

LC Operations Manual

18.4 INTER-MEMBER TRANSFERS

18.4.1 LC recognizes that all players wishing to play lacrosse in Canada have the privilege to do so provided certain conditions are met. This policy only applies to post-U15 (i.e. U17 and higher) aged players and above.

18.4.1.1 These conditions are not meant to completely restrict the movement of players between Member Association however LC recognizes that restrictions are necessary to help with the development of players within Members Associations. This policy strikes a balance between complete restriction and the free movement of players.

18.4.1.2 This policy only governs movement of players between MA. LC maintains no authority for player movement within an MA with the exception of rules related to LC negotiation list.

18.4.1.3 Players who do not sign a playing card for five years within an MA and does not play lacrosse in any other jurisdiction, either inside LC or outside, is free to move without a LC transfer. An email from the previous MA is required to verify that the player is a Member in good standing prior to the player participating in sanctioned events.

18.4.2 Transfers will only be permitted between the second Wednesday of March and the transfer must be requested by 3:00pm EDT two business days prior to July 1st of any given calendar year. The receiving/releasing MA will have 24 hours after the deadline to approve and finalize the transfer.

18.4.3 A transfer is not complete until the transfer process as outlined in this Section has been completed.

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- 18.4.4 Once a player's transfer is complete, all rights associated with said player belong to the receiving MA with the following exception:
- 18.4.4.1 The player can only play at the level at which they were transferred for the remainder of the season. The player cannot be moved down or up a division or level of play unless the upper level of lacrosse is not available in the jurisdiction the player has transferred from. In the case of an Unconditional Transfer, the player may move within the MA subject to the Transferred MAs policies for the subsequent playing season.
- 18.4.5 No team shall permit a player from another MA to play a league or playoff game within its jurisdiction unless the player has obtained a complete transfer in accordance with these rules. Any alleged violation of this rule shall be referred to LC Discipline Committee and a proven violation is subject to a fine of \$5,000 to the team and the suspension of the player and the responsible team personnel. Pending the decision of the Discipline Committee, upon it being determined by the Director National Championships that the player played without a complete transfer, the player, the General Manager and/or the Head Coach shall be suspended.
- 18.4.5.1 Teams participating in leagues within a non-resident member association may affiliate players for the Minto Cup as per 24.3.2.4.1.3 and players are deemed non-imports.
- 18.4.6 A participant may move from one MA's jurisdiction to another and be eligible to play under the following circumstances:
- 18.4.6.1 The player is not on a negotiation list as defined in this Section and is a member in good standing within his current MA – i.e.: free agent. The player must have his/her current Member Association sign a transfer form confirming that the player is in good standing.
 - 18.4.6.2 An agreement to release the player has been reached between the team holding the rights to the individual as indicated on a negotiation list as defined in this Section and the team wishing to acquire those rights.
 - 18.4.6.3 A player who has signed a playing card for the current season or is on a negotiation list must receive a release from the team he was signed or that placed him on a negotiation list, as the case may be.
 - 18.4.6.4 The player changes his residence from one MA's jurisdiction to another prior to December 31 where the primary purpose or reason for the move is not to play lacrosse or the player was previously transferred but continued to reside in the transferor MA while playing in the transferee MA and that continued residency was not for the primary purpose or reason of playing lacrosse.
 - 18.4.6.4.1 Players requesting a change in residency status must do so in writing prior to February 15 of the playing season.

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- 18.4.6.4.1.1 This request to be submitted to the MA where the player is requesting new residency.
- 18.4.6.4.1.2 This MA will forward the request to LC Office and Transfer Review Committee Chair prior to February 15. Included with the player's request will be a letter from the MA supporting the change in residency request. This request will be required to provide confirmation of the purpose or reason for the move or continued residency
- 18.4.6.4.1.3 A cheque for \$250.00 will be submitted with the application. The Transfer Review Committee will return the \$250.00 to the applicant in the event of success in the change of residency.
- 18.4.6.4.1.4 If the change of residency is approved, a non-negotiated transfer will be completed.
- 18.4.6.4.2 The Transfer Review Committee has directed the transfer due to exceptional circumstances.
- 18.4.6.4.3 For Junior "A" lacrosse only
 - 18.4.6.4.3.1 When a player wishes to transfer from one MA to another MA, at any time during the year, said player may only play in the new MA after he/she has received a negotiated, signed, Inter-provincial transfer (signed off by all parties and MA) and all conditions written into his/her transfer have been met.
 - 18.4.6.4.3.2 The limit on the number of Junior 'A' players any team may have on their 25 player negotiation list each year, that they received by an inter-provincial transfer, will be five (5).
 - 18.4.6.4.3.3 Inter-provincial transfers must be obtained from the highest category team that the player belongs to in accordance to that team's MA rules and regulations.
 - 18.4.6.4.3.4 The only exception for a non-negotiated transfer is where a player's family make a family relocation to another Junior 'A' MA.
 - 18.4.6.4.3.5 When an Inter-provincial transferred player goes over-age his senior rights revert back to the MA that he was released from.
- 18.4.6.5 Players under the age of 18 must have a document signed by their parent or guardian granting permission for the player to move, if said player's parent or guardian is not also moving.
- 18.4.6.6 A player who has applied for a transfer to a team and has been denied may not, unless that team and the MA owning the player's

