i.e., available through Coach Them).

Rep Coordinator (U13-U18)/Development: Mason Harris

- Do we want to start the season with the development weekend? Goalie clinic, scorekeeping, risk management seminar. Action plan: plan for the weekend before thanksgiving.
- Will contact Vanessa Hettinger to come and do another power skating session.
- Dom has stepped down as U18 Head Coach.

Referee in Chief: Jacqui Harrison

- Went to the VIAHA AGM – there was a lot of discussion about the BCHL moving out of BC Hockey.
- A couple of the officials that we recruited last year are moving to Nanaimo because they are going to school.
- Working on recruiting more officials.
- There is a BC Hockey officials meeting. There will be some impact to our association because of BCHL.

Ice Co-ordinator: Jonathon Harvey

- Ice schedule is done until January.
- The first week of the schedule we will have a checking clinic with Bryce for the U15 group.
- Discussion about try-out schedule.
- Goalie development ice is booked.
- How are we going to run the development program? It won't start until after Thanksgiving.

Tournament Coordinator: Sean Taylor

- Alana will meet with Sean this week to talk about the role.

Charitable Gaming Co-ordinator: Sue Couture

Submitted and discussion at meeting

- Expected revenue from sales must match or exceed the value of the donated prizes. Gaming can't control our actual revenue, just what we expect to earn.

	Example 1	Example 2	Example 3
Value of donated prizes	\$8000	\$8000	\$8000
Tickets available	5000	5000	10000
Ticket price	\$1/ticket	\$2/ticket	\$1/ticket
Expected revenue	\$5000	\$10000	\$10000
Gaming response	Not accepted because the prize value is so high.	Accepted	Accepted
Notes	The association is potentially "losing" \$3,000, and the community was asked and provided \$8,000 worth of prizes	We did this for U11 development and the feedback was negative. Charging \$2 a ticket, and in strips of 10 tickets. People did not like spending \$20 for a strip of tickets. The raffle organizers attribute this for their low sales. After this experience, we changed our template.	

- Gaming now offers ticket booklets as follows: 3000, 5000, 8000, or 10,000. This is to allow for the consistently high value of prizes for the raffles.
- We are unnecessarily exhausting our local businesses generosity and not receiving the revenue it deserves. Only 1 of our 9 raffles sold equivalent or more of what the prizes are actually worth.
- Ideas to resolve:
 - Allow online sales at the raffle table in addition to cash sales. We already have the equipment for this to proceed (square box). Sue to teach users how to use.
 - Improve advertising

- Make sandwich boards with logos and dry-erase where we can list information about what is running (raffle/where to buy/QC code/and list of prizes). Cost to make is \$259 per board. Action plan: To order two.
- Variety of prizes
 - perhaps smaller baskets and more of them, increasing the odds of winning.
- Place a mandatory value cap on prize value gathered from our community. If the cap is exceeded, it must be saved for the next raffle to use. All the money goes to the same place anyway.

Old business: None

New Business

- Fundraising (tabled)
- Appoint director positions
 - Stewart nominates the director positions as follows:

Director Roles and Responsibilities	2022-2023	2023-2024
Risk Manager <ul style="list-style-type: none"> • Responsible to the Executive Committee for implementing the BC HOCKEY Risk Management Program within the CRMHA. • Responsible for managing safety people. 	Jami	Jami
Ice Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for the procurement and allocation of all ice times within the CRMHA. 	Jonathon	Jonathon
Equipment Manager <ul style="list-style-type: none"> • Responsible to the Executive Committee for all the equipment owned by the CRMHA. 	Chad	Maury
Tournament Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for ensuring that all CRMHA tournaments operate efficiently and in accordance with CRMHA policy and procedures. 	Bree	Sean
Charitable Gaming Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for ensuring that all CRMHA gaming operates efficiently and in accordance with CRMHA policy and procedures and affiliations with BC Gaming conditions and standards. 	Sue	Sue
Head Coach <ul style="list-style-type: none"> • Responsible to the Executive Committee for coordinating and developing all coaches within the CRMHA. 	Maury (U13-U18) Greg (U7-U11)	Clayton
Representative Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for ensuring that all CRMHA Rep Teams operate efficiently and in accordance with CRMHA policy and procedures. 	Mason (U13-U18) Jenaca (U7-U11)	Mason (U13-U18) Jenaca (U7-U11)
Female Development Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for ensuring that all CRMHA female teams operate efficiently and in accordance with CRMHA policy and procedures. 	Chad Jonathon	Chad Jami
Association Manager <ul style="list-style-type: none"> • Responsible to the Executive Committee for ensuring that divisions operate efficiently and in accordance with CRMHA policy and procedures. • Responsible for managing division managers. 	Alana	Alana
Player Development Coordinator <ul style="list-style-type: none"> • Responsible to the Executive Committee for monitoring and promoting the skill development of all players within the CRMHA. 	Mason (U13-U18) Jenaca (U7-U11)	Mason (U13-U18) Jenaca (U7-U11)

- **Motion:** To accept the positions as presented. **1st:** Jenaca **2nd:** Clayton. **All in favour. Motion carried.**

- Apparel
 - Kelowna P&P has a good policy where you don't put numbers on it so you can use it year after year.
 - Action plan – Chantelle to head up apparel and deal with the managers
 - Discussion about having one logo. Helps with apparel, that you can have a bulk order of apparel.
 - Action plan: Do a survey.

- **Motion:** To adjourn **1st:** Jonathon **2nd:** Mason **All in Favour. Motion carried.**

Meeting Adjourned: 9:39pm

Next meeting: September 11, 2023.