



CRMHA Executive Meeting Minutes

May 27, 2024

PRESENT

Stewart Dumont
Tanya Steele
Chad Braithwaite
Maury Tyre

Tamara Nazaruk
Erin Yancey
Rachel Bettenson
Karla Herman

Sarah Hornby
Chantelle May
Jenaca Germyn
Clayton Scheibel

Jonathon Harvey
Scott Kilby
Jacqui Harrison
Tylere Couture

REGRETS:

Mason Harris
Braden Elke

Heather Middleton
Tammy Taylor

Sean Taylor
Sue Couture

Meeting Called to order at 7:00 pm, by Stewart Dumont, President

Approval of Minutes:

- Review of April minutes
 - **Motion:** To adopt April minutes **1st:** Clayton **2nd** Chantelle **All in favour. Motion carried.**

Correspondence: Bursary applications were distributed and voted on by email on May 21st, 2024. Congratulations to the three recipients of \$1000 CRMHA bursaries: Elizabeth Bettenson, Miko Duplain, and Brendan Underhill. Best wishes with your academic endeavors.

Financial Statements: Erin Yancey

- Table to next meeting

Reports:

Rep Coordinator (U13-U18)/Development: Mason Harris

Absent

Referee in Chief: Jacqui Harrison

Nothing to report

1st Vice: Maury Tyre

Nothing to report

2nd Vice: Chantelle May

Nothing to report

Rep Coordinator (U7-U11)/Development: Jenaca Germyn

Nothing to report

Head Coach: Clayton Scheibel

Nothing to report

Secretary: Tanya Steele

Nothing to report

Registrar/Administrator: Tamara Nazaruk

Nothing to report

Equipment Coordinator: Chad Braithwaite

Nothing to report

President: Stewart Dumont

- VIAHA AGM
 - There are some changes at the VIAHA meetings with a number of associations having new presidents, and a large turnover of board members.
 - BCHockey is discussing changing the parameters with respect to officiating for the Junior Leagues (which are not part of Hockey Canada/BCHockey) as well as for BCHockey, in that you could officiate in both.

Charitable Gaming Co-ordinator: Sue Couture

Submitted

- Gaming Grant application has been submitted, requesting \$75,000. Gaming requires a draft budget before they will Process our application. Application results are sent out by Sept 30.
- An application for a single license to cover all online 50/50 raffles for every home tournament this upcoming season has been submitted. Its gross revenue is capped at \$200,000, which can be changed down the road if necessary.
- The Raffle Procedure document will be updated for all the managers before the season begins

Ice Co-ordinator: Jonathon Harvey

- Working with the skate club who would like to do an ice swap, Wednesday 3:15pm to 7:00pm for Saturday mornings 7 am to 11am. Discussing arrangements.
- Strathcona Gardens is still having staffing problems, and not able to staff public skating. CRMHA would like right of first refusal in the event Strathcona Gardens cancels a public skate session(s).

Old business: None**New Business:**

- **T1 program (Stewart)**

- Providing information has been hard, because of the turnover in CVMHA.
- VIAHA has approved proposal.
- Tryouts will be after August 17th. T2 team tryouts will be after labour day
- Practices will be divided between CR and Comox propositionally based on team composition.
- T1 U13 in CR. T2 in each community. T3 in Tri-Port.
- One of each T1 and T2 for U15 for CR and Comox (team composition will dictate which association will host which tier).
- One of each T1 and T2 for U18 for CR and Comox (team composition will dictate which association will host which tier).
- Preference will be a non-parent coach for T1
- Name will be North Island team.
 - There wasn't enough time to re-branding.
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- **Director roles (Stewart)**

- Stewart nominates the director positions as follows:

Director Roles and Responsibilities	2024-2025	2023-2024
Risk Manager Responsible to the Executive Committee for implementing the BC HOCKEY Risk Management Program within the CRMHA. Responsible for managing safety people.	Lead: Heather Team: Sarah and Karla	Jami
Ice Coordinator Responsible to the Executive Committee for the procurement and allocation of all ice times within the CRMHA.	Lead: Jonathon Team: Tylere	Jonathon
Equipment Manager Responsible to the Executive Committee for all the equipment owned by the CRMHA.	Leads: Scott and Tylere Team: Clayton, Sean, Karla	Maury
Tournament Coordinator Responsible to the Executive Committee for ensuring that all CRMHA tournaments operate efficiently and in accordance with CRMHA policy and procedures.	Lead: Tammy Team: Rachel and Sarah	Sean
Charitable Gaming Coordinator Responsible to the Executive Committee for ensuring that all CRMHA gaming operates efficiently and in accordance with CRMHA policy and procedures and affiliations with BC Gaming conditions and standards.	Lead: Sue Team: Tammy	Sue
Head Coach Responsible to the Executive Committee for coordinating and developing all coaches within the CRMHA.	Leads: Clayton & Sean	Clayton
Representative Coordinator Responsible to the Executive Committee for ensuring that all CRMHA Rep Teams operate efficiently and in accordance with CRMHA policy and procedures.	Leads: Mason (U13-U18) & Jenaca (U7-U11) Team: Braden	Mason (U13-U18) Jenaca (U7-U11)
Female Development Coordinator Responsible to the Executive Committee for ensuring that all CRMHA female teams operate efficiently and in accordance with CRMHA policy and procedures.	Leads: Chad and Rachelle Team: Jenaca, Heather, & Jonathon	Chad Jami

Director Roles and Responsibilities	2024-2025	2023-2024
Association Manager Responsible to the Executive Committee for ensuring that divisions operate efficiently and in accordance with CRMHA policy and procedures. Responsible for managing division managers.	Sarah (U13-U18) Karla (U7-U11)	Alana
Player Development Coordinator Responsible to the Executive Committee for monitoring and promoting the skill development of all players within the CRMHA.	Lead: Braden Team: Mason & Jenaca	Mason (U13-U18) Jenaca (U7-U11)

- Stewart nominates the director positions as follows:
- **Motion:** To accept the positions as presented. **1st:** Jenaca **2nd:** Chantelle. **All in favour. Motion carried.**

Committees

1. Communication and Policy Committee:

Heather, Tylere, Chantelle, and Sarah

- Update bylaws
- Review and develop procedures
- Communication (website, social media, wall of fame)

2. Development Committee:

Braden, Mason, and Jenaca

3. Equipment Committee:

Scott, Tylere, Karla, (Sean and Clayton will have keys to access)

4. Female Program Committee

Chad, Rachel, Jenaca, Heather and Jonathon

5. Sponsorship

Chantelle with support from Scott

- Developed teams with leads for a variety of roles to help distribute work load, as well as increase breadth of knowledge of board members so there a number of people who share knowledge, which will also be important for succession planning.
- During board meetings committees will report out (rather than each person) to increase efficiency.

- **Set date for budget meeting**

- June 10th, 2024 at 7pm.

Motion: To adjourn **1st:** Chad **2nd:** Chantelle **All in Favour. Motion carried.**

Meeting Adjourned: 8:17 pm

Budget Meeting: June 10, 2024

Next meeting: June 24, 2024.