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rights have agreed to the transfer, apply for a transfer to the same team in the same year.

18.4.7 *Conditional Releases*

- 18.4.7.1 Player transfers that contain conditions such as but not limited to one (1) year releases are considered to have been met or completed by September 30th of the final season that the condition applies to.
- 18.4.7.2 As of October 1, if the conditions are met and the player is in good standing within the MA who he was registered with for the season, his playing rights revert back to his previous MA.

18.4.8 *Negotiation Lists*

- 18.4.8.1 Each MA must file annually with LC Head Office, a list of players requiring negotiated releases in the format as defined in this section. The deadline for the submission of this list will be February 24th of each calendar year. A draft Master List will be created and forwarded to all MAs for MA viewing only by the first Wednesday of March. A final Master List will be sent to the Transfer Representative for each MA to be forwarded to their contacts within their Association.
- 18.4.8.2 No player can appear on more than one negotiation list at a time, regardless of level.
- 18.4.8.3 A player who is on a negotiation list who does not sign a playing card for the current season within an MA and does not play lacrosse in any other jurisdiction, either inside LC or outside, is free to move without negotiation the following year provided he is a member in good standing within the previous MA. In the event that the regular season of play is cancelled in the League or MA where the player is on a Negotiation List, a player may not move without negotiation in the following year.
- 18.4.8.4 For the purpose of the transfer policy, a refusal to sign a playing card is deemed not to be a valid reason for a suspension outside of the MA.
- 18.4.8.5 For Senior A, a team's negotiation list shall not exceed thirty five (35).
- 18.4.8.6 For Senior B, a team's, negotiation list shall not exceed twenty five (25) individuals.
- 18.4.8.7 For Senior C, a team's negotiation list is not to exceed twenty five (25) individuals.
- 18.4.8.8 For Junior A, a team's negotiation list is not to exceed twenty five (25) individuals.
- 18.4.8.9 For Junior B, a team's negotiation list is not to exceed twenty five (25) individuals.
- 18.4.8.10 The MA's negotiation lists will be submitted electronically in Microsoft Excel, in table format with the following fields completed:

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18.4.8.10.1 Last Name, First Name, Protected By, Contact Info (e-mail of who to enquire about release of player), Member Assoc., Level (Sr. A/B/C or Jr. A/B and Holdout (Sr. A only).

18.4.8.11 Failure of a MA to submit a negotiation list by the deadline will result in players being considered free agents able to move without negotiation provided that such players still must have their previous MA sign a transfer form confirming their good standing.

18.4.9 *Limit on Imports in Junior*

18.4.9.1 No team shall have on its negotiation list or its 25 player roster more than five (5) players in total who have been acquired by an inter-member association transfer with the following exceptions. The limit does not apply to the Junior B Division below the highest level of Junior B in the MA.

18.4.9.1.1 where a player moves to another MA's jurisdiction to play at a higher level or category which does not exist in the first MA, they will not count towards the total number of imports.

18.4.9.1.2 where a player who has been transferred is an import in one playing season but, without signing a playing card in a subsequent season in the MA to which he was transferred, is transferred back to the original MA, that player will not be classified as an import in that original MA.

18.4.9.1.3 If a team wishes to have the status of a player reclassified from an import to non-import it may apply to the Transfer Review Committee by submitting an application to the Transfer Review Committee along with a cheque for \$250.00 for each player, to LC Head Office. The Committee will return the \$250.00 in the event of success.

