

## **Camrose Buffaloes Football Association (CBFA)** **MANAGER - Code of Conduct**

The Code of Conduct is written and agreed to, to protect and support all players, coaches, officials, staff and parents as well as the team's reputation in the community and in the league.

Appropriate behaviour allows everyone to learn, to be safe, and treated with respect, courtesy and consideration. Consequently, appropriate behaviour with CBFA is mandatory. Each person must take responsibility for his/her behaviour and make appropriate choices as described below.

As a Manager of the CBFA:

I understand I will be in a position of responsibility in coordinating many factors affecting the teams and members of the CBFA; and the attitudes and behaviors I exhibit will set the tone for the players, staff and parents I work with.

I will act as the liaison between the Board and players and parents of my assigned team. I will do so in a respectful and courteous manner.

I will act as the liaison between the coaches and parents of my assigned team. I will do so in a respectful and courteous manner.

I will delegate and request of volunteers to handle various tasks, roles and responsibilities that need to be completed to ensure our team's success.

I will treat coaches, players, staff, Board members, officials and parents with respect and exhibit good sportsmanship always.

I will place the well-being and safety of each player above all considerations.

I will abide by the rules of the game, CBFA By-laws, Rules, Policies and Procedures; and exhibit appropriate behaviors both on and off the field.

I will respect and show appreciation for the trained volunteers, officials and staff and remember that children learn best by example.

I will ensure, in coordination with the Registrar and Trainer, that all players medical information is on hand in case of emergency.

I will strive to make sure all relevant communication happens in a timely manner.

I will not use any wide-spread social media communication channels to communicate any conflicts, debates or confidential issues, recognizing that

mass communication methods can detract from CBFA's ability to resolve issues and disputes in a timely, equitable and professional fashion.

Any CBFA Manager not abiding by the Code of Conduct will be asked to stop or change their behaviour. If they do not comply, they will be asked to leave and disciplinary procedures will follow. If this occurs the incident(s) will be reviewed by the Board. Other sanctions deemed necessary by the CBFA Board may be enforced.

I have read, understand and agree to abide by the Camrose Buffaloes Football Association rules and Code of Conduct as written on this form.

\_\_\_\_\_  
Print name of Manager

\_\_\_\_\_  
Print name of Witness

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Signature of Manager

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date