

**CMBA Season Timeline**

***This timeline does not include regularly held board meetings as these will be dictated by the board subject to requirements***

Date	Target Items
September 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- <b>Date for Annual General Meeting</b> must be determined &amp; announced through email, website and all forms of media outlets</li> </ul>
September 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>Equipment &amp; Facility inspections / inventories completed</b> &amp; submitted for review</li> <li>- <b>CMBA Board closeout meeting</b> for previous season and AGM pre plan meeting on or before</li> <li>- <b>AGM reminder</b> email to all members and posted to website and all forms of media outlets</li> </ul>
September 30 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>Annual General Meeting</b> must be completed on or before</li> </ul>
October 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- Announcement posted using all media outlets for the <b>opening of coaching application submission for AAA program</b></li> </ul>
October 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>FINAL Fall Ball equipment return date</b> - last outstanding equipment MUST be returned (any outstanding equipment/jerseys will be charged out to offending members)</li> <li>- <b>AGM Meeting Minutes</b> must be Posted to Website</li> <li>- <b>1<sup>st</sup> meeting of board for new season</b> to commence on or before               <ul style="list-style-type: none"> <li>○ Review of AGM</li> <li>○ Appointment of roles for board members</li> <li>○ Review of previous season outstanding action items</li> </ul> </li> </ul>
November TBD	<ul style="list-style-type: none"> <li>- <b>Next season Budget completed &amp; submitted</b> for review/approval</li> <li>- <b>Registration Fee's submitted</b> for review and approval</li> <li>- <b>Orders placed for next season raffle tickets</b></li> <li>- <b>Reminder announcement for AAA Coaching</b> application submissions</li> </ul>
December 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- <b>Registration Open for upcoming season</b> &amp; announced through email, website and all forms of Media Outlets</li> <li>- Announcement posted using all media outlets for the <b>opening of coaching application submission for AA, A &amp; non-rep programs</b></li> <li>- <b>Tryout &amp; Evaluations schedule submitted</b> for review &amp; approval</li> <li>- <b>AAA Coaching application submissions closed</b></li> </ul>
December 20 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>AAA Coaching interviews completed</b> &amp; committee recommendations submitted to board (ratification pending non-parent coach or parent coach applications)</li> </ul>
January TBD	<ul style="list-style-type: none"> <li>- <b>Tryouts &amp; Evaluation Schedule</b> for upcoming season announced through email, website and all forms of Media Outlets</li> <li>- <b>Reminder email for all divisions &amp; levels of registrations</b></li> <li>- Book dates for in person registration nights (<b>Raffle tickets to be distributed during walk in registration nights</b>)</li> </ul>
January 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>Reminder announcement for AA, A &amp; non-rep Coaching</b> application submissions</li> </ul>
TBD	<ul style="list-style-type: none"> <li>- <b>Umpire Clinics set for end of March / April / early May</b></li> <li>- <b>Coaching Clinics set for end of March / April / early May</b></li> </ul>
February 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- <b>Reminder email for all division &amp; level registrations</b></li> </ul>

February 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- AA Coaching application submissions closed</li> <li>- AAA registration closed</li> <li>- AAA Tryouts commencing &amp; completing end of February to beginning of March</li> </ul>
March TBD	<ul style="list-style-type: none"> <li>- AA Coaching interviews completed &amp; committee recommendations submitted to board (ratification pending non-parent coach or parent coach applications)</li> <li>- <b><u>Register as an Association with Baseball Alberta</u></b></li> <li>- AA registration closed &amp; tryouts commencing &amp; completing in March</li> <li>- AAA Team Entry Deadline to Baseball Alberta (Check on BA Website/Calendar)</li> </ul>
March 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- <b>Initial planning for CMBA Annual non-rep tournament – 9U/11U/13U/15U/18U (late May/early June weekend)</b></li> </ul>
April 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- AA Team Entry Deadline to Baseball Alberta (Check on BA Website/Calendar)</li> <li>- Team Practice schedules posted to website</li> <li>- A &amp; non-rep Coaching application submissions closed</li> <li>- A &amp; non-rep registration closed</li> <li>- A and non-rep evaluations commencing &amp; completed in beginning of April (first half of month)</li> </ul>
April 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- CMBA Annual non-rep tournament – 9U/11U/13U/15U/18U (late May/early June weekend) for upcoming season announced through email, website and all forms of Media Outlets &amp; posted with Baseball Alberta</li> <li>- <b>RC &amp; 9U Schedule to be completed, posted and sent out</b></li> </ul>
End of April / Early May	<ul style="list-style-type: none"> <li>- Team Season's begin for all divisions &amp; levels of Baseball (Yearly Calendar will be posted on BA Website for all 11U – 18U levels.</li> </ul>
June TBD	<ul style="list-style-type: none"> <li>- A Provincial Team Entry &amp; Roster Submission deadline (early June – Check BA Website/Calendar for Date)</li> </ul>
June 15-30 <sup>th</sup>	<ul style="list-style-type: none"> <li>- Season Playoffs &amp; Windups completed for all non-rep teams</li> </ul>
July 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- non-rep team's equipment returns completed on or before</li> <li>- A team's Provincial play downs begin</li> </ul>
July 15 <sup>th</sup> – Aug 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>- AAA, AA &amp; A rep teams' season Provincial playdowns completed in this timeframe</li> <li>- Equipment &amp; Facility inspections / inventories to be started for September submission to board</li> </ul>
August 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>- AAA, AA &amp; A rep teams equipment return completed on or before (any non-rep teams still outstanding to be returned)</li> </ul>
August TBD	<ul style="list-style-type: none"> <li>- <b>Baseball Alberta Fall Ball Team Entry Deadline (Mid-3<sup>rd</sup> week in August – See BA Website/Calendar)</b></li> </ul>
August 31 <sup>st</sup>	<ul style="list-style-type: none"> <li>- <b>FINAL Sumer Ball equipment return date</b> - last outstanding equipment MUST be returned (any outstanding equipment/jerseys will be charged out to offending members)</li> </ul>