18.4.9.1.3.1 The committee will review and respond to all requests within seven (7) business days upon receipt in LC Office. The decision of the committee may be appealed following LC appeals policy as defined in this manual.

18.4.9.1.3.2 If the request submitted after February 15 of the playing season and the player is on a Negotiation list of another MA, a negotiated Inter member Transfer request will first need to be completed.

18.4.9.1.3.3 The deadline for submitting requests under this Policy is June 30 of the playing season.

18.4.9.2 When a club has exercised their 5 import team limit on the negotiation list they may not drop one of these players to add a 6th player.

18.4.9.3 Teams caught with more than 5 imports on their negotiation list or roster will face the following sanctions.

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- 18.4.9.3.1 \$1,500 fine per game that the team played;
- 18.4.9.3.2 suspension of all import player(s), head coach and or general manager until such time as they comply with the policy.
- 18.4.9.3.3 Further discipline as determined by LC Discipline Committee, such as, but not limited to:
 - 18.4.9.3.3.1 Forfeiture of the right to participate in LC National Championships

18.4.10 *Limits on Imports in Senior B*

- 18.4.10.1 No Sr. B team shall have on its 25 player roster more than two (2) players in total who have been acquired by an inter-member association transfer and who have, in either of the previous two seasons, played Senior A and are 35 or under with the following exceptions:
 - 18.4.10.1.1 Where a player who has been transferred in one playing season but, without signing a playing card in a subsequent season in the MA to which he was transferred, is transferred back to the original MA;
 - 18.4.10.1.2 The status of a player is reclassified from an import to non-import by the Transfer Review Committee. An application may be made to the Transfer Review Committee by submitting it, along with a cheque for \$250.00 for each player, to LC Head Office. The committee will review and respond to all requests within seven (7) business days upon receipt in LC Office. The Committee will return the \$250.00 in the event of success. The decision of the committee may be appealed following LC appeals policy as defined in this manual.
 - 18.4.10.1.2.1 If the request is submitted after February 15 of the playing season and the player is on a Negotiation list of another MA, a negotiated Inter Member transfer request will first need to be completed.
 - 18.4.10.1.2.2 The deadline for submitting requests under this Policy is June 30 of the playing season.

18.4.10.2 Breach of this policy will result in the following sanctions:

- 18.4.10.2.1 \$1,500 fine per game that the team played;
- 18.4.10.2.2 Suspension of all import player(s), head coach and or general manager until such time as they comply with the policy.
- 18.4.10.2.3 Further discipline as determined by LC Discipline Committee.

18.4.11 *Tampering*

- 18.4.11.1 Prior to the submissions of the negotiation lists, no team or agent of the team from any MA may communicate with or allow to tryout or

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participate in its training camp, practices, intra-squad games or exhibition game, a player from another MA without first having received written permission by either e-mail or fax from the team or league commissioner with which said player was last registered, prior to that player's participation. The exception to this is in the case where the player initiates the communication, in which case the team or agent of the team must advise the player that no further communications may be had unless the written permission has been obtained and the team or agent of the team may contact the team or league commissioner to request written permission.

18.4.11.2 After the submissions of the negotiation lists, no team or agent of the team from any MA may communicate with or allow to tryout/participate in its training camp, practices, intra-squad games or exhibition game, a player from another MA negotiation list without first having received written permission by either e-mail or fax from the team or league commissioner with which said player was last registered as per the negotiation list, prior to that player's participation. The exception to this is in the case where the player initiates the communication, in which case the team or agent of the team must advise the player that no further communications may be had unless the written permission has been obtained and the team or agent of the team may contact the team or league commissioner to request written permission.

18.4.11.3 Failure to comply with this policy will result in:

18.4.11.3.1 an automatic fine of one thousand five hundred dollars (\$1,500.00) to the offending team, payable to LC within 30 days of notification by LC office. LC will then forward the fine to the offended team; and

18.4.11.3.2 further disciplinary action or sanctions as determined by LC Disciplinary Committee. These sanctions may include one or more of the following:

18.4.11.3.2.1 An additional fine;

18.4.11.3.2.2 A ten (10) game suspension to the head coach of the offending team;

18.4.11.3.2.3 A suspension for a period of up to one (1) year to the responsible team officials of the offending team

18.4.11.4 The charge of tampering must be filed by the offended team within 7 days of the offended team discovering the occurrence of the tampering to LC in accordance with LC Discipline procedure. The burden of proof is with the team filing the tampering charge.

