

LC Operations Manual

4.3 REQUIREMENTS

4.3.1 To become a Member Association, applications must include the following:

- 4.3.1.1 names and addresses of all board members;
- 4.3.1.2 designation of the official mailing address and contact name for the association;
- 4.3.1.3 the MA's constitution and/or bylaws;
- 4.3.1.4 the jurisdictional area of the member if other than provincial boundary;
- 4.3.1.5 the number of registered players residing in the jurisdictional area broken down by sector and category;

4.3.2 All requirements must be met before the membership may be accepted.

4.3.3 Once accepted as an MA, the following requirements must be met in order to remain a member in good standing:

- 4.3.3.1 comply with the Articles, Bylaws, and Regulations of LC;
- 4.3.3.2 submit a copy of the amendments to the MA's Bylaws and/or constitution as such amendments are made;
- 4.3.3.3 Each MA shall send a copy of the minutes of its Annual General Meeting, including the names of its elected officers for that year, to LC Executive Director not later than the first day of March in each year.

4. 3. 3. 4 notify LC in writing within fourteen (14) days of any change in name and/or address of a contact and send an updated list of their Board of Directors as made available;

4. 3. 3. 5 submit a list of tournaments and other events as soon as possible;

4. 3. 3. 6 submit a listing of all active coaches and officials on an annual basis who participate under the jurisdiction of the member;

4. 3. 3. 7 pay debts to LC as per the due date, or the negotiated payment schedule.

LC Operations Manual

4.3.4 Each MA must have a permanent bond on deposit with LC to act as a guarantee of performance and compliance with the Bylaws and Regulations of LC.

4.3.4.1 The current bonds are:

4.3.4.1.1 for MAs with less than 650 registered players, \$1000.00;

4.3.4.1.2 for MAs with 650 and more registered players, \$2,000.00;

4.3.4.2 The Permanent Bond may be deemed to be the Performance Bond required by the Sectors for each team attending a national championship.

4.3.4.3 In order to remain in Good Standing, an MA must maintain its Permanent Bond at its full value. If it has been depleted by LC for cause, the bond must be replenished to the required amount no later than thirty (30) days after notice of a deduction.

4.3.4.4 The Permanent Bond may be depleted for the following causes:

4.3.4.4.1 fines levied by LC against an MA that are unpaid after sixty (60) days from the written notice of the fine.

4.3.4.4.2 fines levied by LC against a club, team, or individual representing an MA at a national championship that are unpaid after sixty (60) days from written notice of the fine.