



APPENDIX 25-16
TERMS OF REFERENCE – LC INDIGENOUS DEVELOPMENT COMMITTEE

Name	Indigenous Development Committee
Mandate	The Indigenous Committee is a standing committee of Lacrosse Canada. Its role is to assist the Board of Lacrosse Canada in fulfilling its strategic priority and responsibility to ensure inclusion of Indigenous peoples in the sport of lacrosse, development of Indigenous-specific programming, education and promotion of the historical significance of Indigenous ancestry and contributions to the sport of lacrosse.
Key Duties	<p>The Committee will perform the following key duties:</p> <ul style="list-style-type: none"> • Advise the Board of Lacrosse Canada of activities, opportunities, programming and events that further the Association’s strategic priorities with regard to Indigenous development. • Determine the adequacy of Lacrosse Canada’s policies and communications to appropriately and responsibly include Indigenous peoples and communities. • Review Lacrosse Canada’s Member Association policies and communications to appropriately and responsibly include Indigenous peoples and communities and provide advice, assistance and recommendations. • Ensure that all member associations are tracking the Indigenous status of athletes, coaches and officials and reporting and changes in participation numbers to Lacrosse Canada. • Propose participation-based and educational programming to the Board of Lacrosse Canada for consideration. • Develop strategic partnerships with other organizations, such as Indigenous associations and funding agencies. • Create and maintain a resource list available to all Lacrosse Canada members including but not limited to: community champions, cultural facilitators, literature, etc. • Access and expose as many Indigenous communities as possible to the sport of lacrosse. • Create a strategic plan to further increase the participation numbers of Indigenous peoples and communities. • Develop, update and educate the entire lacrosse community on cultural sensitivity. • Such additional duties as may be delegated to the Committee by the Board from time to time. <p>The Committee will have the authority to conduct meetings and to retain strategic partnerships with the approval of the Board of Directors and upon approved and allocated budgetary expense of Lacrosse Canada</p>
Authority	The Committee is a limited agent of the Board in relation to Indigenous matters and is an active advisor to the Board on all matters related to Indigenous programming, resources and events. The Board of Directors in discussion with the Committee may establish sub-committees or Task Forces to deal with specific issues in relation to the mandate of the Committee.
Composition	The Committee will be composed of the LC’s Indigenous Director, LC Director Domestic Development, LC Program Coordinator, LC Atlantic Coordinator(s) and a representative appointed by each provincial association annually at the LC AM.
Meetings	The Chair of the Committee will be the LC’s Indigenous Director. The LC Program



	<p>Coordinator will normally attend meetings of the Committee, for information purposes and to record Committee discussion. The Committee will meet by telephone or in person, as required and as per allocated Board approved funding should it exist. Meetings will be at the call of the Chair.</p>
Resources	<p>The Committee shall request any necessary resources Lacrosse Canada Board which will determine approval of such requests. The Committee shall receive administrative support from the LC Program Coordinator.</p>
Reporting	<p>The Committee will report through the LC Indigenous Director to the Board and Member Council at the AM and SAM in writing.</p> <p>The Chair will approve the minutes by 30 days after a meeting which will then be distributed by the LC office to each MA President and MA ED who will then be responsible to forward them to their Sector/Committee representative(s) as applicable. Comments and feedback from the Sector or Committee members must be provided within 2 weeks of receipt by the MA. If there are comments or discussion, the Chair may chose to edit and resubmit an updated copy of the minutes for the final approval process. An email or e-room vote will be activated with a mover, seconder and a call for voting within a week of the motion. A non-response to the call for votes will be considered as "approved". A simple majority will allow for the minutes to be considered approved and in effect. Minutes will be posted to the E-Room accessible to the Sector members, BOD, and Member Council following their approval.</p>
Approval	<p>These Terms of Reference were approved by the Board of Directors of the Canadian Lacrosse Association on May 30, 2015.</p>
Review	<p>The Committee will review these terms of reference on an annual basis and will make recommendations to the Board on any revisions at the Annual Meeting, if warranted.</p>