18.4.11.5 Any charge of tampering deemed to be frivolous by LC Discipline Committee will result in a penalty being assessed as per the discipline policy.

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18.4.12 *Transfer Review Committee*

18.4.12.1 Will review and resolve all disputes as directed by the transfer policy. The Transfer Review Committee has the authority to make rulings in the event of disputes about which provincial negotiation list a player should be on. The Transfer Review Committee will not be used for hearing any discipline related issues. However, the committee may forward on its findings to LC for further action if the committee deems it appropriate.

18.4.12.2 Will consist of the following individuals:

18.4.12.2.1 Box Sector Chair (Chair of the committee);

18.4.12.2.2 LC Director National Championship;

18.4.12.2.3 A Director At Large to be selected by the Committee Chair

18.4.12.2.4 Should any of those not be able to sit on the committee, replacements will be appointed by the Committee Chair.

18.4.12.3 All interested parties are entitled to notice of the meeting and may participate in said meeting. The presidents of each MA involved are entitled to be represented.

18.4.12.4 All submissions to the committee must be accompanied with a cheque of Five Hundred dollars (\$500) or, in the case of an “exceptional circumstances” application, Two Hundred and Fifty (\$250). Should the Transfer Review Committee rule in favour of the applicant, a refund of Five Hundred dollars (\$500) will be made to the applicant and Two Hundred and Fifty dollars (\$250) will be billed to the MA who originally denied the transfer and, in the case of success on an “exceptional circumstances” application, the \$250 may be returned.

18.4.12.5 The committee will review and respond to all requests within seven (7) business days upon receipt at LC Head Office.

18.4.12.6 The decision of the committee may be appealed following LC Appeals policy as defined in this Manual.

18.4.13 *Right of Appeal of a Denied Transfer*

18.4.13.1 Should a team or player believe there are exceptional circumstances regarding the denial of a transfer, they can apply to the Transfer Review Committee, as defined in this Section, stating the exceptional circumstances. Grounds for permitting the transfer under the exceptional circumstance clause include but are not limited to the following:

18.4.13.1.1 Player wants to play at a higher level of lacrosse than what is available within their current MA or is on a negotiation list of a team but wants to move to a team in another MA which is at a higher level;

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18.4.13.1.2 Health reasons;

18.4.13.1.3 Compassionate reasons

18.4.13.2 The Transfer Review Committee will not determine matters of compensation unless a transfer is granted under the Right of Appeal of a Denied Transfer in this Section and the determination of compensation is warranted.

18.4.13.3 All applications and fees must be received by LC Head Office within seven (7) business days of the occurrence of denial.

18.4.14 *Transfer Process*

18.4.14.1 Player fills out transfer form on-line at <http://LC.pointstreaksites.com/view/LC/transfers> and MUST submit it to LC Head Office to start the process.

18.4.14.2 Upon receipt of the transfer, LC Head Office will forward via e-mail the information to the MA's office who currently owns his playing rights. This will be done within 24 hours for transfers submitted from Sunday to Thursday. Transfers received Friday and Saturday may take 48 hours to begin.

18.4.14.3 The MA will complete Section 2 of the transfer form and submit it back to LC Head Office. The MA must submit the form to LC Head Office within 10 business days of receipt. If not submitted, it will be assumed that there are no issues and the player is free to move to the other MA.

18.4.14.4 Upon receipt of the form or the 10 business days have expired, the Office will sent the form to the MA the player wishes to transfer too within 24 hours to complete section 3.

18.4.14.5 The receiving MA will have 10 business days to complete the form and return it to the office. Any conditions that affect the status of the player in regard to which MA holds his rights subsequent to the transfer must be clearly set out on the face of the transfer form and, if those terms or conditions are not set out on the face of the form, the terms and conditions are unenforceable. If the form is not returned, it will be assumed that the transfer is not accepted and the player will remain the property of the team he is protected by.

18.4.14.6 If the receiving MA accepts the transfer, the transfer is complete when the receiving MA communicates their acceptance to LC Office.

18.4.14.7 The receiving MA shall file the completed transfer within 2 business days of acceptance and LC Head Office will then invoice the receiving MA for the transfer fee which shall be set from time to time by the Board of Directors and may, depending on unusual circumstances, be reduced or waived by the Director Administration on a case-by-case basis.